

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON WEDNESDAY 6TH MARCH 2013, AT 7.00 PM

PRESENT

Councillor Bonner (in the Chair)
and Councillors Bell, Mrs Gates, Grantham, Jones, Kelley, Mrs Leckenby, Nelson, Mrs Smith
and Turnbull

Fin. 33 DECLARATIONS OF INTEREST

There were no declarations of interest.

Fin. 34 APOLOGIES FOR ABSENCE

There were no apologies for absence were received from Councillors Stoddart and Wilkinson.

Fin. 35 ACCOUNT BALANCE AT 31ST JANUARY 2013

Approval was requested for the account balance as at 31st January 2013.

RESOLVED: To recommend approval of the balances at 31st January 2013.

Fin. 36 ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2013

Approval was requested for estimates/ actuals as at 31st January 2013

RESOLVED: To recommend approval of the estimates/ actuals at 31st January 2013.

Fin. 37 WARD ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2013

Approval was requested for ward estimates/ actuals as at 31st January 2013.

RESOLVED: To recommend approval of the ward estimates/ actuals at 31st January 2013.

Fin. 38

REVIEW OF FINANCIAL REGULATIONS

The meeting considered the financial regulations including review of banking arrangements.

RESOLVED: To recommend the following :

- To continue using Co-op Bank
- 4.3 To delete Audit Commission
- To amend 5.1 to include 'The Clerk is authorised by the Council to use internet banking if necessary for the management of the Council's bank accounts')
- 8.1 That the Clerk investigate interest rates with a view to investment of some of the Council's money
- To add the following companies (subject to sight of necessary documentation) to the Council's approved list of Contractors:

S E Landscaping & Garden Services
4 The Oval
Shildon
Co. Durham
DL4 1EU

Durham County Council
Pest Control Service

T & C Maintenance Work
6 Station Road
Ushaw Moor
Durham
DH7 7RX

Jones - Donnelly

- To find details of new fencing Contractors to add to approved list.
- To make enquiries whether some of the larger Town Councils can provide services for the Parish Council

Fin. 39

REVIEW OF RISK ASSESSMENT AND INSURANCE

The Committee considered the annual risk assessment and insurance cover.

RESOLVED: To recommend approval of the risk assessment and insurance cover with the following amendments:

- i) To amend contact number for CDALC to 03000 269921
- ii) To amend the fidelity Guarantee to £300,000
- iii) Under Personal Accident Cover - to ascertain whether Members are covered for assault and to enquire about an increase in the weekly sum payable in the event of an accident.
- iv) To add one seat which has been purchased for Ushaw Moor Cemetery

Fin. 40 UNPRESENTED CHEQUES

The following cheques have not yet been presented to bank.

December 2011	Cheque no. 206744	Monday Luncheon Club	75.00
September 2012	Cheque no. 206039	Durham County Council	10.00

RESOLVED: To cancel cheque number 206744 and to contact Durham County Council regarding cheque number 206039.

Fin. 41 CALENDAR OF MEETINGS

RESOLVED: To recommend approval of the following calendar of meetings:

Wednesday	5th June 2013	7 pm
Wednesday	4th September 2013	7 pm
Wednesday	8th January 2014	7 pm
Wednesday	5th March 2014	7 pm

The meeting closed at 7.45 pm

Signed

Date