

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 15TH MARCH 2013 AT 6.00 PM**

PRESENT

**Councillor Mrs A Bonner (in the Chair)
and Councillors Akins, Bell, Mrs Catterson, Mrs Gates, Grantham, Kelley, Mrs Leckenby,
Nelson, Mrs Smith, Taylor and Turnbull**

212. DECLARATIONS OF INTEREST

The following declarations of interest were submitted:

Councillor Grantham Addendum - Brandon Community Hall

Councillor Mrs Leckenby Addendum - Brandon Community Hall and Item No. 16e

Brandon Primary School

Councillor Nelson Addendum - Brandon Community Hall

Councillor Turnbull Item No. 16c - Durham Vineyard and Item No. 16e - Brandon Primary
School

RESOLVED: To record the interests.

213. PUBLIC PARTICIPATION

There were no questions from the public in the specified time period.

214. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Allen, Dowsey, Jones, Rippin,
Stoddart, Mrs C Wilkinson and J Wilkinson.

RESOLVED: To receive the apologies.

215. APPROVAL OF MINUTES HELD ON FRIDAY 15TH FEBRUARY 2013

RESOLVED: That the minutes of the meeting held on 15th February 2013, be confirmed
as a true record and signed by the Chairman.

216. MINUTES OF ALLOTMENT COMMITTEE HELD ON 5TH MARCH 2013

RESOLVED: That the minutes of the Allotment Committee held on 5th March 2013 be
confirmed as a true record and signed by the Chairman.

217. MINUTES OF FINANCE COMMITTEE HELD ON 6TH MARCH 2013

RESOLVED: That the minutes of the Finance Committee held on 6th March 2013 be approved as a true record and signed by the Chairman.

218. PRESENTATION OF DONATIONS

The Chairman presented donations to the following:

Esh Winning Library
Fae Corrigan
Mencap
St. Patrick's Social Committee

219. POLICE

There were no Police in attendance.

220. REPORT FROM UNITARY COUNCILLORS

The Unitary Councillor's report included the following:

- Meeting of full Council held on 20th March 2013 to include following reports:
 - County Durham Youth and Justice Plan 2012/14
 - Health and Well Being Board
 - Charter Trustees Boundary
 - Review of Constitution
 - Request for changes to boundary between Shincliffe Parish Council and Cassop-Cum-Quarrington Parish Council
- Collections of garden waste resume 19th March 2013
- Family Fun Days at Brandon Children's Centre in March and April
- Resurfacing of road at Brandon Lane
- Proposals to increase speed limit on Whitehouse Lane, Ushaw Moor approved by Durham County Council. Reviewed in 12 months.
- Bridge on Browney Lane closed for 18 months.

RESOLVED: To receive the reports.

221. TOWN & COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.

Invitation to comment had been received on application 4/13/00108 proposed variation of condition 2 of application 4/12/00858 to provide garage and conservatory to new dwelling with associated external alterations at land adjacent to the Prince Bishop Public House, Brandon Village for Mr G Tindale.

Permission and refusals were available at the meeting.

4/13/00089/FPA	Keepmoat	Demolition of existing dwellings and erection of 8 No. dwellings, access and associated works Land at Ridding Road, Esh Winning, Durham.
4/13/00079/OUT	Mr & Mrs J Coates	Outline application for the erection of 9 executive dwellings, including means of access. Land at Langley Wood House, Sleetburn Lane, Langley Moor, Durham DH7 8LQ
4/13/00108/VOC	Mr G Tindale	Variation of condition 2 of application 4/12/00858/FPA to provide garage and conservatory to new dwelling with associated external alterations. Land Adjacent to Prince Bishop Public House, Brandon Village, Durham DH7 8SU
4/13/00106/FPA	Fred Henderson Limited	Erection of extension to existing storage building, change of use of land to provide car park extension and erection of new boundary treatments. Langley Bridge Garage, Langley Moor, Durham DH7 8JZ
4/13/00139/FPA	Mr L Robinson	A single storey extension on the side elevation to form a lounge, single storey extension on the rear to extend the kitchen and an open fronted carport attached to the rear of the domestic garage. 22 Lowland Road, Brandon, Durham DH7 8NN
4/13/00179/FPA	Mr B Hill	Single storey rear extension 16 Dominion Road, Brandon, Durham DH7 8AY

RESOLVED: To make no objection to application 4/13/00108 Mr G Tindale, to provide garage and conservatory to new dwelling land adjacent to Prince Bishop Public House, Brandon Village, Durham.

222. DURHAM COUNTY COUNCIL - PROPOSED STOPPING UP OF HIGHWAY AT PINETREE, ESH WINNING- INVITATION TO COMMENT ON PROPOSAL

A meeting was held on 21st February 2013 with Durham County Council and Keepmoat Homes regarding the proposed development at Pinetree, Esh Winning which required a stopping up order in order to proceed. Approval of the order would assist Keepmoat in securing funding for an assisted housing scheme at Pinetree.

RESOLVED: To support the proposal for the stopping up order.

223. DRAFT POLICE & CRIME PLAN & EQUALITY, DIVERSITY AND HUMAN RIGHTS ACTION PLAN- INVITATION TO RESPOND TO CONSULTATION

The Plans had been circulated to Members, some of whom had responded on line.

RESOLVED: To take for information.

224. COUNTY DURHAM COMMUNITY FOUNDATION - INVITATION TO SUBSCRIBE

A letter had been received enquiring whether the Parish Council wishes to subscribe to the above.

RESOLVED: To authorise the subscription (L. G. Act 1972 Sec111)

225. NEIGHBOURHOOD PLANNING - DISCUSSION OF PRESENTATION FROM DURHAM COUNTY COUNCIL AND WAY FORWARD

A report on Durham County Council's presentation had been circulated to Members.

RESOLVED: To arrange a special meeting following the elections to discuss the issue of a Neighbourhood Plan.

226. TABLE TENNIS CLUB, BRANDON COMMUNITY HALL- REQUEST TO HAVE PARISH REPRESENTATIVE ON MANAGEMENT COMMITTEE AND TO NAME THE CLUB AFTER THE PARISH COUNCIL

The above request had been received from the newly formed club which is hoping to have its first session on Saturday 9th March in Brandon Community Hall.

RESOLVED: To give the club permission to use the Parish Council's name and to wait until after the elections to appoint a representative.

227. DONATIONS FOR CONSIDERATION

a) Durham Miners Association-Gala Brochure

A request for a donation had been received from the above.

RESOLVED: To take out a full page advert and to arrange a photograph of the new Council following the elections. (Central Fund)

b) Great North Air Ambulance

A request for a donation had been received from the above.

RESOLVED: To donate £350 in this instance (£60 each Brandon, Meadowfield, Langley Moor, New Brancepeth and Ushaw Moor, £50 Esh Winning Wards) (Power of Well Being)

227. DONATIONS FOR CONSIDERATION (Cont.)

c) Durham Vineyard

A request for a donation had been received towards a free fund day in Brandon in June.

RESOLVED: To donate £900 in this instance (£500 Brandon, £200 Meadowfield, £150 Langley Moor and £50 Ushaw Moor Wards) (Power of Well Being)

d) Alice Ford-Senior

A request for a donation had been received towards sponsorship to take part in the Tall Ships Race.

RESOLVED: To donate £200 in this instance (Between Brandon, Meadowfield and Langley Moor Wards) (Power of Well Being). To provide the Parish Council's logo to display on the boat.

e) Brandon Primary School

A request for a donation had been received towards provision of an Anti-Bullying Conference to take place in June.

RESOLVED: To donate £500 in this instance (Brandon Ward) (Power of Well Being)

228. REVIEW AND APPROVAL OF FOLLOWING POLICIES

a) Anti-Fraud & Corruption Policy

Clause 3.1

The Clerk informed the meeting that the new declaration of acceptance of office forms no longer included a statement requiring Members to sign to say they had read and understood the Code of Conduct.

RESOLVED: To approve the policy but to verify whether the statement regarding the code of conduct could still be included in the declaration of acceptance of office.

b) Effectiveness of Internal Audit including appointment of Internal Auditor

RESOLVED: To approve the effectiveness of internal audit and to appoint Mr Ian Lawlan as auditor for 2012/13.

c) Member/Officer Protocol

RESOLVED: To approve the policy. The Clerk was also requested to look into a protocol for employees dealing with members of the public.

228. REVIEW AND APPROVAL OF FOLLOWING POLICIES: (Cont.)

d) Document Retention Policy

RESOLVED: To approve the policy

e) Disability Discrimination- and notes from working group

The recommendations from the Disabled Access Working Group were considered.

RESOLVED: To approve the policy and to accept the quotation for work at the entrance to the office building.

**229. APPROVAL OF DELEGATES FOR TRAINING CONFERENCE
'REGENERATION AND THE TOWN CENTRE' ON 12-14TH APRIL 20-13 AT
SCARBOROUGH**

Approval of delegates were requested for the above.

RESOLVED: To approve Councillors Mrs Bonner, Bell and Grantham
(LG Act 1972 Sec 111)

**230. DURHAM COUNTY COUNCIL - ENQUIRY REGARDING INTEREST IN
PURCHASE OF LAND AT THE FOLLOWING LOCATIONS:**

a) Addison Park, Meadowfield

RESOLVED: To inform the County Council that the Parish Council has no interest in the land but to point out that the land in question forms part of Addison Park and belongs to CISWO and the Parish Council would be against the sale of the land.

b) Brandon Lane Surgery

RESOLVED: To support the sale of the land to the doctor's surgery in order to enlarge the doctor's car park.

**231. DURHAM COUNTY COUNCIL- INVITATION TO COMMENT ON PROPOSED
AMENDMENT TO EXISTING BUS LANE AT A690 STONEBRIDGE**

Comments on the proposal to use the existing bus lane for taxis, motorcycles and bicycles had been invited.

RESOLVED: To support the amendment.

232. DURHAM COUNTY COUNCIL- INVITATION TO MAKE REPRESENTATIONS ON APPLICATION FOR NEW PREMISES LICENSE (SALE OF ALCOHOL) AT ONE STOP SHOP, 29A COMMERCIAL STREET, BRANDON

The application included proposals to sell alcohol between the hours of 7am and 9pm Monday to Friday and from 8am to 9pm Saturday and Sunday. Representations to be received by 2nd April 2013.

RESOLVED: To object to the application on the grounds that existing anti-social behaviour in this vicinity would be exacerbated by the availability of another outlet selling alcohol.

233. DISCUSSION RELATING TO PREVIOUS PROPOSALS BY DURHAM COUNTY COUNCIL FOR A BYPASS AT BROWNEY LANE

Cllr Nelson has requested that the above item be discussed.

RESOLVED: To write to Durham County Council to request that proposals for a bypass be re-looked at as a viable scheme for the future in the light of new development in the area which would significantly increase traffic.

234. CIVIC FUNCTIONS FOR APPROVAL

Approval was requested for the Chairman or Vice Chairman to attend the following;

Hartlepool B.C.	Cameron's Brewery Tour	4.4.2013
Hartlepool B.C.	Civic Dinner	12.4.2013
Hartlepool B.C.	Chairman's Chorus Spectacular	20.4.2013
Seaham T.C.	Civic Ball	3.5.2013

RESOLVED: To approve attendance at the functions (LG Act 1972 Sec. 111).

235. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £14,055.14.

RESOLVED: To authorise payment of the accounts.

236. ALLOTMENTS

The quarterly Allotment report was presented to Council for approval.

The Allotment Officer informed Members that the issue of quad bikes on the Cockhouse Lane site had been reported to the Police.

RESOLVED: To approve the quarterly report and to arrange a site visit to discuss the issue of access at both entrances to the site.

237. REPORT OF CLERK

The Clerk presented a report to Council for information. The following issue arose:

- **Cardi -Back Health Programme**

RESOLVED: To enquire whether any venues had yet been allocated for the programme.

238. The Chairman had agreed prior to the meeting to discuss an addendum to the agenda which had been circulated to Members:

Councillors Grantham, Mrs Leckenby and Nelson left the meeting.

Brandon Community Hall

A letter had been received from the above requesting support from the Parish Council as Durham County Council, following their Community Buildings Review, were no longer investing in the Hall.

RESOLVED: To donate £5,000 to the Hall and to agenda at the Council's budget setting meeting to consider support for the Hall on a long term basis.

: To arrange a meeting with CISWO, the owners of the Hall, and the Community Hall committee to discuss issues relating to maintenance of the Hall.

Councillors Grantham, Mrs Leckenby and Nelson returned to the meeting.

239. PROW MAINTENANCE 2013

The above item was discussed in private and it was:

RESOLVED: To award the contract for maintenance to K Wilson Garden Services.

The meeting closed at 7.10 pm

Signed

Date