

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON TUESDAY 12TH JUNE 2012, AT 7.00 PM

PRESENT

Councillors Mrs Gates, Mrs Leckenby, Nelson, Smith, Taylor, Turnbull and Wilkinson

Fin. 1 ELECTION OF CHAIRMAN

To nominate the Chairman of the Council, unless she is unable to attend, then a Chairman will be chosen from those present at the Committee on the day.
Councillor Nelson was proposed and seconded as Chairman for the meeting.

RESOLVED: That Councillor Nelson Chair the meeting in the absence of the Chairman of the Council.

Fin. 2 ELECTION OF VICE CHAIRMAN

RESOLVED: It was decided that a Vice Chairman was not required.

Fin. 3 DECLARATIONS OF INTEREST

There were no declarations of interest.

Fin. 4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bell, Mrs Bonner, and Stoddart.

RESOLVED: To receive the apologies.

Fin. 5 YEAR END ACCOUNTS 31ST MARCH 2012

Approval was requested for the end of year accounts as at 31st March 2012.

RESOLVED: To approve the accounts year ending 31st March 2012 and to monitor condition of vacant or unused allotments in order to reduce expenditure on clearance.

Fin. 6 ESTIMATES/ ACTUALS AS AT 31ST MARCH 2012

Approval was requested for estimates/ actuals as at 31st March 2012.

RESOLVED: To approve the estimates/ actuals as at 31st March 2012.

Fin. 7 **WARD ESTIMATES/ ACTUALS AS AT 31ST MARCH 2012**

Approval was requested for ward estimates/ actuals as at 31st March 2012.

RESOLVED: To approve the ward estimates/ actuals as at 31st March 2012

Fin. 8 **ANNUAL AUDIT RETURN YEAR ENDING 31ST MARCH 2012**

Approval was requested for Sections 1 and 2 of the Annual Return year ending 31st March 2012.

RESOLVED: To approve Sections 1 and 2 of the Annual Return year ending 31st March 2012.

Fin. 9 **ESTIMATES/ ACTUALS TO 30TH APRIL 2012**

Approval was requested for the estimates/ actuals at 30th April 2012.

RESOLVED: To approve the estimates/ actuals at 30th April 2012.

Fin. 10 **WARD ESTIMATES/ ACTUALS TO 30TH APRIL 2012**

Approval was requested for the ward estimates/ actuals at 30th April 2012.

RESOLVED: To approve the ward estimates/ actuals at 30th April 2012

Fin. 11 **ACCOUNT BALANCE 28TH MAY 2012**

Approval was requested for the account balances at 28th May 2012.

RESOLVED: To approve the account balances at 28th May 2012.

Fin. 12 **UNPRESENTED CHEQUES**

The cheques listed below have not been presented to bank:

| | | | |
|---------|----------------------------------|---------|---------------|
| 5.12.11 | Esh Winning Monday Luncheon Club | £ 75.00 | Ch No. 206744 |
| 20.3.12 | Durham County Pensions Fund | £641.34 | Ch No. 206867 |

RESOLVED: To investigate why cheques have not been presented to bank.

Fin.13 **BRANDON COMMUNITY ASSOCIATION - REQUEST TO GIFT BRANDON BANNER TO PARISH COUNCIL**

A letter has been received from Brandon Community Association requesting to gift the original and replica Brandon Banners to the Parish Council.

Fin.13 BRANDON COMMUNITY ASSOCIATION - REQUEST TO GIFT BRANDON BANNER TO PARISH COUNCIL (Continued)

The Clerk informed the meeting that the insurance premium to cover each Banner for £9,100 would be £110 per annum.

The Clerk also pointed out that the cost of the new Banner had highlighted the fact that the Browney Banner was under insured. The extra premium to insure the Browney Banner and display case for £11,000 would be £55.57 per annum.

RESOLVED: a) To take ownership of the original and replica Brandon Banners on behalf of the community and insure both Banners.
b) To increase the insurance for the Browney Banner.

Fin.14 CONSULTATION ON RE-APPOINTMENT OF AUDITORS BDO LLP

A letter had been received from the Audit Commission regarding consultation on the re-appointment of BDO LLP as auditors to Brandon and Byshottles Parish Council and other smaller bodies in Cleveland and County Durham for the next 5 years.

RESOLVED: To make no objections to the appointment.

The meeting closed at 7.30 pm