

**BRANDON & BYSHOTTLES PARISH COUNCIL**  
**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON TUESDAY 4TH JUNE 2014, AT 7.00 PM**

**PRESENT**

**Councillor Akins (in the Chair)**  
**and Councillors Mrs Chaplow, Clegg, Jamieson, Nelson, Mrs Nelson, Taylor, Turnbull and Mrs Wharton**

**Fin. 1            ELECTION OF CHAIRMAN**

Councillor Akins was proposed and seconded as Chairman for the meeting.

**RESOLVED:** That Councillor Akins be elected as Chairman of the Committee for the ensuing year.

**Fin. 2            ELECTION OF VICE CHAIRMAN**

Councillor Mrs Wharton was proposed and seconded.

**RESOLVED:** That Councillor Mrs Wharton be elected as Vice Chairman of the Committee for the ensuing year.

**Fin. 3            DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Fin. 4            APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Akins, Bell, Mrs Leckenby and Mrs Rodgers.

**RESOLVED:** To receive the apologies.

**Fin. 5            YEAR END ACCOUNTS 31ST MARCH 2014**

Approval was requested for the end of year accounts as at 31st March 2014.

**RESOLVED:** That the end of year accounts for 31st March 2014 be approved.

**Fin. 6            ESTIMATES/ ACTUALS AS AT 31ST MARCH 2014**

Approval was requested for estimates/ actuals as at 31st March 2014.

**RESOLVED:** To approve the estimates/ actuals as at 31st March 2014.

**Fin. 7**            **WARD ESTIMATES/ ACTUALS AS AT 31ST MARCH 2014**

Approval was requested for ward estimates/ actuals as at 31st March 2014.

**RESOLVED:** To approve the ward estimates/ actuals as at 31st March 2014

**Fin. 8**            **ANNUAL AUDIT RETURN YEAR ENDING 31ST MARCH 2014**

Approval was requested for Sections 1 and 2 of the Annual Return year ending 31st March 2014.

**RESOLVED:** To approve Sections 1 and 2 of the Annual Return year ending 31st March 2014.

**Fin. 9**            **ESTIMATES/ ACTUALS TO 30TH APRIL 2014**

Approval was requested for the estimates/ actuals at 30th April 2014.

**RESOLVED:** To approve the estimates/ actuals at 30th April 2014.

**Fin. 10**           **WARD ESTIMATES/ ACTUALS TO 30TH APRIL 2014**

Approval was requested for the ward estimates/ actuals at 30th April 2014.

**RESOLVED:** To approve the ward estimates/ actuals at 30th April 2014.

**Fin. 11**           **ACCOUNT BALANCE 21ST MAY 2014**

Approval was requested for the account balances at 21st May 2014.

**RESOLVED:** To approve the account balances at 21st May 2014.

**Fin. 12**           **UNPAID ALLOTMENT RENTS**

The following unpaid rents were reported to Council:

ALDER PARK	9	£32.00
COMMERCIAL STREET	28	£32.00
LANGLEY GROVE	8	£32.00
LANGLEY GROVE	9	£32.00
LANGLEY GROVE	GARAGE 6	£32.00
EMPIRE FIELD	47	£32.00
DURHAM ROAD	2	£32.00

**RESOLVED:** To write off unpaid rents.

**Fin.13**            **INSURANCE PREMIUM 2014/15**

Approval was requested to pay 2014/15 insurance premium

**RESOLVED:** To authorise payment of the premium.

**Fin.14**            **REVIEW AND APPROVAL OF FINANCIAL REGULATIONS**

The Committee reviewed the Financial Regulations and made the following recommendations

**RESOLVED:**

- To amend the regulations to reflect changes in NALC’s Model Financial Regulations following the Legislative Reform Order.
- 5.1 To continue with existing banking arrangements
- 6.5 To amend petty cash float to £250
- 6.6 To approve continuing use of variable direct debits.
- 11.j4 To amend to £1,000
- 11.j5 To amend to £1,500

The meeting closed at 7.50 pm

Signed .....

Date .....