

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL
CHAMBERS**

6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM

ON FRIDAY 20th JUNE 2014 AT 6.30 PM

PRESENT

Councillor T Akins (in the Chair)

and Councillors Mrs Akins, Bell, Mrs Bonner, Mrs Chaplow, Clegg, Graham, Grantham, Jamieson, Nelson, Mrs Rodgers, Stoddart, Taylor, Turnbull and Mrs Wharton

28. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Councillors Bell and Mrs Bonner - Item 15g Durham Federation World Challenge 2015

Councillors Bell, Mrs Bonner and Mrs Chaplow – Item 15i Mayor of Durham’s Appeal

Councillor Mrs Rodgers – Item no 12 Royal British Legion and Item no 15f Brandon Carrside Youth & Community Project

Councillor Turnbull – Item no 15f Brandon Carrside Youth & Community Project and Clerk’s Report Item no 15 Brandon Community Partnership

RESOLVED: To receive the declarations of interest.

29. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

30. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs Gates, Jones, Mrs Leckenby, Mrs Nelson, Rippin and Sims.

RESOLVED: To receive the apologies.

31. APPROVAL OF MINUTES OF THE MEETING HELD ON 16TH MAY 2014

RESOLVED: That the minutes of the meeting held on 16th May 2014 be confirmed as a true record and signed by the Chairman.

**32. APPROVAL OF MINUTES OF ALLOTMENT COMMITTEE HELD ON
3RD JUNE 2014**

RESOLVED: That the minutes be confirmed as a true record and signed by the Chairman.

33. APPROVAL OF MINUTES OF FINANCE COMMITTEE HELD ON 4TH JUNE 2014

RESOLVED: That the minutes be confirmed as a true record and signed by the Chairman.

34. POLICE

There were no Police in attendance.

RESOLVED: That the Clerk write to the Police regarding lack of monthly reports from the Police.

35. PRESENTATION BY KEN ROBERTSON – 5TH DURHAM SCOUTS GROUP

Mr Robertson gave a short presentation on the World Scout Jamboree 2015 for which the Council had received requests for donations from a further 3 individuals. Mr Robertson explained that the 3 scouts hoping to attend the Jamboree lived in the Brandon and Byshottles Parish Council area and were fundraising for the event. The Council thanked Mr Robertson for his presentation.

RESOLVED: To re-agenda the item at the July meeting.

36. REPORT FROM UNITARY COUNCILLORS

The Unitary Councillors reported on the following:

- Remaining 5 Council run care homes have closed
- County Durham Plan has been sent to Secretary of State for examination. Proposals for 32,000 new homes are included in the plan.
- Development at Mount Oswald – appeal has been turned down, therefore development will go ahead

RESOLVED: To receive the report

37. TOWN & COUNTRY PLANNING

Extracts from planning application lists had been forwarded to appropriate Ward Councillors.

Plans for the following had been received.

DM/14/01024/FPA	Mr M Abley	6 No. 2 Bedroom Flats 1 Bewley Terrace, New Brancepeth, Durham DH7 7HT
DM/114/01198/FPA	Mr A Kernohan	Pitched roof to existing front porch 2 Broom Hall Drive, Ushaw Moor, Durham DH7 7NU

37. TOWN & COUNTRY PLANNING (Cont.)

DM/14/010404/FPA	Mr S Thompson	Erection of part two-storey/part single-storey extension at rear of dwelling 9 Woodland Terrace, Esh Winning, Durham DH7 9NL
DM/14/01264/VO	Mr M Brett	Variation of condition 2 Of planning Permission 4/13/00238 to revise Design of rear dwellings, Langley Hall Farm, Sleetburn Lane, Langley Moor, DH7 8LQ
DM/04/01291/FPA	Mrs A Kendall	Installation of access ramp, 6 Briar Avenue, Brandon, Durham DH7 8AJ
DM/14/01358/AD	Mr S Kell	Non-Illuminated Signage (Retrospective) The Feed Warehouse, Browney Lodge, Harle Street, Browney, Durham DH7 8HX
DM/14/01359/FPA	Mr S Kell	Single-Storey Side Extension (Retrospective) The Feed Warehouse, Browney Lodge, Harle Street, Browney, Durham DH7 8HX
DM/14/01389/OUT	Mr M Boyle	1 no. Dwelling – Outline – all matters reserved except access Relley Farm Cottage, Front Street, Broompark, Durham DH7 7RJ
DM/14/010404/FPA	Mr S Thompson	Erection of part two-storey/part single-storey extension at rear of dwelling 9 Woodland Terrace, Esh Winning, Durham DH7 9NL

Permission and refusals will be available at the meeting.

RESOLVED: To send a letter of support for application number DM/14/01024 6 No. 2 Bedroom Flats 1 Bewley Terrace, New Brancepeth, Durham DH7 7HT

38. APPROVAL OF RENEWAL OF I.T. SUPPORT AND MAINTENANCE CONTRACT FOR 2014/15.

The annual maintenance contract for 2014/15 is due for renewal.

RESOLVED: To renew the contract at a cost of £210 per annum.

39. BRANDON & DISTRICT ROYAL BRITISH LEGION – INVITATION TO WW1 CENTENARY EVENT ON 3RD AUGUST 2014

An invitation has been received from the President of the Branch inviting the Chairman to officially open the Memorabilia Room on 3rd August. All Councillors are also invited to the commemorative events held by the Branch. The letter also requests contribution to the events.

RESOLVED: That the Chairman accept the invitation and a donation of £300 (£50 per ward) is made towards catering.

40. INTERNAL AUDIT REPORT 2013/14 FOR APPROVAL

Approval is requested for the Internal Audit report for 2013/14.

RESOLVED: To note the results and approve the report.

41. LOCAL GOVERNMENT PENSION SCHEME 2014 – APPROVAL OF POLICIES RELATING TO CERTAIN DISCRETIONS

The Parish Council was required to formulate policies under the following discretions:

- Whether to grant additional pension to a scheme member (up to £6,500 a year) (Reg 31)
- Whether to allow the rule of 85 to be ‘switched on’ for Members who would normally meet the rule but who will not if they draw their benefits age 55 – 59 (TPSch2, para 1 (1) (c))
- Waiving actuarial reduction on early retirement (age 55+) for both active and deferred members and suspended tier 3 ill health provision (R30(8))
- Whether to make either a regular or lump sum Additional Pension Contribution (APC) to a Member’s account (R16(2) e and R16(4) d).
- Whether all or some pension benefits can be paid if a Member aged 55 or over reduces their hours/ grade and continues to work (flexible retirement), and whether to waive some or all of any actuarial reduction that applies on flexible retirement (R30(6) and R30 (8)).

RESOLVED: To formulate policies based on Durham County Council’s policies as an employer.

42. DONATIONS FOR CONSIDERATION

a) Open Spaces Society

A request for a donation had been received from the above.

RESOLVED: To donate £50 in this instance (Central Fund)

b) Silver Courts Over 60’s

A request for a donation had been received from the above.

RESOLVED: To donate £200 in this instance (Brandon Ward).

42. **DONATIONS FOR CONSIDERATION (Continued)**

c) **Visual Impairment Problem Solving in County Durham**

A request for a donation had been received from the above.

RESOLVED: To donate £2000 in this instance (Central Fund)

d) **County Durham Stroke Club**

A request for a donation had been received from the above.

RESOLVED: To donate £600 in this instance (£100 each Ward)

e) **Butterwick House Children's Hospice**

A request for a donation had been received from the above.

RESOLVED: To donate £600 in this instance (£100 each Ward)

f) **Brandon Carrside Youth & Community Project**

A request for a donation had been received from the above.

Councillors Mrs Rodgers and Turnbull left the meeting;

RESOLVED: To arrange a meeting with the Club.

Councillors Mrs Rodgers and Turnbull returned to the meeting.

g) **Durham Federation World Challenge to India 2015**

A request for a donation had been received from the above.

RESOLVED: To donate £800 in this instance (£300 Ushaw Moor, £200 Esh Winning, £100 each Brandon and New Brancepeth, £50 each Langley Moor and Meadowfield) and to stipulate that funds are to be used for students within the Parish area.

The Clerk informed the meeting that a request for funding had also been received from an individual student for the World Challenge.

RESOLVED: To write back explaining that a donation had been made to the school.

h) **Meadowfield & Langley Moor Over 60's**

A request for a donation had been received from the above.

RESOLVED: To request further information.

42. **DONATIONS FOR CONSIDERATION (Continued)**

i)Charter Trustees for City of Durham

A request for a donation had been received from the above.

RESOLVED: To donate £600 in this instance (£100 each Ward)

j) World Scout Jamboree

Requests from 3 individuals had been received for donations for the above event.

RESOLVED: To agenda at the July meeting.

43. **BRANDON & BROWNEY BANNER GROUP – APPROVAL OF PERMISSION TO TAKE BRANDON COLLIERY LODGE BANNER TO DURHAM MINERS GALA**

A letter has been received from Brandon & Browney Banner Community Group requesting permission to take the Banner to the Miners Gala.

RESOLVED: To grant permission.

44. **APPROVAL OF DELEGATES TO TRAINING EVENT ON ‘PLANNING IN COUNTY DURHAM’ ON WEDNESDAY 30TH JULY 2014**

Two representatives per Council are invited to attend the above.

RESOLVED: That Councillor Grantham and the Clerk attend.

45. **DURHAM COUNTY COUNCIL PENSION FUND – INVITATION TO COMMENT ON DRAFT FUNDING STRATEGY STATEMENT AND STATEMENT OF INVESTMENT PRINCIPLES**

The above document has been received for consultation.

RESOLVED: To take for information.

46. **NORTH DURHAM CLINICAL COMMISSIONING GROUP – INVITATION TO COMMENT ON PROPOSED CHANGES TO URGENT CARE SERVICES IN NORTH DURHAM**

A questionnaire has been received regarding the above requesting individual Members to respond.

RESOLVED: That Members complete the questionnaire.

47. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £13,196.09.

RESOLVED: To authorise payment of the accounts.

48. CIVIC FUNCTIONS FOR APPROVAL

Approval was requested for attendance at the following charity functions:

Bishop Auckland T.C.	Charity evening	15.5.2014
Hartlepool B.C.	Charity evening	19.5.2014
Hartlepool B.C.	Annual Council	12.6.2014
Sunderland City Council	Mayoress at Home	20.6.2014
Chilton T.C.	Charity evening	27.6.2014
Spennymoor T.C.	Mayoress at Home	28.6.2014
Peterlee T.C.	Civic Service	6.7.2014
Shildon T.C.	Charity evening	25.7.2014

RESOLVED: To authorise attendance by the Chairman or Vice Chairman.

49. QUARTERLY ALLOTMENT REPORT FOR APPROVAL

The quarterly allotment report was presented to Council for approval.

RESOLVED: To approve the report.

50. REPORT OF CLERK

The Clerk presented a report to Council for information. The following issues arose:

- **Broompark Play Area**

A design and quotation had been received from Wicksteed Leisure for the refurbishment of the play area. The design would be taken to the village drop in event on 23rd June 2014

RESOLVED: To pursue the issue of the lease and to enquire whether Durham County Council would remove the existing equipment.

The meeting closed at 7.30 pm

Signed

Date