

**BRANDON AND BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL  
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM  
ON FRIDAY 20TH SEPTEMBER 2013 AT 6.30 PM**

**PRESENT**

**Councillor T Akins (in the Chair)**

**and Councillors Mrs Akins, Mrs Bonner, Clegg, Mrs Gates, Graham, Jamieson, Rippin, Sims, Stoddart, Taylor, Turnbull and Mrs Wharton**

**73. DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Councillors Jamieson and Stoddart - Item 17e Ushaw Moor Cricket Club

**RESOLVED:** To receive the declarations of interest.

**74. PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

**75. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bell, Mrs Chaplow, Grantham, Jones, Mrs Leckenby, Mrs Nelson, Nelson and Mrs Rodgers

**RESOLVED:** To receive the apologies.

**76. MINUTES OF THE MEETING HELD ON 19TH JULY 2013**

**RESOLVED:** That the minutes of the meeting held on 19th July 2013 be confirmed as a true record and signed by the Chairman.

**77. MINUTES OF THE PERSONNEL COMMITTEE HELD ON 23RD JULY 2013**

**RESOLVED:** That the minutes of the meeting held on 23rd July 2013 be confirmed as a true record and signed by the Chairman.

**78. MINUTES OF ALLOTMENT COMMITTEE HELD ON 3RD SEPTEMBER 2013**

**RESOLVED:** That the minutes be confirmed as a true record and signed by the Chairman.

**79. MINUTES OF FINANCE COMMITTEE HELD ON 4TH SEPTEMBER 2013**

**RESOLVED:** That the minutes be confirmed as a true record and signed by the Chairman.

**80. POLICE REPORT**

There was no police in attendance and no report had been received.

**81. REPORT FROM UNITARY COUNCILLORS**

The Unitary Councillors report included the following:-

- Further cuts to Durham County Council's grant by Government - savings of over £200 m to be found
- Durham County Council working on issues including
  - Medium Term Financial Plan, Council Plan and Service
  - Community Buildings Progress Report
  - Updated street lighting policy
  - Residential Car parking standards
  - Digital Durham Programme
  - County Durham Plan - Pre submission draft
  - Review of garden waste collection service
  - Homelessness Strategy 2013 - 2018
  - Effects of bedroom tax on council tenants

**RESOLVED:** To receive the report.

**82. TOWN & COUNTRY PLANNING – APPLICATIONS FOR CONSIDERATION**

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.

4/13/00630/FPA	Mr & Mrs Cleaver	Replacement stable block and parking area Evesley Equestrian Centre, Old Iversley Farm Road, Waterhouses, Durham DH7 9HB
4/13/00430	Mrs H Carev	Double storey and single storey extension to rear and loft conversion 8 Station Avenue, Esh Winning DH7 9HW
4/13/00643	Rowland Bros	Application for new planning to replace extant permission 10/00398(erection of 6 no. detached two storey dwelling houses) in order to extend time period for implementation, Rowland Bros Coal Depot, Unthank Garage, Fairfalls Terrace, New Brancepeth DH7 7HB
4/13/00653	Saferad	Change of use of industrial unit (Use Class B2) to Veterinary Clinic(SUI Generis Use Class), Saferad Ltd St Johns Road, Meadowfield, DH7 8BF

**82. TOWN & COUNTRY PLANNING – APPLICATIONS FOR CONSIDERATION**  
**(Continued)**

4/13/00724	Miss L Hutton	Erection of single storey pitched roof Extension to rear of existing dwelling 6 Cavendish Court, Brandon DH7 8UW
CE/13/00760	Miss C Bell	Proposed two storey extension to Rear, 8 Moor Edge, Brandon, DH7 8AE
4/13/00728	Good Word Ministries	Change of use from office (B1 use Class) to a church (retrospective) and day care centre (D1 use class) Suite 3 & 4 Durham Business Centre, Littleburn Road, Langley Moor, Durham DH7 8 HG
4/13/00555	C & E Burn	Retention of decking structure, 6 Victoria Court, Ushaw Moor, DH7 7NQ
4/13/00716	Gateway Homes Rental UK Ltd	Change of use from shop (A1) to additional residential accommodation, 33 Browney Lane, Browney DH7 8HT
CE/13/00748	Mr W Cairns	Erection of boundary fence (retrospective), 2 St. Cuthbert's Walk, Langley Moor, DH7 8YA
CE/13/00765	Brancepeth Estate	Erection of agricultural building, Red Barns Farm, Red Barns, Brandon, DH7 8DA
4/13/00675/FPA	Mr B Watkins	Erection of detached double garage to rear garden 1 Joyce Terrace, Ushaw Moor, Durham DH7 7PP
4/13/00688/FPA	Helios Real Estate	Diocese office building with associated works and car parking Land Near Stonebridge Inn, Adjacent to Chesnut Villa, Stonebridge.
CE/13/00772/FPA	Mr R M Moyse	Erection of detached garage 1 Ushaw Villas, Ushaw Moor, Durham DH7 7PU
CE/13/00797/FPA	Mr N Todd	Rear Extension 13 Coppice Hill, Esh Winning, Durham DH7 9QQ
CE/13/00954/VOC	Prof J Glyas	Variation of condition 4 of application 4/12/00808/FPA relating to materials Eshwood Cottage, Eshwood Estate, New Brancepeth, Durham DH7 7HG

**82. TOWN & COUNTRY PLANNING – APPLICATIONS FOR CONSIDERATION  
(Continued)**

Permission had been granted for the Fish Easement schemes at Esh Winning and Ushaw Moor.

Application for 18 dwellings (outline) at land rear of Rock Terrace, New Brancepeth had been withdrawn.

Notification had been received that the appeal lodged against the refusal of planning permission for Stoneacre had been re-classified as a hearing procedure, with a future date to be agreed by the Planning Inspectorate.

List of planning permissions and refusals had been received.

**RESOLVED:** To receive the applications.

**83. PROPOSED TRAINING EVENT ON DATA PROTECTION AND FREEDOM OF INFORMATION**

Information had been received regarding proposals for a training event on Data Protection and Freedom of Information.

**RESOLVED:** To book 2 delegates on the training event.

**84. NATIONAL ASSOCIATION OF COUNCILLORS - APPROVAL OF**

- a) Councillors Bell, Grantham and Graham to attend training event on Partnerships on 27-29 September 2013 at Harrogate.
- b) Programme of conferences/training events 2013/2014
- c) Approval of delegates for NAC AGM 22-24 November 2013 in Belfast

**RESOLVED:** a) To approve Councillors Bell, Grantham and Graham to attend Harrogate.  
b) To approve programme of conferences  
c) To approve Councillors Bell, Bonner and Sims to attend NAC AGM in Belfast.

**85. APPROVAL AND ACCEPTANCE OF ANNUAL AUDIT RETURN 31<sup>ST</sup> MARCH 2013 FOLLOWING COMPLETION OF EXTERNAL AUDIT**

The annual return was presented to Council for approval and acceptance. No issues were raised by the external auditor.

The Clerk informed the meeting that the Parish Council's current Internal Auditor, had retired. CDALC has compiled a list of Internal Auditors who are used by other Parish & Town Councils. The Clerk informed the Members that she had spoken to Gavin Bestford from Brandon who was on the list to ascertain if he would be interested in carrying out the Parish Council's internal audit for 2013/14. Mr Bestford confirmed that he would.

**RESOLVED:** a) To make the necessary arrangements to appoint Mr Bestford.  
b) To approve and accept the annual return for year ending 31st March 2013.

**86. APPROVAL OF NOTES FROM MEETING REGARDING NEIGHBOURHOOD PLANNING**

The Clerk presented the notes from the meeting held on 11th July 2013 which confirmed that the Parish Council would not produce a neighbourhood plan at the present time.

**87. TRAVELLERS ENCAMPMENTS- CONSIDERATION OF REQUEST FROM THORNLEY PARISH COUNCIL TO RAISE THE PROFILE OF THIS ISSUE BY WRITING TO COUNTY COUNCILLOR LUCY HOVELLS, PORTFOLIO HOLDER FOR SAFER & HEALTHIER COMMUNITIES**

A letter had been received from Thornley Parish Council which had been forwarded to Lucy Hovells by the Parish Council. Thornley P.C. is requesting support from Parish Councils regarding the subject of travellers encampments.

**RESOLVED:** To request that Thornley Parish Council contact the Parish Council should a meeting be held in the near future.

**88. BROOMPARK PLAY AREA - DISCUSSION TO CONSIDER WHETHER PARISH COUNCIL SHOULD TAKE OVER RESPONSIBILITY OF PLAY AREA FROM DURHAM COUNTY COUNCIL**

The local Ward Councillors and County Councillors met with Caroline Stephens from Durham County Council on 20<sup>th</sup> August 2013, to discuss options available to upgrade the play area. Caroline pointed out that, until the County Council's Play Strategy had been completed, there was an embargo on improvements to any play areas. If the Parish Council wanted to make any improvements in the near future then the only option would be for the Parish Council to take on responsibility for the play area.

**RESOLVED:** That the local County Councillors look into the issue of maintenance and report back to the Parish Council in January 2014.

**89. DONATIONS FOR APPROVAL**

**a) Brandon Sports Club**

A request for a donation had been received from the above.

**RESOLVED:** To donate £200 in this instance (Brandon Ward)

**b) Ushaw Moor Kids Club**

A request for a donation had been received from the above.

**RESOLVED:** To donate £100 in this instance (Ushaw Moor Ward)

**89. DONATIONS FOR APPROVAL (Continued)**

**c) Esh Winning Mining Memorial Group**

A request for a donation had been received from the above.

**RESOLVED:** To donate £500 in this instance (Esh Winning Ward)

**d) Street party to celebrate birth of Prince George**

Approval of £100 donation following liaison with Ward Members & Chairman in recess was requested.

**RESOLVED:** To approve the donation (Brandon Ward)

**e) Ushaw Moor Cricket Club Fireworks Display**

A request for a donation had been received from the above.

**RESOLVED:** To donate £400 in this instance (Ushaw Moor Ward)

**90. DURHAM COUNTY COUNCIL- STREET LIGHTING POLICY-INVITATION TO COMMENT**

The above street lighting policy had been received for comment.

**RESOLVED:** To liaise with the Chairman to make a response to the policy.

**91. CIVIC FUNCTIONS FOR APPROVAL**

Durham County Council	Beautiful Durham, Awards	2.10.2013
Peterlee T.C.	Peterlee Show	31.8.2013
Hartlepool B.C.	Mayor's Civic service	1.9.2013
Chilton T.C.	Mayor's Charity evening	6.9.2013
Spennymoor T.C.	Civic Service	15.9.2013
Hartlepool B.C.	Civic Dinner	20.9.2013
Peterlee T.C.	Mayor's Charity evening	28.9.2013
Spennymoor T.C.	Charity evening	4.10.2013
Hartlepool B.C.	Day at Sports Domes	4.10.2013
Saeham T.C.	Charity evening	5.10.2013
Horden P.C.	Charity evening	19.10.2013

**RESOLVED:** To approve the Chairman or Vice Chairman's attendance at the functions.

**92. ACCOUNTS FOR APPROVAL**

Authorisation was requested to pay accounts amounting to £15,852.61.

**RESOLVED:** To authorise payment of the accounts.

**93. ALLOTMENTS**

The quarterly Allotment Report was presented to Council for approval.

**RESOLVED:** To approve the report and to enquire whether any prospective tenants on the Parish Council's waiting lists for Brandon were interested in Durham County Council's allotments at Grove Road, Brandon.

**94. CLERK'S REPORT**

The Clerk presented a report to Council for information. The following issues arose:-

**a) CILCA MENTORING COURSE**

**RESOLVED:** That Councillor Susan Nelson be nominated to attend the CILCA Mentoring Course.

**b) 1ST WORLD WAR CENTENARY**

**RESOLVED:** To make enquiries regarding the production of flags for the 1st World War Centenary.

**c) SILVER TREES SCULPTURE, USHAW MOOR**

The Clerk reported that one of the metal silver trees had fallen down and had been removed from the site and stored by Durham County Council. There was an issue with Durham County Council regarding the maintenance agreement with the former Durham City Council.

**RESOLVED:** To make further enquiries with Durham County Council with a view to arranging a meeting with Unitary Councillors and Parish Ward Members.

**d) FRIENDS OF LANGLEY MOOR**

The Clerk reported that Durham County Council had quoted a cost of £250 for the licence fee for the use of the 3 areas of land in Langley Moor for an environmental improvement scheme.

**RESOLVED:** That the Parish Council pays the fee on behalf of the group.

**e) ESH WINNING CEMETERY**

The Clerk required confirmation from members for a further meeting at Esh Winning Cemetery.

**RESOLVED:** To arrange the meeting for Monday 30th September 2013.

94. **CLERK'S REPORT (Continued)**

**f) LAND REGISTRY - REGISTRATION OF MINES AND MINERALS BY CHURCH COMMISSIONERS**

The Clerk informed Members than an objection had been received from the Church Commissioners to the Parish Council's application to withdraw the Unilateral Notice associated with land at Cockhouse Lane allotments.

**RESOLVED:** That the Parish Council withdraw their objection.

The meeting closed at 7.15 pm

Signed .....

Date .....