

BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE ALLOTMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM, DH7 8JJ
ON TUESDAY 1ST MARCH 2022, AT 10.00 AM

PRESENT

Councillor Jamieson (in the Chair)
and Councillors Grantham and Turnbull

AII. 54 DECLARATIONS OF INTEREST

There were no declarations of interest.

AII. 55 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bell, Mrs Bonner, Mrs Catterson and Mrs Elmer.

RESOLVED: To receive the apologies.

AII. 56 CALENDAR OF MEETINGS JUNE 2022 – MARCH 2023

RESOLVED: To recommend approval of the following meetings:

Tuesday 7 th June 2022	10am
Tuesday 6 th September 2022	10am
Tuesday 6 th December 2022	10am
Tuesday 7 th March 2023	10am

AII. 57 NATIONAL ALLOTMENT SOCIETY MEMBERSHIP

The National Allotment Society currently have a 10% discount on membership fees, from £55 + VAT per year to £49.50 + VAT per year. The NAS offer advice on matters such as policies & procedures and agreements, as well as any other issues or concerns its members may have.

RESOLVED: To recommend that the Parish Council subscribe to a year's Membership with the National Allotment Society at the discounted rate.
To recommend that the subscription is reviewed after one year.

AII. 58 HIGH BROWNEY - REQUEST FROM TENANT ON PLOT 17 TO ERECT A GARDEN SHED

A request has been received from a tenant on the above mentioned allotment site plot 17, to erect a shed. The proposed shed is to be 7x5ft and constructed from wood.

RESOLVED: To recommend that the Allotments Officer writes to the tenant to inform them that their request has been approved on the condition that the shed must be kept in good condition and removed at the end of the tenancy unless instructed otherwise.

All. 59 EMPIRE FIELD – REQUEST FROM TENANT ON PLOT 43 TO PLANT FRUIT TREES

A tenant on the above mentioned allotment site plot 43, had requested permission to plant dwarf fruit trees including cherry, apple, plum and pear trees.

RESOLVED: To recommend that the Allotment Officer writes to the tenant granting permission to plant the dwarf fruit trees on the condition that the trees are the responsibility of the tenant to keep pruned and if at any point the Parish Council requests that the trees be pruned/cut then it is the responsibility of the tenant to do so. The tenant must harvest the fruit promptly and ensure that the area around the trees be kept clean in order to avoid attracting vermin.

All. 60 HAMILTON ROW – REQUEST FROM TENANT ON PLOT 42 TO ALLOW FAMILY MEMBER TO ASSIST

A letter has been received from the tenant on the above mentioned allotment site plot 42, requesting permission for the tenants son to assist on the allotment plot and use the allotment parking facilities.

RESOLVED: To recommend granting permission to the tenants son to assist on the allotment plot. To recommend that the tenants son put his name on the relevant waiting list to become a co-tenant on the plot in future.

All. 61 ALDER PARK – DAMAGE TO FENCE / REMOVAL OF FENCE

The Allotment Officer informed the Members that a section of fence at the above mentioned allotment site had collapsed in the recent storms, however the fence belongs to the resident and not the Parish Council.

RESOLVED: To recommend that the Allotment Officer monitors the situation to ensure that the new fence is erected and that the site remains secure.

All. 62 ANY MATTER RELATING TO THE ALLOTMENT A MEMBER WISHES TO DISCUSS

a) WATERHOUSES GRAZING – RENT INCREASE CONCERNS

A letter had been received from a grazing tenant who was unhappy with the recent rent increase and proposed future rent increase for 2023.

RESOLVED: To recommend that the Allotment Officer writes a response letter to the grazing tenant to inform them that the rent increase is none negotiable and will remain in place.

All. 63 DISCUSSION AND APPROVAL OF QUOTATIONS FOR WORK AT THE FOLLOWING ALLOTMENT SITES:

a) Cockhouse Lane – Top Perimeter Fence

3 quotes for a boundary fence at the front of the above mentioned allotment site were obtained.

RESOLVED: To recommend that a 1.2 metre boundary fence is erected at the perimeter of the above mentioned allotment site.
: To recommend awarding the contract to DK Horticulture.

b) Station Avenue

Front - Plot 3 / Front - Plot 4 / Front - Plot 5

3 quotes were obtained for boundary fences at the front of the above mentioned allotment plots.

RESOLVED: To recommend replacing the above mentioned fences with 1.2 metre high boundary fence with 1 pedestrian gate per plot.
: To recommend awarding the contracts to Kevin Wilson Gardening Services.

Rear - Plot 4

3 quotes were obtained for a boundary fence at the rear of the above mentioned allotment plot.

RESOLVED: To recommend replacing the above mentioned fence with 1.5 metre high boundary fence.
: To recommend awarding the contract to DK Horticulture.

c) High Browney – Rear Plots 2-3

3 quotes were obtained for a boundary fence at the rear of the above mentioned allotment plots.

RESOLVED: To recommend that a 1.2 metre boundary fence is erected at the rear perimeter of the above mentioned allotment plots.
: To recommend awarding the contract to DK Horticulture.

The meeting closed at 10.30am

Signed *Cume [Signature]*

Date *18/3/22*

