

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL
CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 17TH MAY 2014 AT 6.30 PM**

PRESENT

Councillor Grantham (in the Chair)

and Councillors Akins, Mrs Akins, Chaplow, Clegg, Graham, Jamieson, Jones, Nelson, Mrs Nelson, Rippin, Rodgers, Sims, Stoddart, Taylor, Turnbull and Mrs Wharton

1. APPOINTMENT OF CHAIRMAN FOR 2014/2015

Nominations were requested by the Chairman.
Councillor Akins was moved and seconded.

RESOLVED: That Councillor Akins be elected as Chairman for the ensuing year.
Councillor Akins read and signed the Declaration of Acceptance of Office, Councillor Akins was invested with the Chain of Office and addressed the meeting.

A minutes silence was held for Councillor Eddie Murphy , Unitary Councillor and former Parish Council employee who recently died.

2. APPOINTMENT OF VICE CHAIRMAN 2014/ 2015

Nominations were requested for Vice Chairman. Councillor Mrs Wharton was moved and seconded.

RESOLVED: That Councillor Mrs Wharton be elected as Vice Chairman for the ensuing year. Councillor Mrs Wharton read and signed the Declaration of Acceptance of Office.

3. REPLY BY COUNCILLOR GRANTHAM

Councillor Grantham replied to Councillor Akins' address.

4. PRESENTATION OF PAST CHAIRMAN'S BADGE

Councillor Akins presented the Past Chairman's Badge to Councillor Grantham.

5. PRESENTATION OF CHAIN OF OFFICE TO CHAIRMAN'S CONSORT

Councillor Akins presented the Chain of Office to Councillor Mrs Sylvia Akins, who would be the Chairman's consort.

6. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

a) Larger Local Councils' Forum

RESOLVED: To appoint Councillors Stoddart, Turnbull and the Clerk.

b) County Durham Association of Local Councils

RESOLVED: To appoint Councillor Bell.

c) National Association of Councillors

RESOLVED: To appoint Councillors Bell and Nelson.

d) Mid Durham Parish Councils Committee

RESOLVED: To appoint Councillors Bell, Turnbull and the Clerk.

e) Brandon Partnership

RESOLVED: To appoint Councillor Turnbull.

f) Mid Durham Area Action Partnership

RESOLVED: To appoint Councillor Bell.

g) Brandon & Byshottles Table Tennis Club

RESOLVED: To appoint Councillor Grantham

7. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS

RESOLVED: To appoint the following Members to Committees:-

Finance

Chairman

Nelson

Turnbull

Leckenby

S Nelson

Taylor

Rodgers

S Akins

Bell

Jones

Gates/ Clegg

Jamieson

Chaplow

Wharton

Allotment Committee

Chairman

Taylor

Bell

S Akins

Leckenby

Turnbull

Jones

Gates/ Jamieson

Community Highways Worker

Chairman

S Akins

Bell/ Jones

Stoddart

S Nelson

Nelson

Sims

Turnbull

Disabled Access Working Group

Chairman
Leckenby
Bell
S Akins
Gates/ Jamieson
S Nelson
Turnbull

Website Working Group

Chairman
Rodgers
Jones
Chaplow
Rippin
Taylor
Clegg

Newsletter Working Group

Chairman
Rodgers
Leckenby
Gates/ Jamieson
Jones/ Bell
Turnbull
Chaplow
S Nelson

Complaints Committee

Chairman
Vice-Chairman
S Nelson
Turnbull

Complaints under Members Code of Conduct Committee

Chairman
Taylor
Turnbull

Personell Committee

Chairman
Turnbull
Bonner

8. CHAIRMAN AND VICE CHAIRMAN'S ALLOWANCE 2014/ 2015

It was proposed and seconded that the Chairman and Vice Chairman's allowance be increased by the rate of inflation.

RESOLVED: To implement the above proposal. (Chairman's Allowance L.G. Act 1972 Sec. 15 (5). (Vice-Chairman's Allowance LG Act 1972 Sec. 111).

9. APPOINTMENT OF SIGNATORIES 2014/ 2015

RESOLVED: That the signatories remain as follows:

Cllr D Bell
Cllr J Turnbull
Cllr T Akins
Cllr P Stoddart
Mrs S M Carmedy

10. DECLARATION OF MEMBER'S INTEREST

Councillors Mrs Rodgers and Turnbull – Item No 21a – Brandon Carrside Youth & Community Project

RESOLVED: To receive the declarations.

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bell, Mrs Bonner, Mrs Gates and Mrs Leckenby.

RESOLVED: To receive the apologies.

12. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

13. MINUTES OF THE MEETING HELD ON 17TH APRIL 2014

RESOLVED: That the minutes of the meeting held on 17th April 2014, be confirmed as a true record and signed by the Chairman.

14. PRESENTATION OF DONATION

The Chairman presented a donation to Brandon Cricket Club.

15. POLICE REPORT

The police were unable to attend due to an emergency.

16. REPORT FROM UNITARY MEMBERS

The following was included in the reports:

- Housing Stock Transfer Consultation
- Report on Future of Housing Repairs and Maintenance. Direct Labour Organisation
- Annual Meeting of Council – 21st May 2014
- North Road Bus Station – Re-development
- Medium Term Financial Plan – Further savings to be identified – 2015/16 £39.402m, 2016/17 £47.712m
- Fire Authority – MTFP – Fire authority in south receiving more funding than in north
- New Fire Station at Crook
- Report by North Durham Clinical Commission Group on Urgent Care Services in North Durham.

RESOLVED: To receive the reports.

17. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application list had been forwarded to the appropriate Ward Councillors.

List of planning permissions and refusals had been received. A letter of support had been sent to Durham County Council for the proposed development at Whitehouse Lane, Ushaw Moor following consultation with the Ward Members.

DM/14/00718/FPA

Mr & Mrs N &
J Quinn

Single-Storey Rear Extension
44 Coppice Hill, Esh Winning, Durham
DH7 9QQ

17. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION
(Continued)

DM/14/00668/FPA	Mr Leon Curry	Erection of part two-storey/part single-storey extension at rear of dwelling 50 Brandon Village, Durham DH7 8SU
DM/14/00728/FPA	Mr Alan Davison	3 No Dwellings The Red Oak, Lowland Road, Brandon, Durham DH7 8NN
DM/14/00791/FPA	Mrs Alison Croxford	Front and rear extensions 3 South Terrace, Esh Winning, Durham DH7 9PR
DM/14/00878/FPA	Mr Amjed Ahmed	Erection of two storey pitched roof extension to side and rear of existing dwelling (Revised and Resubmitted) 153 Braunespath Estate, New Brancepeth, Durham DH7 7JQ
DM/14/00970/VOC	Mr L Robinson	Amendment to condition 2 of planning permission 13/00139 to increase the roof pitch on the extension to the south elevation to form part of a bedroom with a window 22 Lowland Road, Brandon, Durham DH7 8NN
DM/14/01041/FPA	Mr K Fenwick	Erection of two storey pitched roof extension to rear of existing dwelling 4 Dorlonco Villas, Meadowfield, Durham DH7 8RZ
DM/14/01045/FPA	Mrs Y Appleton	Erection of single storey pitched roof extension to side of existing dwelling 7 Allendale Road, Meadowfield, Durham DH7 8XG
DM/14/01067/FPA	Mr & Mrs A Wickens	Erection of two storey flat roofed extension to rear of existing dwelling 1 East View, Meadowfield, Durham DH7 8RY
DM/14/00640/FPA	Arbor Timber & Builders Merchants Ltd	Demolition of existing conservatory and erection of showroom extension Arbor Timber, Mill Road, Langley Moor, Durham DH7 8HE
DM/14/01044/FPA	Mr A Lowery	Single storey rear extension 45 Coppice Hill, Esh Winning, Durham DH7 9QQ

17. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION (Continued)

DM/14/01050/FPA	Mr D Bowes	Erection of two and single storey pitched roof extension to rear of existing dwelling 15 Leesfield Road, Meadowfield, Durham DH7 8NJ
DM/14/01065/FPA	Mrs H Ross	Erection of two storey pitched roof extension to rear of existing dwelling 37 Welby Drive, Ushaw Moor, Durham DH7 7GA

RESOLVED: To take for information.

18. REVIEW AND APPROVAL OF STANDING ORDERS

Standing orders were presented to Council for review and approval.

RESOLVED: To approve the Standing Orders.

19. APPROVAL OF DELEGATES FOR THE FOLLOWING TRAINING EVENTS:

- a) **National Association of Councillors- Summer Conference ‘Managing Community Buildings & Assets’ 27th-29th June 2013 at Lytham St Anne’s**

RESOLVED: That Councillors Mrs Chaplow, Graham and Mrs Nelson attend.

- b) **Local Council Advisory Service Health & Safety Seminar 10th July 2014 at Shotton Hall, Peterlee**

RESOLVED: That Councillors Mrs Nelson, Mrs Wharton and the Clerk attend.

- c) **Village Green Training 3rd June 2014 at County Hall, Durham**

RESOLVED: That Councillors Mrs Chaplow, Clegg and the Clerk attend.

- d) **‘Paper Chase, Who Can do What and How’ at Ceddesfield Hall, Sedgfield**

RESOLVED: That Councillor Mrs Nelson and the Clerk or Allotment Officer attend.

20. CONSIDERATION OF PURCHASE OF DEFIBRILLATORS FOR PARISH AREA

The Council had received a demonstration of a defibrillator by St. John Ambulance at Brandon Community Hall recently. The Clerk informed the meeting that grants were available from The British Heart Foundation towards the purchase of defibrillators in public places.

RESOLVED: That the Clerk apply for grants to install defibrillators in Brandon Community Hall, New Brancepeth Village Hall and Woodland Road Communal Hall.

21. DONATIONS FOR CONSIDERATION

a) Brandon Carrside Youth & Community Project

A request for a donation had been received from the above.

RESOLVED: To support the Summer Activity Programme in principle but to request further information.

b) Dylan Ridd

A request for a donation had been received from the above.

c) Katy Ross-5th Durham Scout Group

A request for a donation had been received from the above

b & c - As the Council had received several requests from individuals for the same event it was:

RESOLVED: To invite the Scout Master to the next meeting of the Council for more information.

22. ANNUAL REPORT FOR APPROVAL

The annual report 2013/14 was presented to Council for approval.

RESOLVED: To approve the report for publication.

23. FINANCIAL STATEMENT FOR YEAR ENDING 31ST MARCH 2014 FOR APPROVAL

A statement of accounts for year ending 31st March 2014 was presented to Council for approval.

RESOLVED: To approve the statement of accounts.

24. APPROVAL OF CALENDAR OF MEETINGS FOR FORTHCOMING YEAR

The calendar of meetings was presented to Council for approval.

RESOLVED: To approve the calendar of meetings.

25. APPROVAL OF RENEWAL OF FIELDS IN TRUST MEMBERSHIP

Approval of renewal of the annual subscription was required.

RESOLVED: To approve the renewal of the subscription.

26. AUTHORISATION OF ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £12,809.32.

RESOLVED: To authorise payment of the accounts.

27. REPORT OF CLERK

The Clerk presented a report to Council for information. The following issues arose:

- **War Memorial, Ushaw Moor**

The Clerk reported that the reply from The War Memorial Trust indicated that they would not support the replacement of the Memorial, only refurbishment.

RESOLVED: To arrange a meeting with the monumental mason from North Shields whose contact details had been provided by Durham County Council.

- **Broompark Play Area**

A meeting had taken place with representatives from Durham County Council about the future maintenance of the above play area. The Parish Council consequently agreed to pursue a lease with Durham County Council for the Play area. Durham County Council had agreed to continue to cut the grass at the site.

RESOLVED: To arrange to meet with a representative from Wicksteed to discuss new equipment for the site.

The meeting closed at 7.45 pm

Signature

Date