

BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE ALLOTMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON TUESDAY 5TH MARCH 2019, AT 10.00 AM

PRESENT

Councillor Clegg (in the Chair)
and Councillors Bell, Grantham and Jamieson

All. 37 DECLARATIONS OF INTEREST

There were no declarations of interest.

All. 38 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Nelson, Mrs Rodgers, Turnbull and Walter

RESOLVED: To receive the apologies.

All. 39 STATION AVENUE

The fence and gate on plot numbers 15 & 16 were erected due to the deterioration of the fence and health and safety issues.

RESOLVED: To take for information

All. 40 TREE LIABILITIES

Information had been received from the Insurance Company that landowners should have a risk based, planned and managed approach to risks trees on parish owned land may pose.

RESOLVED: To recommend that the Allotments Officer and the Community Highways worker map the Parish area, to find out where the trees are situated.
: To recommend seeking advice from a qualified arboricultural expert or County Council if necessary.

All. 41 WAITING LIST – REQUEST FORM

The Allotments Officer presented to the Committee a form requesting to be added to the Parish Councils Allotment waiting list/lists. The form would also comply with GDPR regulations.

RESOLVED: To recommend adopting the new request form.

DWC.

All. 42 **HIGH BROWNEY**

a) **Request to erect a greenhouse & chicken run**

A tenant on plot 6 has requested permission to erect a greenhouse and chicken run.

RESOLVED: To recommend granting permission to erect the greenhouse and chicken run and the tenant to remove the structure at the end of their tenancy.

b) **Request for Pest Control Visit**

Due to the new builds in the area, the Allotments Officer had received complaints regarding a problem with rats on this site. The Allotments Officer had obtained a quotation from Durham County Council Pest Control for a one year contract to alleviate the problem.

RESOLVED: To recommend commencing a one year contract with Durham County Council at a cost of £530.90 per annum and then to monitor the situation.

All. 43 **BLACK ROAD**

a) **Fence update**

The Allotments Officer notified the meeting that she had contacted the Contractor numerous times to find out when they were going to commence erecting the new fence. The Contractor had notified the Allotments Officer that the work would commence week commencing 11th March 2019.

RESOLVED: To take for information

b) **Request to erect a shed and polytunnel**

A tenant on plot 9 has requested permission to erect a shed and polytunnel.

RESOLVED: To recommend granting permission to erect the shed and polytunnel on the conditions that the poly tunnel is kept in a good condition and the tenant to remove the structures at the end of their tenancy.

All. 44 **LOW MEADOWFIELD**

The Allotments Officer requested making plot number 5 into 2 half plots due to the size of the plot.

RESOLVED: To recommend splitting plot 5 into 2 half plots. Tenants would be responsible for erecting any internal fencing dividing the two half plots.

All. 45 **DURHAM COUNTY COUNCIL TENANCY AGREEMENT**

Durham County Council has recently reviewed and updated their tenancy agreement. Discussion took place and it was decided that the Parish Councils Allotment Agreement was adequate and did not require updating.

RESOLVED: To take for information.

The following was discussed in private.

All. 46 **DISCUSSION AND APPROVAL OF QUOTATIONS FOR FENCE WORK AT THE FOLLOWING ALLOTMENT SITES:**

a) **Plot 8 Folds Close, New Brancepeth – boundary fence**


RESOLVED: To recommend awarding the contract to Kevin Wilson Garden Services.

All. 47 **COCKHOUSE LANE**

A tenant had requested to put concrete bollards in the middle of the path running through the allotment site in order to prevent people from using quad bikes.

RESOLVED: To recommend declining the tenants request as it could pose a health and safety risk if someone were to trip.

The meeting closed at 10.30 pm

Signed 

Date 15th March 2019