

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE COMMITTEE MEETING
HELD VIRTUALLY VIA ZOOM
ON WEDNESDAY 3RD MARCH 2021, AT 7.00 PM

PRESENT

**Councillor Mrs Nelson (in the Chair)
and Councillors Bell, Catterson, Clegg, Grantham, Hindmarch, Jamieson, Nelson, Rodgers,
and Turnbull**

Fin. 18 DECLARATIONS OF INTEREST

There were no declarations of interest.

Fin. 19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs Wharton.

RESOLVED: To receive the apology.

Fin. 20 ACCOUNT BALANCES AT 31ST JANUARY 2021

a) Approval was requested for the account balances as at 31st January 2021.

RESOLVED: To recommend approval of the balances at 31st January 2021.
:To recommend that at the bottom of the Account Balance sheet the Public Sector Deposit Fund and the Central Fund are one total.

b) Information had been received from the CCLA with regards to low rates of interest on the Public Sector Deposit Fund.

RESOLVED: To take for information.

c) The Clerk informed the meeting that an email had been received from Ushaw Moor Cricket Club notifying that they had submitted the final paperwork to the AAP. At the Parish Council meeting in February 2020 the Members agreed to pledge £1,000 to assist towards a new fence around the recreation ground.

RESOLVED: To recommend paying the £1,000 (Community Project Fund) to Ushaw Moor Cricket Club.

Fin. 21 ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2021

Approval was requested for estimates / actuals as at 31st January 2021.

RESOLVED: To recommend approval of the estimates / actuals at 31st January 2021.

Fin. 22 **WARD ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2021**

Approval was requested for ward estimates / actuals as at 31st January 2021.

RESOLVED: To recommend approval of the ward estimates / actuals at 31st January 2021.

Fin. 23 **REVIEW OF FINANCIAL REGULATIONS**

The meeting considered the Financial Regulations and it was:-

RESOLVED: To recommend including the following to the list of Contractors: Ward Bros Plant Hire Ltd, Transcendit, Durham County Council (Website), The Steadfast Group, Safe & Sure Fire Protection, UK Safety Management Ltd and DK Horticulture.

Fin. 24 **REVIEW OF RISK ASSESSMENT AND INSURANCE**

The Committee considered the annual risk assessment and insurance cover.

RESOLVED: To recommend adding the following to the Risk Assessment and Insurance cover:

- 1 Cableway in Broompark play area
- 1 Miners Coal tub at Broompark, Ushaw Moor

Fin. 25 **CALENDAR OF MEETINGS**

RESOLVED: To recommend approval of the following calendar of meetings:

Wednesday	2 nd June 2021	7 pm
Wednesday	1 st September 2021	7 pm
Wednesday	5 th January 2022	7 pm
Wednesday	2 nd March 2022	7 pm

The Chairman agreed to include the following:

Fin. 26 **BRANDON SPORTS CLUB**

Brandon Sports Club had enquired if the Parish Council would submit a planning application to Durham County Council on their behalf.

RESOLVED: To recommend submitting the Planning Application on behalf of Brandon Sports Club.

Fin. 27 **NEW LAPTOPS**

It was suggested that two new laptops should be purchased for use by the two Clerks.

RESOLVED: To recommended purchasing two new laptops for the Clerks.

Fin. 28

CHAIR'S CHOSEN CHARITY

As the Chairman was unable to hold a Charity Evening due to Covid-19, following Government advice. Members had been asked if they were in agreement for the money which would have been used to arrange the evening, to be donated to the Chair's chosen charity. The Chair's chosen charity would be Brandon Carrside Youth & Community Project.

RESOLVED: To recommend paying the £1,000 to Brandon Carrside Youth & Community Project.

: To recommend sending a letter of appreciation to Rachael who has recently received an award.

The meeting closed at 7.25pm

Signed *S Nelson*

Date *26/4/21*