

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL
CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 20TH MAY 2016 AT 6.30 PM**

PRESENT

Councillor Mrs Wharton (in the Chair)

and Councillors Akins, Mrs Akins, Mrs Bonner, Mrs Chaplow, Clegg, Mrs Gates, Graham, Grantham, Jamieson, Mrs Leckenby, Nelson, Mrs Nelson, Rippin, Sims, Stoddart, Taylor and Turnbull

1. APPOINTMENT OF CHAIRMAN FOR 2016/2017

Nominations were requested by the Chairman.
Councillor Mrs Nelson was moved and seconded.

RESOLVED: That Councillor Mrs Nelson be elected as Chairman for the ensuing year.
Councillor Mrs Nelson read and signed the Declaration of Acceptance of Office,
Councillor Mrs Nelson was invested with the Chain of Office and addressed the meeting.

2. APPOINTMENT OF VICE CHAIRMAN 2016/ 2017

Nominations were requested for Vice Chairman. Councillor Bell was moved and seconded.

RESOLVED: That Councillor Bell be elected as Vice Chairman for the ensuing year.
As Councillor Bell was not present at the meeting he would read and sign the Declaration of Acceptance of Office later.

3. REPLY BY COUNCILLOR MRS WHARTON

Councillor Mrs Wharton replied to Councillor Mrs Nelson's address.

4. PRESENTATION OF PAST CHAIRMAN'S BADGE

Councillor Mrs Nelson presented the Past Chairman's Badge to Councillor Mrs Wharton.

5. PRESENTATION OF CHAIN OF OFFICE TO CHAIRMAN'S CONSORT

Councillor Mrs Nelson presented the Chain of Office to her husband Brian Nelson, who would be the Chairman's consort.

6. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

a) Larger Local Councils' Forum

RESOLVED: To appoint Councillors Stoddart, Turnbull and the Clerk.

b) County Durham Association of Local Councils

RESOLVED: To appoint Councillor Bell.

c) National Association of Councillors

RESOLVED: To appoint Councillors Bell and Nelson.

d) Mid Durham Parish Councils Committee

RESOLVED: To appoint Councillors Bell, Turnbull and the Clerk.

e) Brandon Partnership

RESOLVED: To appoint Councillor Turnbull.

f) Mid Durham Area Action Partnership

RESOLVED: To appoint Councillor Bell.

g) Brandon & Byshottles Table Tennis Club

RESOLVED: To appoint Councillor Grantham

7. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS

RESOLVED: To appoint the following Members to Committees:-

Finance

Chairman

Nelson

Turnbull

Leckenby – Grantham

T Akins

Taylor

Rodgers

S Akins

Bell

Bonner

Gates - Clegg

Jamieson

Chaplow

Wharton

Allotment Committee

Chairman

T Akins

Bell

S Akins

Grantham

Turnbull

Sims

Gates - Jamieson

Community Highways Worker

Chairman

S Akins

Bell - Jones

Stoddart

T Akins

B Nelson

Sims

Turnbull

Disabled Access Working Group

Chairman
Grantham
Bonner
S Akins
Gates - Jamieson
Wharton
Turnbull

Newsletter Working Group

Chairman
S Akins
Grantham
Gates - Jamieson
Jones - Bonner
Turnbull
Chaplow
T Akins

Complaints Committee

Chairman
Vice-Chairman
Jamieson
Turnbull
Jones - Bonner
Grantham

Complaints under Members Code of Conduct Committee

Chairman
Taylor
Turnbull

Personell Committee

Chairman

Turnbull
Bonner

8. CHAIRMAN AND VICE CHAIRMAN'S ALLOWANCE 2016/ 2017

It was proposed and seconded that the Chairman and Vice Chairman's allowance be increased by the rate of inflation.

RESOLVED: To implement the above proposal. (Chairman's Allowance L.G. Act 1972 Sec. 15 (5). (Vice-Chairman's Allowance LG Act 1972 Sec. 111).

9. APPOINTMENT OF SIGNATORIES 2016/ 2017

RESOLVED: That the signatories remain as follows:

Cllr D Bell
Cllr J Turnbull
Cllr T Akins
Cllr P Stoddart
Mrs S M Carmedy

10. DECLARATION OF MEMBERS' INTERESTS

Declarations of interest were received from:-

Councillor Turnbull – Item number 27 – Youth Project – Brandon Carrside Youth Project
Councillor Grantham – Item number 20a – Brandon and Meadowfield Royal British Legion- donation

RESOLVED: To receive the declarations of interest.

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bell, Jones and Mrs Rodgers

RESOLVED: To receive the apologies.

12. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

13. MINUTES OF THE MEETING HELD ON 15TH APRIL 2016

RESOLVED: That the minutes of the meeting held on 15th April 2016, be confirmed as a true record and signed by the Chairman.

14. PRESENTATION OF DONATION

County of Durham School Benevolent Fund did not attend the meeting.

15. POLICE REPORT

A report of crime throughout the Parish had been received

RESOLVED: To receive the report.

16. REPORT FROM UNITARY MEMBERS

The report included the following:

- At an extraordinary meeting of DCC members voted to agree the termination and re-engagement of Teaching Assistants on revised terms and conditions.
- Review of the Corporate Management Team is being undertaken
- At the Annual Meeting of the County Council on Wednesday 25th May 2016 a new Chairman and Vice Chairman will be elected
- Disappointing report received from Ofsted on Durham County Council's Children's Service. The service has been given 14 recommendations to improve services including ensuring that social work teams have manageable workloads, reviewing existing recording systems and improving the quality of social work assessments.
- Members of the North East Combined Authority have confirmed their support in favour of the proposed Devolution Agreement
- Traffic lights have been switched on at the newly upgraded roundabout and also an additional lane has been added. Lights will also be installed on Leazes Bowl roundabout which will help to reduce journey times for motorists
- Wharton Park, Durham reopens with a celebration weekend on Saturday 28th and Sunday 29th May, after a year long renovation at a cost of £3m.
- Following the urgent closure of the Deerness Bridge a temporary Bailey bridge will be installed by Durham County Council on top of the existing bridge. A single lane with traffic lights at either end will be suitable for buses, an 18 tonne weight restriction applies.

RESOLVED: To receive the report.

17. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.

List of planning permissions and refusals had been received.

DM/16/01051/PNT	MBNL	Prior notification for the replacement and relocation of the existing 13m monopole for a 15m monopole with associated equipment cabinets and development. Site DH0023 Hutchinson 3G. Lowland Road, Brandon DH7 8NN
DM/16/01043/FPA	Mr Gary Brown	Erection of single-storey extension at rear of dwelling. 18 Cavendish Court, Brandon, Durham DH7 8UW
DM/16/01149/FPA	Mr W Morgan	Change of use from existing car park to car sales and associated works comprising office building, hard landscaping, perimeter fence/gate and security lighting City West Business Park, St. Johns Road, Meadowfield Industrial Estate, Meadowfield DH7 8ER
DM/16/00327/FPA	Mr D Wilson	Industrial unit and access road (Phase 1) Site of Former Browns Coaches North of City Electrical Factors, Littleburn Road, Littleburn Industrial Estate, Langley Moor, DH7 8HJ
DM/16/00973/FPA	Alfa Project	Alterations to front of property to both 48 And 50 Cavendish Court to create a joining porch enclosure 48 & 50 Cavendish Court, Brandon, Durham DH7 8UW
DM/16/01143/FPA	Mr Steven Short	Two storey side extension 62 Cavendish Court, Brandon, Durham DH7 8UW
DM/16/01150/AD	Mr W Morgan	3 Advertisement boards fixed to perimeter fence. City West Business Park, St Johns Road, Meadowfield Industrial Estate, Meadowfield DH7 8ER
DM/16/01231/AD	Lidl UK GmbH	Display of 1 no. 7.5m high internally-illuminated free-standing pylon sign to replace existing flagpole sign. Lidl, High Street South, Langley Moor, Durham DH7 8EU

17. **TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION (Continued)**

DM/16/01235/FPA Mrs E Metcalf Demolition of existing timber garage and erection of replacement timber garage Land and Building to the West of 7 Middlefield Terrace, Ushaw Moor, DH7 7QE

DM/16/00892/FPA Inclusion Housing Construction of two new residential care buildings Land to the East of 74 High Street South, Langley Moor, DH7 8EX

RESOLVED: To take for information.

18. **REVIEW AND APPROVAL OF STANDING ORDERS**

Standing orders were presented to Council for review and approval.

RESOLVED: That as there was a slight amendment to be made to the Standing Orders, to do the amendment and bring it to a later meeting.

19. **APPROVAL OF DELEGATES FOR THE FOLLOWING TRAINING EVENT:**

a) **National Association of Councillors - Summer Conference ‘Transport Networks and Access for Communities 24th – 26th June 2016 at Southport**

RESOLVED: To approve Councillors Bell, Mrs Bonner and Mrs Nelson.

20. **DONATIONS FOR CONSIDERATION**

a) **Brandon and Meadowfield Royal British Legion Club**

Councillor Grantham declared an interest in the above and remained in the meeting.

A request for a donation had been received from the above.

RESOLVED: To pledge support for the event, but as the financial information had not been received from the Club to defer until the June meeting, when a specific amount will be authorised.

b) **Open Spaces Society**

A request for a donation had been received from the above.

RESOLVED: To receive the letter.

c) **Durham Vineyard – Brandon Fun Day**

A request for a donation had been received from the above towards the Fun Day.

RESOLVED: To ratify the donation of £265 from Brandon Ward

21. 2015/16 ANNUAL REPORT FOR APPROVAL

The draft annual report was presented to Council for approval.

RESOLVED: To approve the report.

22. FINANCIAL STATEMENT FOR YEAR ENDING 31ST MARCH 2016 FOR APPROVAL

A financial statement at year ending 31st March 2016 was presented to Council for approval.

RESOLVED: To approve the financial statement for year ending 31st March 2016.

23. APPROVAL OF CALENDAR OF MEETINGS FOR FORTHCOMING YEAR

A calendar of meetings for 2016/17 was presented to Council for approval.

RESOLVED: To approve the calendar of meetings.

24. STATEMENT OF COMMUNITY INVOLVEMENT 2016 – CONSULTATION

A consultation had been received from Durham County Council on its Statement of Community Involvement.

RESOLVED: That Councillor Taylor would respond to the consultation on behalf of the Parish Council.

25. SLCC PROPOSING TO HOLD FREE SEMINAR AS AN INTRODUCTION TO SOCIAL MEDIA FOR LOCAL COUNCILS ON TUESDAY 5TH JULY 2016

Information had been received from SLCC to hold a free seminar as an introduction to social media for local Councils on Tuesday 5th July 2016.

RESOLVED: To take for information.

26. COUNCILLOR DEREK JONES – REVIEW OF APPROVED ABSENCE FROM MEETINGS

Review of approved absence from meetings by Councillor Derek Jones, due to ill health.

RESOLVED: To approve Councillor Jones absence from meetings due to ill health and review the position in 3 months.

27. YOUTH PROJECT – FEEDBACK FROM MEETING ON 10TH MAY 2016

A meeting was held on 10th May 2016 by Members of the Council to discuss the youth project. Approximately 1,000 young people are looked after in the parish area and as they are not going to receive the current youth provision the Members decided to finance the next 2 years activities.

RESOLVED: To take for information.

28. CAR SALES GARAGE AT ESH WINNING – DISCUSSION REGARDING PROVISION OF PLANTERS

Esh Winning ward Members informed the meeting that they would consult with Durham County Council regarding the provision of planters next to the Car sales garage at Esh Winning.

RESOLVED: To contact the Highways Department regarding the positioning of the planters next to the Car sales garage at Esh Winning.

29. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £8,792.89.

RESOLVED: To authorise payment of the accounts.

30. CIVIC FUNCTIONS FOR APPROVAL

Chilton T.C.	Civic Dinner	18.3.16
Hartlepool B.C.	Fish & Chip Supper	19.4.16
Hartlepool B.C.	High Tea	25.4.16
Hartlepool B.C.	Mayor's Farewell Supper	9.5.16

RESOLVED: To approve attendance at the function.

31. REPORT OF CLERK

The Clerk presented a report to Council for information. The following issues arose:

- **Holliday Park**

The official opening of the park with the new play equipment took place on Wednesday 20th April 2016. The children from the local schools enjoyed the new facilities.

RESOLVED: To thank the Clerk for the work towards this wonderful scheme and to send a letter of thanks to the staff at Tesco, Langley Moor who assisted towards the day and provided refreshments for the children.

- **Queen's 90th Birthday Celebration**

A Beacon Lighting Ceremony to mark the Queen's 90th Birthday was held on Thursday 21st April at Meadowfield British Legion. The Chairman had attended the evening and commented that it had been a very successful evening.

RESOLVED: To send a letter of thanks to Durham City Homes as they had funded the event.

31. **REPORT OF CLERK (Continued)**

• **Request for Grant of Easement – Land at Brandon Village**

The Parish Council had received notification that they do not wish to continue with the request for grant of easement for land at Brandon Village.

RESOLVED: To send a letter to Durham County Council’s Solicitor notifying them that at the present time they do not wish to continue with this request.

32. The following was discussed in private:

Hamilton Row Allotment Site

The quotations for new stand pipes for water supply, on the above site were discussed.

RESOLVED: To award the contract to PWG Connections.

The meeting closed at 7.10 pm

Signature

Date