

# BRANDON & BYSHOTTLES PARISH COUNCIL

Mrs. S. Howe  
Clerk to the Council

Chairman of the Council  
Councillor D. Clegg



Telephone: 0191 3789947  
Fax: 0191 3784076  
Email: info@brandonandbyshottlesparishcouncil.gov.uk  
Office hours: 9.30am-11.30am (Mon-Fri)

Council Offices  
6 Goatbeck Terrace  
Langley Moor  
Durham  
DH7 8JJ

## PUBLIC NOTICE

**12th July 2018**

**A meeting of the Parish Council will be held in the Council Chambers, 6 Goatbeck Terrace, Langley Moor, Durham on Friday 20th July 2018 at 6.30p.m.**

## A G E N D A

1. Declarations of interest by Members.
2. Any questions received from the public in the specified time.
3. Apologies for absence.
4. Approval of minutes of the meeting held on 15th June 2018
5. Presentation of donations:

Friends of Addison Park  
County Durham Talking Newspaper

6. Presentation of trophies to Schools Art Competition Winners:

Nursery	Ella Jane Walker	Esh Winning Primary
Reception	Kai Lansley	Silver Trees, Ushaw Moor
Years 1 & 2	Oscar Clark	Our Lady Queen of Martyrs, Esh Winning
Years 3 & 4	Ella Eillies	St. Patrick's, Langley Moor
Years 5 & 6	Victoria Pattinson	St. Patrick's, Langley Moor

7. Discussion with Andy Coulthard from Mid Durham AAP regarding village action plans and how they are progressing.
8. Police Report
9. Report from Brandon Carrside
10. Report from Unitary Council Members.
11. Town & Country Planning –applications for consideration
12. Review and approval of the following Parish Council Policies
  - a) Training –Statement of Intent
  - b) Members Allowances
  - c) Public participation of meetings
  - d) Sickness absence
  - e) Complaints procedure
  - f) Health & Safety
  - g) Equality & Diversity
  - h) Community Engagement- Statement of Intent
13. Review and Approval of Standing Orders – following meeting to discuss mandatory requirements
14. Approval of delegates for the following training courses:
  - a) CDACCTP – Tuesday 21<sup>st</sup> August 2018 , Shildon Town Council Civic Hall – Councillor Training
  - b) CDACCTP – Thursday 6<sup>th</sup> September 2018, Shildon Town Council Civic Hall – Council Chairs
  - c) SLCC – Regional Training Seminar Wednesday 19<sup>th</sup> September 2018, Hall Garth Hotel, Near Darlington
  - d) CDACCTP – Tuesday 25<sup>th</sup> September 2018, Shotton Hall, Peterlee – Clerks Training Session
  - e) CDACCTP – Tuesday 16<sup>th</sup> October 2018, Shotton Hall, Peterlee – Councils and Councillors – How to avoid becoming entangled in Bullying and Harassment
15. Merchant Navy Day – 3<sup>rd</sup> September 2018
16. Approval of renewal of I.T. support and maintenance contract for 2018/19 & laptop subscription.
17. County Durham Plan Preferred Options Consultation 2018
18. Request from Bank - for Members to give consent to their information (already received) for the bank to carry out checks – if necessary.
19. Consideration of request to install 4 flower tubs in Langley Moor

20. Consideration of request for a seat in Ushaw Moor in memory of Councillor Bill Firby.
21. Consideration of request for a seat in Brandon in memory of Doreen and Dennis McMahon.
22. Consideration of request for a new notice board in Ushaw Moor (to replace existing notice board)
23. Decorating of offices in Parish Council
24. Approval of renewal of 5 year contract for allotment software package
25. Donations for consideration
  - a) Brandon & Meadowfield R.B.L.
  - b) Brandon United F.C.
  - c) Mayor of Durham Appeal Fund
  - d) New Brancephth WMC F.C
  - e) County Durham Citizens Advice
26. Accounts for approval
27. Civic Functions for approval
28. Report of Clerk for information

S. Howe

**Mrs S Howe**  
**Clerk**