

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 19TH JUNE 2015 AT 6.30 PM**

PRESENT

**Councillor Mrs C Wharton (in the Chair)
and Councillors Akins, Mrs Akins, Bell, Mrs Chaplow, Mrs Gates, Graham, Grantham,
Jamieson, Mrs Nelson, Sims, Stoddart, Taylor and Turnbull**

31. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Councillors Bell and Mrs Chaplow & Turnbull - Item 17 Summer Holiday Family
Activities Programme 2015
Councillors Bell and Turnbull – Item 14b on Clerk’s Report Mid Durham Area Action
Partnership (Fly Tipping Cameras)
Councillor Mrs Wharton – Quotations for installation of gates at Waterhouses Play area.

RESOLVED: To receive the declarations of interest.

32. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

33. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Bonner, Clegg, Jones, Mrs
Leckenby, Nelson, Rippin and Mrs Rodgers.

RESOLVED: To receive the apologies.

34. APPROVAL OF MINUTES OF THE MEETING HELD ON 15TH MAY 2015

To amend Minute number 18a to read: To approve Councillors Mrs Bonner, Grantham and
Sims.

To amend Minute number 18b to read: To approve Councillor Mrs Nelson and the
Allotment Officer.

RESOLVED: That the minutes of the meeting held on 15th May 2015 be confirmed as a
true record and signed by the Chairman.

**35. APPROVAL OF MINUTES OF ALLOTMENT COMMITTEE HELD ON
2ND JUNE 2015**

RESOLVED: That the minutes be confirmed as a true record and signed by the Chairman.

36. APPROVAL OF MINUTES OF FINANCE COMMITTEE HELD ON 3RD JUNE 2015

RESOLVED: That the minutes be confirmed as a true record and signed by the Chairman and that the Council confirm approval of Sections 1 and 2 of the Annual Return which had been forwarded to Members and note completion of Section 4, the Internal Auditor's Report.

37. PRESENTATION OF DONATIONS

The Chairman presented donations to the following:-
Bearpark & Esh Colliery Band
Citizens Advice Bureau

38. PRESENTATION BY LYNN CUMMINGS REGARDING JUNE AND JULY AAP FORUM EVENTS

Information was presented to Council on the work of the AAP over the past year and on the proposals for meeting with local groups in June and July. The meetings will be used to discuss the village actions plan, the work of the groups and the work of the AAP.

The Chairman thanked Lynn for the presentation.

39. POLICE

There were no Police in attendance and a report had not been received.

RESOLVED: To contact the newly appointed Sergeant to arrange a meeting in the Council Offices with local Councillors.

40. REPORT FROM UNITARY COUNCILLORS

The Unitary Councillors reported on the following:

- County Durham Plan – Durham County Council have now entered into discussions with Department of Communities and Local Government and have agreed a 30 day 'stay' to court proceedings to allow talks to progress
- 12 week consultation on Review of Hackney Carriage and Private Hire Licensing Policy ending 26th August 2015.
- Exam results in County Durham continuing to improve.
- Youth Employment Initiative in County Durham continuing to work on securing funding to enable further action to be taken to reduce youth employment.
- Recycle Week 22- 28 June 2015. The Bin It Right campaign will be in Durham Market Place on 27th June 9am – 4pm.
- 20 mph zones outside schools – 30 schools targeted at present, unfortunately none in our area at present. Potential to increase the number of schools if less expensive signage is used.
- 24 hour Closure of Browney Lane 6 – 10th July 2015.

RESOLVED: To receive the report.

41. TOWN & COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application lists had been received.
Permission and refusals had been received.

| | | |
|-----------------|------------------------------------|--|
| DM/15/01482/FPA | Mrs S Banks | Erection of single-storey extension at front and rear of dwelling 19 Stanhope Close, Meadowfield, Durham DH7 8XE |
| DM/15/01543/FPA | Mr N Tweddle | Alterations to existing shop front and 2 no first floor flats with 2 no. integral ground floor garages 90-92 High Street South, Langley Moor, Durham DH7 8EX |
| DM/15/01586/FPA | Admiral Taverns | Installation of 3 no parasols on existing lawn area to south of building The Morley Wood, Winchester Drive, Brandon, Durham DH7 8UG |
| DM/15/01212/FPA | Castle Construction North East Ltd | Construction of 10 two storey terraced domestic houses Site of former Ushaw Moor Club, Station Road, Ushaw Moor, DH6 7PX |

RESOLVED: To send a letter of support for application number 15/01212/FPA Construction of 10 two storey terraced domestic houses site of former Ushaw Moor Club, Station Road, Ushaw Moor for Castle Construction North East Limited.

42. APPROVAL OF RENEWAL OF I.T. SUPPORT AND MAINTENANCE CONTRACT FOR 2015/16

The 2015/16 contract is due for renewal at a cost of £210 per annum.

RESOLVED: To renew the contract.

43. INTERNAL AUDIT REPORT 2014/15 FOR APPROVAL

The Auditor's report for 2014/15 was presented to Council for approval.

RESOLVED: To approve the report.

44. APPROVAL OF DELEGATES TO FOLLOWING TRAINING EVENTS:

a) **'Attendance Management' on Thursday 25th June 2015 6-8p.m. County Hall**

RESOLVED: To approve Councillors Bell and Mrs Bonner.

44. APPROVAL OF DELEGATES TO FOLLOWING TRAINING EVENTS (Cont.)

b) 'Performance Management' on Thursday 2nd July 2015 6-8p.m. at County Hall

RESOLVED: To approve Councillor Mrs Wharton and the Clerk.

c) Councillor & Chairmanship Training on 10th June 2015 9.15am – 3p.m at Sadberge Village Hall - £30 per delegate

RESOLVED: To approve Councillor Mrs Wharton's attendance.

d) Local Council Advisory Service Annual Health & Safety Seminar 16th July 2015 at Peterlee

RESOLVED: To approve Councillor Jamieson, the Clerk and the Allotment Officer.

45. NOMINATIONS REQUESTED FOR THE COUNTY ASSOCIATION POSITIONS OF PRESIDENT, 3 VICE PRESIDENTS, HONORARY TREASURER AND HONORARY AUDITOR

Nominations were requested for the above positions.

RESOLVED: To nominate the existing postholders for the positions.

46. DONATIONS FOR CONSIDERATION

a) Mayor of Durham's Appeal

A request for a donation had been received from the above.

RESOLVED: To donate £600 in this instance (£100 each Ward). The Council would present the cheque at the judging of the Painting Competition. To inform the Mayor that the Council would be happy if the Mayor divided the donation between her Mayor's and Chairman's Charities.

b) St. Patrick's Social Committee

A request for a donation had been received from the above.

RESOLVED: To donate £300 in this instance (£150 Langley Moor, £100 Brandon and £50 Meadowfield Wards).

c) County Durham Talking Newspaper

A request for a donation had been received from the above.

RESOLVED: To donate £2,000 in this instance (Central Fund).

**47. SUMMER HOLIDAY FAMILY ACTIVITIES PROGRAMME 2015-
CONSIDERATION OF REQUEST FOR CONTRIBUTION OF £600**

The Activities programme will be provided by the AAP in partnership with Oases. Play schemes will be delivered in Brandon, Ushaw Moor and Esh Winning as well as in Langley Park, Lanchester and Castleside.

RESOLVED: To approve a contribution of £600 divided between the 3 wards.

**48. CONSULTATION DRAFT OF THE RIGHTS OF WAY IMPROVEMENT PLAN
FOR COUNTY DURHAM 2015-18 - INVITATION TO COMMENT**

RESOLVED: That the Clerk respond in favour of the proposals in the Plan.

**49. CONSIDERATION OF REQUEST TO PURCHASE PARISH COUNCIL LAND AT
ESH WINNING**

This matter was discussed at the last meeting and the resident was subsequently informed that the strip of land adjacent to his property was not part of the larger piece of Parish Council land. The resident has now requested that the Council consider selling an alternative area of land owned by the Council.

RESOLVED: To inform the resident that the Parish Council would not agree to sell the land at the present time.

50. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay the accounts amounting to £12,680.94.

RESOLVED: To authorise payment of the accounts.

51. CIVIC FUNCTIONS FOR APPROVAL

| | | |
|----------------------|-----------------|-----------|
| Hartlepool B.C. | AGM & Reception | 28.5.2015 |
| Barnard Castle T.C. | Charity evening | 20.6.2015 |
| Bishop Auckland T.C. | Mayor at Home | 23.6.2015 |
| Great Aycliffe T.C. | Mayor at home | 9.7.2015 |
| Bishop Auckland T.C. | Charity Ball | 10.7.2015 |

RESOLVED: To approve attendance at the functions and as the invitation to the Bishop Auckland event was for both the Chairman and Vice Chairman to approve attendance of both to this function.

52. BRANDON VILLAGE- CONSIDERATION OF GRANT OF EASEMENT OVER VILLAGE GREEN TO RESIDENT’S PROPERTY

The Parish Council’s solicitor had confirmed that the wording of the draft deed of easement was satisfactory.

RESOLVED: To inform the applicant’s solicitor that the Parish Council would accept the terms of the draft deed of easement.

53. ALLOTMENT REPORT FOR APPROVAL

The quarterly report was presented to Council for approval.

RESOLVED: To approve the report.

54. REPORT OF CLERK

The Clerk presented a report to Council for information. The following issues arose:

- **Bearpark Parish Council**

The Clerk informed the meeting she had been contacted by a Councillor from Bearpark Parish Council regarding the possibility of including Ushaw Moor and Broompark in their Neighbourhood Plan area.

RESOLVED: That, as the Parish Council had already decided not to do a Neighbourhood Plan and the Council were satisfied with the proposals in the County Durham Plan and had responded to the consultation, the Council would not agree to include Ushaw Moor and Broompark in a Neighbourhood Plan for Bearpark.

55. The following was discussed in private.

Councillor Mrs Wharton left the meeting.

Quotations for replacement gates at Waterhouses Play Area.

RESOLVED: To award the contract to Wharton Landscapes for the replacement of both gates provided their specification was as requested.

Signed

Date