

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON TUESDAY 28th FEBRUARY 2017, AT 7.00 PM

PRESENT

Councillor Mrs Nelson (in the Chair)
and Councillors Bell, Mrs Chaplow, Mrs Gates, Nelson and Mrs Wharton.

Fin. 34 DECLARATIONS OF INTEREST

There were no declarations of interest.

Fin. 35 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Akins, Mrs Akins, Jamieson, Mrs Leckenby and Turnbull.

RESOLVED: To receive the apologies.

Fin. 36 ACCOUNT BALANCES AT 31ST JANUARY 2017

Approval was requested for the account balances as at 31st January 2017.

RESOLVED: To recommend approval of the balances at 31st January 2017.

Fin. 37 ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2017

Approval was requested for estimates/ actuals as at 31st January 2017

RESOLVED: To recommend approval of the estimates/ actuals at 31st January 2017.

Fin. 38 WARD ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2017

Approval was requested for ward estimates/ actuals as at 31st January 2017.

RESOLVED: To recommend approval of the ward estimates/ actuals at 31st January 2017.

Fin. 39 **REVIEW OF FINANCIAL REGULATIONS**

The meeting considered the Financial Regulations and it was

RESOLVED: To recommend the following amendments to the Financial Regulations.

- 5.1 To continue with the Council’s current banking arrangements.
- 6.5 To approve the continued use of variable direct debits for utilities
- 11.1b) To amend paragraph to read ‘...contract as defined by the Public Contracts Regulations 2015 which is valued at £60,000 or more’
- 11.1c) To amend to readwhen it is intended to enter into a contract of less than £60,000 and above £1,000’

Fin. 40 **REVIEW OF RISK ASSESSMENT AND INSURANCE**

The Committee considered the annual risk assessment and insurance cover. The Clerk informed the meeting that the annual insurance for 2017/18 would be £3,141.29 including tax.

Following discussion of the insurance and risk assessment it was:

RESOLVED: To recommend approval of the risk assessment and insurance cover.

Fin. 41 **CALENDAR OF MEETINGS**

RESOLVED: To recommend approval of the following calendar of meetings.

Wednesday	7th June 2017	7 pm
Wednesday	6th September 2017	7 pm
Wednesday	3rd January 2018	7 pm
Wednesday	7th March 2018	7 pm

The meeting closed at 7.35 pm

Signed

Date

