

## **PUBLIC NOTICE**

**10th May 2018**

**The Annual General Meeting of the Parish Council will be held in the Council Chambers, 6 Goatbeck Terrace, Langley Moor, Durham on Friday 18th May 2018 at 6.30p.m.**

## **A G E N D A**

1. Appointment of Chairman for 2018/19
  - a) Chair to request nominations
  - b) Voting on nominations
  - c) The newly elected Chairman to be invested with the Chain of Office.
  - d) The newly elected Chairman to make the Declaration of Office
  - e) The Chairman's address
  
2. Appointment of Vice Chairman for 2018/19
  - a) Chairman to request nominations
  - b) Voting on nominations
  - c) Appointment of Vice Chair
  - d) The newly elected Vice Chair to make the Declaration of Acceptance of Office
  
3. Reply by Councillor Bell
  
4. Chairman to present the Past Chairman's Badge to Councillor Bell
  
5. Chairman to present Chain of Office to Chairman's Consort. (if present)

6. Appointment of representatives to following outside bodies:
  - Larger Local Councils Forum
  - County Durham Association of Local Councils
  - National Association of Councillors
  - Mid Durham Parish Councils' Committee
  - Brandon Partnership
  - Mid Durham AAP
  - Brandon & Byshottles Table Tennis Club
  - Brandon Carrside Youth & Community Project
7. Appointment of Members to following Committees/Working Groups
  - Finance Committee
  - Allotment Committee
  - Community Highways Working Group
  - Disabled Access Working Group
  - Newsletter Working Group
  - Complaints Committee
  - Complaints under Members Code of Conduct
  - Personnel Committee
  - Operation Spruce Up
  - County Durham Plan
8. Chairman's and Vice Chairman's allowance 2018/19 for approval
9. Approval of signatories for 2018/19
10. Declaration of Members' interests
11. Apologies for absence.
12. Any questions received by the public within the specified time period
13. Approval of Minutes of the meeting held on 20th April 2018
14. Presentation of Donation
  - a) Durham Women's Gala
15. Police Report
16. Report from Brandon Carrside Youth & Community Project
17. Report from Unitary Council Members
18. Town and Country Planning –applications for consideration
19. Review and Approval of Standing Orders

20. Review and Approval of the following:
  - a) Public Notice Board Policy
  - b) Data Protection
21. Approval of delegates for the following training event:  
National Association of Councillors- Conference 29<sup>th</sup> June – 1<sup>st</sup> July 2018
22. Donations for consideration
  - a) Brandon Primary School
  - b) Pioneering Care Partnership
  - c) Brandon & Meadowfield RBL Club
  - d) Summer Holiday Activities 2018 and 2019
  - e) Lourdes Pilgrimage
23. Year End Accounts 31<sup>st</sup> March 2018  
To approve the end of year accounts to 31<sup>st</sup> March 2018  
To receive and note the annual internal audit report  
Approval of Sections 1 & 2 of the Annual Governance and Accountability Return 2017/18
24. Annual report for approval
25. Approval of calendar of meetings for forthcoming year
26. Councillor Mrs Gates – approval of absence from meetings.
27. Authorisation of accounts for approval
28. Civic Functions for approval
29. Report of Clerk for information

*S. Howe.*

**Mrs S Howe**  
**Clerk**

30.

**CONFIDENTIAL**

Pursuant to section 2 of the Public Bodies (Admission to meetings) Act 1960 the public be now excluded from the meeting during discussion of the items listed below on the grounds that if members of the public were present during discussion of these items there would be disclosure to the public of exempt information

Approval of New Pay Scales for 2018 and 2019 – for Staff