

**BRANDON & BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE ALLOTMENT COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON TUESDAY 4TH JUNE 2013, AT 9.30 AM**

**PRESENT**

**Councillor Grantham (in the Chair)**  
**and Councillors Akins, Mrs Akins, Mrs Gates, Graham and Turnbull**

**All. 1 ELECTION OF CHAIRMAN**

To nominate the Chairman of the Council.

**RESOLVED:** To elect Councillor Grantham as Chairman

**All. 2 ELECTION OF VICE CHAIRMAN**

The Vice Chairman, Councillor Akins, was nominated as Chairman.

**RESOLVED:** To elect Councillor Akins as Vice Chairman.

**All. 3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**All. 4 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bell, Mrs Leckenby and Taylor.

**RESOLVED:** To receive the apologies.

**All. 5 SITE VISITS**

**RESOLVED:** That the Allotment Officer arranges the site visits with the Allotment Committee Members and the appropriate Ward Members.

**All. 6 ANY OTHER BUSINESS**

**HAMILTON ROW**

Councillor Graham requested that a number of rubbish bags, which had been filled by a tenant of the site, could be removed from the site.

**All. 6 ANY OTHER BUSINESS (Cont.)**

**RESOLVED:** To arrange for the Community Highways Worker to remove the bags if possible.

**COMMERCIAL STREET**

**RESOLVED:** To contact Martin Briscoe, Durham County Council, regarding the removal of fly tipping at Commercial Street.

**HIGH BROWNEY**

It was reported that a break in at the allotments was being investigated by the Police who had obtained a DNA sample from broken glass.

**RESOLVED:** To contact the Police to discuss options regarding the installation of cameras on allotment sites.

**All. 7 QUOTATIONS FOR VARIOUS SITES**

The following items were discussed in private

**FOLDS CLOSE** - field gate for left hand side entrance

**RESOLVED:** To recommend awarding the contract to Kevin Wilson (Small Holdings and Allotments Act 1908 Sec 26)

**BROOMPARK**

a) Tenant requested new fence posts for plot number 1

**RESOLVED:** To recommend awarding the contract to T & C Outdoor Maintenance (Small Holdings and Allotments Act 1908 Sec 126)

b) Boundary fence needs replacing - plot number 17

**RESOLVED:** To recommend awarding the contract to T & C Outdoor Maintenance (Small Holdings and Allotments Act 1908 Sec 126)

**HIGH MEADOWFIELD**

Tenant requested new fence posts and to renew part of the fence plot number 1

**RESOLVED:** To recommend awarding the contract to Kevin Wilson (Small Holdings and Allotments Act 1908 Sec 126)

**All. 7 QUOTATIONS FOR VARIOUS SITES (Cont.)**

**HAMILTON ROW**

Tenant requested pedestrian gate (fence up to gate also requires replacing) plot number 6,

**RESOLVED:** To recommend awarding the contract to Kevin Wilson (Small Holdings and Allotments Act 1908 Sec 126)

**COCKHOUSE LANE/EMPIRE FIELD**

Palisade fence for both entrances up to field gates.

**RESOLVED:** To recommend awarding the contract to T & C Outdoor Maintenance (Small Holdings and Allotments Act 1908 Sec 126)

The meeting closed at 10.05 am

Signed .....

Date .....