

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 20TH JULY 2012 AT 6.30 PM**

PRESENT

Councillor Mrs A Bonner (in the Chair)

**and Councillors Akins, Bell, Mrs Gates, Grantham, Kelley, Mrs Leckenby, Nelson, Stoddart,
Turnbull, Venn, Mrs Wilkinson and Wilkinson**

54. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Councillors Mrs Bonner and Turnbull - Item 8 Mid Durham AAP

Councillors Mrs Bonner and Turnbull - Item number 7 on Clerk's Report - Mid Durham
AAP

RESOLVED: To receive the declarations of interest.

55. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

56. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Allen, Mrs Catterson, Dowsey,
Jones, Mrs Kitching, Rippin, Mrs Smith and Taylor.

RESOLVED: To receive the apologies.

57. APPROVAL OF MINUTES OF THE MEETING HELD ON 15TH JUNE 2012

RESOLVED: That the minutes of the meeting be confirmed as a true record and signed by
the Chairman.

58. PRESENTATION OF DONATIONS

The Chairman presented donations to the following:

Durham Horticultural & Craft Show

Esh Winning FC

Mayor's Appeal Fund

59. PRESENTATION OF TROPHIES TO SCHOOLS' PAINTING COMPETITION WINNERS

The Chairman presented trophies to the following winners of the Beautiful Durham Schools Painting Competition.

Nursery	Kate Hughes	Langley Moor Nursery
Reception	Harvey Wright	Browney Primary
Years 1 & 2	Mason Ainsworth	Esh Winning Primary
Years 3 & 4	Elisha Dawson	Brandon Primary
Years 5 & 6	Leah Porter	Browney Primary

60. POLICE REPORT

The Police gave a report of crime throughout the Parish.

RESOLVED: To receive the report.

61. ANDY COULTHARD - SHORT PRESENTATION ON A JOINT COMMUNITY ENGAGEMENT EXERCISE

Andy Coulthard gave a brief report on the proposed joint community engagement exercise between the AAP and the Mid Durham Parish Councils. A questionnaire would be issued to individuals and to groups with the Mid AAP area asking for views on how to improve their villages.

The children at DCBC would also be consulted in October. Boxes for replies will be made available around the Parish.

Andy also updated the members on the 'Gateway' Projects for Ushaw Moor, New Brancepeth and Esh Winning. The Gateway for Ushaw Moor has been delayed because of the consultation on the speed limit on Whitehouse Lane and Bearpark, engagement will be taking place over the next few months with regard to the design of the Gateways for Esh Winning and New Brancepeth.

The Chairman thanked Andy for his presentation.

RESOLVED: That the community engagement questionnaires be completed by the ward members for each of the Parish wards.

62. JULIA MATTHEW, HEAD OF LANGLEY MOOR NURSERY

Ms Matthew introduced herself and thanked the Members for their Christmas donation and for the Jubilee mugs.

The Chairman thanked Ms Matthew for taking the time to come to the meeting.

63. REPORT FROM UNITARY COUNCIL MEMBERS

The reports included the following:

- Community Action Team - Pilot scheme looking at areas such as Housing Standards, Under Age Drinking, Empty Properties. All services would be involved.
- Durham City Homes intend to take over Sycamore Park, Silver Courts, Harry Carr House and Esh Winning Communal Hall
- 'Going for Gold' event will be held on 24th July 2012 in Brandon Park
- Road improvement works taking place up to October 2012
- Planning Committee refused application for Walton Terrace, New Brancepeth
- Village Green status approved for green at Esh Winning
- Community Governance Review for Crook and Durham - consultation shows Crook do not want a Parish Council and Durham County Council are still over-viewing results of Durham consultation.

64. TOWN & COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application list had been forwarded to the appropriate Ward Councillors.

4/12/00268/FPA	Mr D Henderson	Erection of boundary fence to front and side of existing dwelling 88 Esh Wood View, Ushaw Moor, Durham DH7 7FE
4/12/00557/FPA	Housing Hartlepool	Demolition of existing building and erection of 16 no. two bed affordable housing sheltered apartments Oversteads House, Skippers Meadow, Ushaw Moor, Durham DH7 7NJ
4/12/00649/FPA	Mr I Harrison	Land to rear of Woodland Place, Esh Winning, Durham DH7 9NN
4/12/00654/FPA	Mr I Kerr	Single storey rear extension 3 Deerness View, Ushaw Moor, Durham DH7 7PR

Proposed application for two residential dwellings on land at Walton Terrace & The Bungalows was reported to Durham County Council's Planning Committee on 10th July 2012 and permission had been refused.

Planning permissions and refusals had been received.

RESOLVED: To send a letter of support for application number 4/12/00588 Mr N Alderson Change of use of doctors surgery to form two residential apartments Shanti House, 34 Arthur Street, Ushaw Moor, Durham DH7 7PF and a letter of support for application number 4/12/00557/FPA Housing Hartlepool, demolition of existing building and erection of 16 no. two bed affordable housing sheltered apartments Oversteads House, Skippers Meadow, Ushaw Moor, Durham DH7 7NJ

65. CDALC EXECUTIVE COMMITTEE

Request for nominations for positions of Vice Presidents (3), Honorary Auditor and Honorary Treasurer had been received.

RESOLVED: To nominate Councillor Bell for Vice President and to nominate the current delegates to fill the remaining positions.

66. APPROVAL OF DELEGATES FOR THE FOLLOWING TRAINING COURSES/CONFERENCE

a) Managing Performance, Capability and Discipline-3rd September 2012, County Hall

Approval of delegates was requested for the above.

RESOLVED: To approve the Chairman and the Clerk attend. (LG Act 1972 Sec 111)

b) Boss Easy Accounts Package-2nd October 2012-County Hall

RESOLVED: To approve the Clerk and Mrs Howe attend (LG Act 1972 Sec 111)

c) NAC-‘Tourism & the Local Economy’ 28-30 September 2012, Keswick

Approval of delegates was requested for the above.

RESOLVED: To approve Councillors Jones, Mrs Leckenby and Wilkinson (LG Act 1972 Sec 111)

67. NAC-APPROVAL OF CONFERENCE PROGRAMME FOR 2012/13

The programme of conferences for 2012/13 was presented for approval.

RESOLVED: To approve the programme for 2012/13.

68. DONATIONS FOR CONSIDERATION

a) Meadowfield & Langley Moor Over 60’s

A request for a donation had been received from the above.

RESOLVED: To donate £300 in this instance (Brandon, Meadowfield and Langley Moor) (Power of Well Being)

b) Butterwick Hospice-

A request for a donation had been received from the above.

RESOLVED: To donate £450 in this instance (£100 each Brandon, New Brancepeth and Esh Winning £50 each Meadowfield, Langley Moor and Ushaw Moor) (Power of Well Being)

68. DONATIONS FOR CONSIDERATION (Cont.)

c) Silver Courts Over 60's

A request for a donation had been received from the above.

RESOLVED: To donate £200 in this instance (Brandon Ward) (Power of Well Being)

d) Friends of Langley Moor

A request for a donation had been received from the above.

RESOLVED: To pledge financial support, but to wait for the Group to confirm amount of remaining funding.

69. LOCALISM ACT 2011, SECTION 27- RECOMMENDATION TO ADOPT NEW MEMBERS CODE OF CONDUCT

A new Code of Conduct has now been received and it is recommended to adopt the code. Linked to this is the requirement to complete a new Register of Interest Form which is to be returned to the Monitoring Officer within 28 days. Standing Orders Nos.31, 55 & 56 would require amendment to reflect the changes. In addition the Government had released a Statutory Instrument which contains details of a revised 'Declaration of Acceptance of Office' which takes effect from 9th July 2012. The existing declarations of office would remain valid (apart from the reference to the Code of Conduct) and the revised declaration would only be required for members or Chairmen /Vice Chairmen appointed after 9th July.

RESOLVED: To adopt the new Code of Conduct and amend Standing Orders 31, 55 and 56. Standing Order 56 will require a member with a discloseable pecuniary interest to withdraw from the meeting.

70. APPROVAL OF POLICIES & PROCEDURES

The following policies are due for review and approval:

a) Members Allowances

RESOLVED: To increase the allowance by RP1.

b) Sickness Absence Policy

RESOLVED: To approve the policy.

c) Health & Safety Policy

RESOLVED: To approve the policy.

d) Complaints Procedure

RESOLVED: To amend the number of Members on the committee from 5 to 6 and approve the policy.

e) Cockerels on allotments

RESOLVED: To approve the policy.

71. LOCALISATION OF COUNCIL TAX SUPPORT

A Government consultation on the above had taken place, the closing date being 12th July 2012. The proposals in the document could have significant implications for parish and town councils and a brief summary of the proposals were reported to Council. After consulting with the Chairman a response had been forwarded to DCLG expressing the Parish Council's concerns about the proposed changes to the system.

RESOLVED: To monitor this issue.

72. FOOTPATH BRANDON VILLAGE- ENQUIRY FROM RESIDENTS ASSOCIATION FOR PARISH COUNCIL TO TAKE OVER FOOTPATH FROM DURHAM COUNTY COUNCIL

A request had been received from Brandon Village Residents Association for the Parish Council to take over maintenance of a footpath running from Brandon Village to New Brancepeth.

RESOLVED: To arrange a site visit for the Ward Members.

73. BRANDON & BROWNEY BANNER COMMUNITY GROUP-REQUEST TO TAKE BRANDON BANNER TO DURHAM MINERS GALA

A letter had been received regarding the above.

RESOLVED: To grant permission retrospectively.

74. LOCAL GOVERNMENT PENSION SCHEME 2014 –INVITATION TO COMMENT ON CONSULTATION WITH REGARD TO CHANGES TO THE SCHEME

Information on the above has been forwarded to the Parish Council from Durham County Council. Responses to the consultation should be received by 27th July 2012.

RESOLVED: To agree with the proposals for the new scheme.

75. APPROVAL REQUESTED FOR RENEWAL OF I.T. SUPPORT & MAINTENANCE

The contract for IT support was due for renewal at a cost of £210 per year.

RESOLVED: To renew the contract (LG Act 1972 Sec. 111)

76. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £13,499.03.

RESOLVED: To authorise payment of the accounts.

77. CIVIC FUNCTIONS FOR APPROVAL

Approval was requested for the Chairman or Vice Chairman to attend the following;

Seaham T.C.	Carnival	29.7.12
Peterlee T.C.	Mayoress at Home	9.8.12
Peterlee T.C.	Peterlee Show	1.9.12
Spennymoor T.C.	Civic Service	16.9.12

RESOLVED; To approve attendance at the functions (LG Act 1972 Sec. 111)

78. CLERK'S REPORT

The Clerk gave a report for information.

RESOLVED: To receive the report.

79. URGENT BUSINESS

The Chairman agreed to discuss the following items as the Council was in recess in August:

a) Brandon Carrside Youth and Community Project

A letter had been received from the above requesting a donation towards the costs of a summer activity programme which would benefit young people throughout the parish.

RESOLVED: To donate £1,5000 in this instance (£500 Brandon and Ushaw Moor, £200 Esh Winning, £100 each New Brancepeth, Meadowfield and Langley Moor) (LG Misc Prov Act 1976 Sec 19)

b) Visual Impairment Problem Solving in County Durham

A letter had been received from the above requesting a donation towards the Talking Newspaper.

RESOLVED: To donate £2,000 in this instance (Central Fund) (Power of Well Being)

The meeting closed at 7.40pm

Signed

Date