

**BRANDON & BYSHOTTLES PARISH COUNCIL**  
**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON TUESDAY 6<sup>TH</sup> MARCH 2019, AT 7.00 PM**

**PRESENT**

**Councillor D Clegg (in the Chair)**  
**and Councillors Chaplow, Grantham, Jamieson, Turnbull and Mrs Wharton**

**Fin. 34      DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Fin. 35      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Catterson, Mrs Gates, Nelson, Mrs Nelson, Mrs Rodgers and Stoddart

**RESOLVED:** To receive the apologies.

**Fin. 36      ACCOUNT BALANCES AT 31ST JANUARY 2019**

Approval was requested for the account balances as at 31st January 2019.

**RESOLVED:** To recommend approval of the balances at 31st January 2019.

**Fin. 37      ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2019**

Approval was requested for estimates/ actuals as at 31st January 2019

**RESOLVED:** To recommend approval of the estimates/ actuals at 31st January 2019.

**Fin. 38      WARD ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2019**

Approval was requested for ward estimates/ actuals as at 31st January 2019.

**RESOLVED:** To recommend approval of the ward estimates/ actuals at 31st January 2019.

**Fin. 39      REVIEW OF FINANCIAL REGULATIONS**

The meeting considered the Financial Regulations and it was

**RESOLVED:** To recommend the following amendments to the list of Contractors.

DWC

- : Durham County Council to Environmental Services
- : To send a letter to all Contractors to see if they want to remain on the list and if they do, to forward a copy of their current Insurance and Health and Safety policy.

**Fin. 40**

**REVIEW OF RISK ASSESSMENT AND INSURANCE**

The Committee considered the annual risk assessment and insurance cover. The Clerk informed the meeting that the annual insurance for 2019/20 would be £3756.22 including tax.

Following discussion of the insurance and risk assessment it was:

**RESOLVED:** To recommend amending the following to the Risk Assessment.

- Allotments – the following sites to (M) Medium risk, as they are next to a public footpath
 

Black Road	Langley Grove
Station Avenue	Commercial Street
Folds Close	Cockhouse Lane

: To recommend adding the following

- 3 Seats on Brandon to Durham walkway
- 1 Memorial seat at The Roundy, Ushaw Moor

: To recommend adding the following to the Insurance cover

- Esh Winning Miners Banner kept in Esh Winning Communal Hall
- Esh Winning Colliery Memorial kept in Esh Winning Communal Hall

: To recommend amending Street furniture – All risks £14,509.84


**Fin. 41**

**CALENDAR OF MEETINGS**

**RESOLVED:** To recommend approval of the following calendar of meetings.

Wednesday	5th June 2019	7 pm
Wednesday	4th September 2019	7 pm
Wednesday	8th January 2020	7 pm
Wednesday	4th March 2020	7 pm

The meeting closed at 8.10 pm

Signed .....  .....

Date 15th March 2019 .....