

**BRANDON & BYSHOTTLES PARISH COUNCIL**  
**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON WEDNESDAY 6th SEPTEMBER 2017 AT 5.30 PM**

**PRESENT**

**Councillor Bell (in the Chair)**  
**and Councillors Mrs.Catterson, Mrs.Clough, Clegg, Mrs Gates, Jamieson, Sims, Turnbull**  
**and Mrs Wharton.**

**Fin. 14      DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Fin. 15      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Nelson, Mrs Nelson,  
Richardson and Mrs Rodgers

**RESOLVED:** To receive the apologies.

**Fin. 16      ACCOUNT BALANCES AT 31<sup>ST</sup> JULY 2017**

Approval was requested for the account balances as at 31st July 2017.

**RESOLVED:** To recommend approval of the balances at 31<sup>st</sup> July 2017

**Fin. 17      ESTIMATES/ ACTUALS AS AT 31ST JULY 2017**

Approval was requested for estimates/ actuals as at 31st July 2017.

**RESOLVED:** To recommend approval of the estimates/ actuals at 31st July 2017.

**Fin. 18      WARD ESTIMATES/ ACTUALS AS AT 31ST JULY 2017**

Approval was requested for ward estimates/ actuals as at 31st July 2017.

**RESOLVED:** To recommend approval of the ward estimates/ actuals as at 31st July  
2017

**Fin. 19**                    **REVIEW OF ALLOTMENT RENTS**

The Clerk presented a report to Council on the allotment rent review.

**RESOLVED:** To recommend that the rents are increased to £37 commencing 1<sup>st</sup> February 2019.

**Fin. 20**                    **DURHAM COUNTY COUNCIL – MEDIUM TERM FINANCIAL PLANNING & 2018/19 BUDGET SETTING**

Information had been received from Durham County Council informing the Parish Council of the likely impact of the Localisation of Council Tax Support Scheme up to 2019/20. This shows a possible reduction in support grant payments to the Parish Council of a total of £4,101 over the next 3 years. Initial forecast for 2018/19 Tax Base shows an increase in Tax Base of 114.8 on 2017/18. The overall net impact on the Parish Council would be an increase in net income of £578.13 for 2018/19. Figures are for information purposes only, final details will be forwarded to the Parish Council in December 2017.

**RESOLVED:** To take the information into account during the Council's budget setting process.

**Fin. 21.**                    **REVIEW OF COUNCIL'S BANKING ARRANGEMENTS FOLLOWING INTERNAL AUDITOR'S RECOMMENDATIONS**

The Clerk presented a report to Council on the options to move monies from the Co-operative Bank in the light of the problems the bank has been experiencing recently following the Internal Auditor's report. The Council considered the banking options in the report and :

**REOLVED:** To recommend that the Council transfer funds from the Co-operative Bank into the Public Sector Deposit Fund as and when necessary in order to maintain a balance of around £85,000 in the Co-operative Bank.

**Fin. 22.**                    **UNPRESENTED CHEQUES AT 31.7.2017**

The following cheque remained unpresented at 31<sup>st</sup> July 2017:

208812 24.1.2017 County Durham School Benevolent Fund £340

**RESOLVED:** To recommend that the Clerk contact the payee and if necessary reissue the donation.

117

The following item was discussed in private:

**Fin.23.      ANNUAL REVIEW OF SALARIES**

The Clerk presented information on the National Joint Council for Local Government Services Pay Claim for 2018-19.

**RESOLVED:** To recommend implementation of the pay award from 1<sup>st</sup> April 2018 when the award is agreed.

The meeting closed at 6.15 pm

Signed ..... *DBM* .....

Date ..... *15 September 2017* .....