

**BRANDON & BYSHOTTLES PARISH COUNCIL**  
**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON THURSDAY 1ST MARCH 2012, AT 7.00 PM**

**PRESENT**

**Councillor Nelson (in the Chair)**  
**and Councillors Mrs Bonner, Mrs Gates, Grantham, Jones, Mrs Leckenby, Mrs Smith,**  
**Turnbull and Wilkinson**

**Fin. 33        DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Fin. 34        APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**Fin. 35        ACCOUNT BALANCE AT 31ST JANUARY 2012**

Approval was requested for the account balance as at 31st January 2012.

**RESOLVED:** To recommend approval of the balances at 31st January 2012.

**Fin. 36        ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2012**

Approval was requested for estimates/ actuals as at 31st January 2012

**RESOLVED:** To recommend approval of the estimates/ actuals at 31st January 2012.

**Fin. 37        WARD ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2012**

Approval was requested for ward estimates/ actuals as at 31st January 2012.

**RESOLVED:** To recommend approval of the ward estimates/ actuals at 31st January 2012.

**Fin. 38**      **REVIEW OF FINANCIAL REGULATIONS**

The meeting considered the financial regulations including review of banking arrangements.

**RESOLVED:** To recommend the following :

- To continue using Co-op Bank
- Approve continuation of use of variable Direct Debit for Council Tax and water charges for 6 Goatbeck Terrace., the remainder of bills to be paid by cheque
- To amend the approved list of contractors as follows:

Remove Broadgate Farm as they are no longer operating

Add	Batson Environment & Leisure Ltd	and	Olivers Tree Services
	Unit 1		Unit 3
	Inkerman Road		Langley Park Ind. Est. North
	Tow Law		Witton Gilbert

**Fin. 39**      **REVIEW OF RISK ASSESSMENT AND INSURANCE**

The Committee considered the annual risk assessment and insurance cover.

**RESOLVED:** To recommend approval of the risk assessment and with regard to insurance cover:

- i) To note the standard improvements to cover in the Money and Personal accident sections of the policy
- ii) To re-assess the cover for the Parish Council War Memorials.

**Fin. 40**      **CALENDAR OF MEETINGS**

**RESOLVED:** To recommend approval of the following calendar of meetings:

Tuesday	12th June 2012	7 pm
Wednesday	5th September 2012	7 pm
Wednesday	2nd January 2013	7 pm
Wednesday	6th March 2013	7 pm

The meeting closed at 7.20 pm.