

BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON WEDNESDAY 7TH JUNE 2017, AT 7.00 PM

PRESENT

Councillor Bell (in the Chair)
and Councillors Mrs Catterson, Clough, Mrs Gates, Jamieson, Nelson, Richardson, Turnbull and Walter

Fin. 1 ELECTION OF CHAIRMAN

RESOLVED: That the Chairman of the Council be elected as Chairman of the Committee for the ensuing year.

Fin. 2 ELECTION OF VICE CHAIRMAN

RESOLVED: That the Vice Chairman of the Council be elected as Vice Chairman of the Committee for the ensuing year.

Fin. 3 DECLARATIONS OF INTEREST

Declarations of interest were received from:

Councillor Turnbull – Brandon Carrside Youth Club

Fin. 4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Bonner, Mrs Chaplow, Mrs Nelson, Mrs Leckenby, Mrs Rodgers and Mrs Wharton

RESOLVED: To receive the apologies.

Fin. 5 YEAR END ACCOUNTS 31ST MARCH 2017

Approval was requested for the end of year accounts as at 31st March 2017.

RESOLVED: To recommend approval of the end of year accounts for 31st March 2017.

Fin. 6 ESTIMATES/ ACTUALS AS AT 31ST MARCH 2017

Approval was requested for estimates/ actuals as at 31st March 2017.

RESOLVED: To recommend approval of the estimates/ actuals as at 31st March 2017.



Fin. 7 **WARD ESTIMATES/ ACTUALS AS AT 31ST MARCH 2017**

Approval was requested for ward estimates/ actuals as at 31st March 2017.

RESOLVED: To recommend approval of the ward estimates/ actuals as at 31st March 2017

Fin. 8 **ANNUAL AUDIT RETURN YEAR ENDING 31ST MARCH 2017**

Approval was requested for Sections 1 and 2 of the Annual Return year ending 31st March 2017 which had been forwarded to Members as Appendix to agenda.

RESOLVED: To recommend approval of Sections 1 and 2 of the Annual Return year ending 31st March 2017 and to note the completion of Section 4 by the Internal Auditor.

Fin. 9 **INTERNAL AUDIT REPORT**

The Clerk highlighted the advice given in the Internal Audit report regarding the uncertainty of the future of the Co-operative Bank and the need to ensure the safety of the Parish Council's balances. Discussion took place on the possible options available to the Council and it was:

RESOLVED: To recommend that the Clerk take the following action

- a) To seek advice from other local councils and from NALC
- b) To obtain information from local banks and building societies regarding suitable accounts
- c) To compile a report to bring back to Council

Fin. 10 **ESTIMATES/ ACTUALS TO 30TH APRIL 2017**

Approval was requested for the estimates/ actuals at 30th April 2017.

RESOLVED: To approve the estimates/ actuals at 30th April 2017.

Fin. 11 **WARD ESTIMATES/ ACTUALS TO 30TH APRIL 2017**

Approval was requested for the ward estimates/ actuals at 30th April 2017

RESOLVED: To recommend approval of the ward estimates/ actuals at 30th April 2017.

Fin. 12 **ACCOUNT BALANCES 31ST MAY 2017**

Approval was requested for the account balances at 31st May 2017.

RESOLVED: To recommend approval of the account balances at 31st May 2017.

Fin. 13

UNPAID ALLOTMENT RENTS

a) The following unpaid rents were reported to Council:

SITE	PLOT NUMBER	AMOUNT
COMMERCIAL STREET	15	£35.00
LANGLEY GROVE	22	£35.00
LANGLEY GROVE	29	£35.00
LANGLEY GROVE	30 + 30a	£70.00
LANGLEY GROVE	Garage 1a	£35.00
FOLDS CLOSE	24	£35.00
HIGH BROWNEY	12	£35.00

b) Discussion also took place on the length of waiting lists on certain sites and it was:

RESOLVED: a) To recommend that the unpaid rents are written off.

b) To recommend that the Allotment Officer contact everyone on the waiting lists to ascertain whether they were still interested in applying for a plot and if so to provide their mobile and e-mail details.

The meeting closed at 7.45 pm

Signed *DBM*

Date *16 June 2017*