

**BRANDON & BYSHOTTLES PARISH COUNCIL**  
**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON WEDNESDAY 4<sup>TH</sup> MARCH 2020, AT 7.00 PM**

**PRESENT**

**Councillor D Bell(in the Chair)**  
**and Councillors Chaplow, Grantham, Hindmarch, Jamieson, Spencer, Turnbull and Mrs Wharton**

**Fin. 33      DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Fin. 34      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Catterson, Clegg, Mrs Nelson and Mrs Rodgers

**RESOLVED:** To receive the apologies.

**Fin. 35      ACCOUNT BALANCES AT 31ST JANUARY 2020**

Approval was requested for the account balances as at 31st January 2020.

**RESOLVED:** To recommend approval of the balances at 31st January 2020.

**Fin. 36      ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2020**

Approval was requested for estimates/ actuals as at 31st January 2020

**RESOLVED:** To recommend approval of the estimates/ actuals at 31st January 2020.

**Fin. 37      WARD ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2020**

Approval was requested for ward estimates/ actuals as at 31st January 2020.

**RESOLVED:** To recommend approval of the ward estimates/ actuals at 31st January 2020.

**Fin. 38      REVIEW OF FINANCIAL REGULATIONS**

The meeting considered the Financial Regulations and it was

**RESOLVED:** To recommend the following amendments to the list of Contractors.

- : To include the following:- Noble & Brett, AJS Locksmith Services, Safe Strip, SCE Technical Service and Durham County Council (website)
- : To delete Field Construction, AD Purves Landscaping, SE Landscaping and Gardening and Paul West
- : To send a letter to all Contractors asking to forward a copy of their current Insurance and Health and Safety Policy, if we have not previously received the policy.

**Fin. 39**

**REVIEW OF RISK ASSESSMENT AND INSURANCE**

The Committee considered the annual risk assessment and insurance cover. The Clerk informed the meeting that the approximate annual premium for 2020/21 would be £3870 including tax.(as it was too early to give an accurate figure)

Following discussion of the insurance and risk assessment it was:

**RESOLVED:** To recommend amending the following to the Risk Assessment.

: To recommend adding the following

- 1 Miners Coal tub at The Roundy, Ushaw Moor
- 2 Seats at Esh Winning, Birch Place and Woodland Road Flats

: To recommend adding the following to the Insurance cover

- 1 Miners Coal tub at The Roundy, Ushaw Moor
- 2 Seats at Esh Winning, Birch Place and Woodland Road Flats

**Fin. 40**

**CALENDAR OF MEETINGS**

**RESOLVED:** To recommend approval of the following calendar of meetings.

Wednesday	3 <sup>rd</sup> June 2020	7 pm
Wednesday	2 <sup>nd</sup> September 2020	7 pm
Wednesday	6 <sup>th</sup> January 2021	7 pm
Wednesday	3 <sup>rd</sup> March 2021	7 pm

The meeting closed at 7.35pm

Signed ..... *S. Nelson* .....

Date ..... *31/7/2020* .....