

**BRANDON & BYSHOTTLES PARISH COUNCIL**  
**MINUTES OF THE ALLOTMENT COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON TUESDAY 3<sup>RD</sup> MARCH 2020, AT 10.00 AM**

**PRESENT**

**Councillor Bell (in the Chair)**  
**and Councillors Bonner, Grantham, Jamieson and Turnbull**

**All. 30 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**All. 31 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Catterson and Walter

**RESOLVED:** To receive the apologies.

**All. 32 CALENDAR OF MEETINGS JUNE 2018 – MARCH 2019**

**RESOLVED:** To recommend approval of the following meetings:

Tuesday	2nd June 2020	10am
Tuesday	1st September 2020	10am
Tuesday	1st December 2020	10am
Tuesday	2nd March 2021	10am

**All. 33 COCKHOUSE LANE**

**a) Request for skip**

A tenant has requested provision of a skip as the site has not had one for a while and they have an accumulation of rubbish to discard of.

**RESOLVED:** To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them. The skip will be located in the parking area.

**b) Request to build extension onto garage**

Following a planning permission refusal from Durham County Council, a tenant who had previously requested and been granted planning permission by the Parish Council to build an extension onto a garage – has once again submitted plans for approval.

**RESOLVED:** To recommend that the Parish Council once again grants permission to build the extension, on the condition that the tenant abides by the proposed plans and only after obtaining planning permission from Durham County Council.  
:To inform the tenant that he is only permitted to carry out work on the garage and is not permitted to plant any hedges around the garage or erect any fences to the front of the garage.

**All. 34 STATION AVENUE**

**a) Request for skip**

A tenant has requested provision of a skip as the site has not had one for a while and they have an accumulation of rubbish to discard of.

**RESOLVED:** To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them. The skip is to be located on the side of the road – the Allotments Officer will inform the skip contractor of its roadside location.

**b) Request for removal of caravan**

A tenant on plot 2 at Station Avenue has requested that the Parish Council organises the removal of a rundown caravan which was left on the plot from a previous tenant. The new tenant has had the plot since November 2018.

**RESOLVED:** To recommend that the Allotments Officer looks into costs for the removal of the caravan and presents it to the next Allotment Committee meeting.

**All. 35 BLACK ROAD – REQUEST FOR SKIP**

A tenant has requested provision of a skip as the site has not had one for a while and they have an accumulation of rubbish to discard of.

**RESOLVED:** To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them. The skip is to be located in Tesco carpark – the Allotments Officer will write to Tesco to inform them.

**All. 36 TREE REPORTS AND MANAGEMENT**

The Allotments Officer informed the meeting that information had been received from Oliver's Tree services regarding their tree report and management service.

**RESOLVED:** To take for information.

**All. 37 WATER BILLS – COST COMPARISON**

The Allotments Officer provided the committee with a water cost comparison report.

**RESOLVED:** To take for information

SN

**All. 38 PEST CONTROL**

**a) Cost Comparison**

The Allotments Officer provided the committee with a pest control comparison report.

**RESOLVED:** To take for information. To recommend that the Allotments Officer requests a quote from Dunelm Pest Control to provide the same or a similar pest control service as our current provider.

**b) Low Browney – Request for a monthly pest control visit**

Due to the new builds in the area, the Allotments Officer had received complaints regarding a problem with rats on this site. The Allotments Officer had obtained a quotation from Durham County Council Pest Control for a one year contract to alleviate the problem.

**RESOLVED:** To recommend commencing a one year contract with Durham County Council at a cost of £840.40 per annum and then to monitor the situation.

**All. 39 ANY MATTER RELATING TO THE ALLOTMENT A MEMBER WISHES TO DISCUSS**

**a) Black Road – Request for new padlock**

The Allotments Officer informed the meeting that the padlock on the main gate for the allotment site is broken.

**RESOLVED:** To recommend that the Allotments Officer looks for the cheapest place to purchase a new padlock and gets the required amount of keys cut. To then write to all tenants and inform them that they can collect a key from the office.

**b) Langley Grove – Planning permission for garage**

Following discussion at the Parish Council monthly meeting the Allotments Officer contacted Durham County Council regarding the Parish Council applying for planning permission on behalf of a tenant to build a garage at the Langley Grove allotment and garage site. The Allotments Officer informed the meeting that Durham County Council would give the Parish Council a 50% discount, consequently the cost for submitting the plans would be £117. The planning department also informed the Allotments Officer that should we submit the plans and the tenant fails to adhere to them, it would be the Parish Councils responsibility.

**RESOLVED:** To recommend that the Allotments Officer informs the tenant that the Parish Council will submit the plans on the condition that:

The tenant pays the discounted fee to the Parish Council.

The tenant completes the application form himself and then gives it to the Parish Council for the Clerk to sign and submit.

The tenant agrees to adhere to the plans which we submit on behalf of him.

The tenant signs an agreement provided by the Parish Council to state that he will adhere to the plans.

SW

c) Langley Grove – Abandoned car

The Allotments Officer reported an abandoned car left at the Langley Grove garage and allotment site to Durham County Council. The County Council have informed the Allotments Officer that they are unable to take action as the car is taxed, tested and insured and therefore it would be a police matter.

**RESOLVED:** To recommend that the Allotment Officer contact P.C Paul Gilroy to ask for advice on the matter.

The meeting closed at 11.00pm

Signed ..... *S Nelson* .....

Date ..... *31/7/2020* .....