

**BRANDON AND BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL  
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM  
ON FRIDAY 18<sup>TH</sup> MARCH 2016 AT 6.30 PM**

**PRESENT**

**Councillor Mrs C Wharton (in the Chair)  
and Councillors Mrs Bonner, Bell, Mrs Chaplow, Clegg, Mrs Gates, Grantham,  
Jamieson, Stoddart, Taylor and Turnbull**

**191. DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Councillor Mrs Wharton – Following Item number 23 Report of Clerk – Confidential  
Quotations for grasscutting

**RESOLVED:** To receive the declaration of interest.

**192. PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

**193. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Akins, Mrs Akins, Graham,  
Jones, Mrs Leckenby, Rippin, Mrs Rodgers and Sims. Councillors Nelson and Mrs  
Nelson were attending a civic function.

**RESOLVED:** To receive the apologies.

**194. MINUTES OF THE MEETING HELD ON 18<sup>TH</sup> MARCH 2016**

**RESOLVED:** To approve the minutes as a true record and signed by the Chairman.

**195. MINUTES OF THE ALLOTMENT COMMITTEE HELD ON 1ST MARCH  
2016**

**RESOLVED:** To approve the minutes as a true record and signed by the Chairman.

**196. MINUTES OF THE FINANCE COMMITTEE HELD ON 2ND MARCH 2016**

**RESOLVED:** To approve the minutes as a true record and signed by the Chairman.

**197. PRESENTATION OF DONATION**

Durham Youth F.C.  
Citizens Advice Bureau did not attend the meeting.

**198. POLICE REPORT**

There were no Police in attendance.

**199. REPORT FROM UNITARY COUNCILLORS**

The Unitary Councillors report included the following:-

- Durham County Council Full Council meeting discussed the Budget for 2016/17 and the Medium Term Financial Plan 2016/17 to 2018/19
- Council Tax setting for 2016/17 – Band D for the County Council is £1,387.67, an increase of 3.99% which includes an Adult Social Care precept of 2% in line with Government guidance. Including Fire and Police Precept Band D is £1,649.38
- North East Combined Authority – Devolution Deal.
- Review of Home to School/ College Transport Policy
- Houses in Multiple Occupation Article 4 and Interim Student Accommodation Policy approved
- Update on delivery of Medium Term Financial Plan 5
- Education Attainment/ Standards Report 2015
- Care Connect Consultation and Proposed New Charging Policy
- Ongoing consultation – Teaching Assistant Review of Terms and Conditions and Youth Service Review
- National Apprenticeship week
- Durham City Run
- Action on smoking in bus stations

**RESOLVED:** To receive the report.

**200. TOWN AND COUNTRY PLANNING - APPLICATIONS FOR CONSIDERATION**

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.

DM/16/00416/FPA	Mrs G Stephens	Erection of single storey extension and dormer window to rear and rooflights to front 1 Newhouse Avenue, Esh Winning, Durham DH7 9JH
DM/16/00587/PNC	Mrs Julia Briggs	Change of use of post office area into domestic use Post Office, 2 Bewley Terrace, New Brancepeth, Durham DH7 7HT

**200. TOWN AND COUNTRY PLANNING - APPLICATIONS FOR CONSIDERATION (Continued)**

- |                 |              |  |
|-----------------|--------------|--|
| DM/16/00745/FPA | Mr G Stobbs  | Erection of two storey extensions to rear and side, and conservatory to rear of existing dwelling (revised application).<br>17 Black Road, Langley Moor, Durham<br>DH7 8LW |
| DM/16/00773/FPA | The Soup Bar | Change of use from A1 (retail) to mixed use comprising A1 (retail), A3 (café) and A5 (hot food takeaway) 7 Durham Road, Esh Winning, Durham DH7 9NW                        |

Application on land south of New Brancepeth between Plantation View and School House for T. Fullard – the application is designated to go to the Planning Committee on 12<sup>th</sup> April 2016.

Permissions and refusals had been received.

**RESOLVED:** To take for information.

**201. APPROVAL OF RENEWAL OF SUBSCRIPTION TO COUNTY DURHAM COMMUNITY FOUNDATION**

The annual subscription of £20 for 2016 was due for renewal.

**RESOLVED:** To approve renewal of the subscription.

**202. NORTH EAST COMBINED AUTHORITY TRANSPORT MANIFESTO CONSULTATION- INVITATION TO COMMENT**

The North East Combined Authority (NECA) had begun a consultation on a 20-year 'Transport Manifesto' that covers both urban and rural areas of Durham, Gateshead, Newcastle upon Tyne, Northumberland, North Tyneside, South Tyneside and Sunderland. The consultation will look at every aspect of transport. The closing date for responses is Friday 8th April 2016.

**RESOLVED:** That Members consult with the Clerk to put forward their comments.

**203. APPROVAL OF PUBLIC RIGHTS OF WAY MAINTENANCE FOR 2016**

The Public Rights of Way maintenance quotation for 2016 is £1,824. The grant offered through Durham County Council's P3 Grant scheme is £1347. Therefore in order to provide the same service the Parish Council would have to contribute £477.

**RESOLVED:** To pay the extra contribution in order to provide the same service.

**204. DONATIONS FOR CONSIDERATION**

**a) Great North Air Ambulance**

A request for a donation had been received from the above.

**RESOLVED:** To donate £350 in this instance (£60 each Brandon, Meadowfield, Langley Moor, New Brancepeth and Ushaw Moor, £50 Esh Winning) and to request that the donation is publicised through their publicity channels.

**b) Beautiful Durham Competition**

A request for a donation had been received from the above.

**RESOLVED:** To donate £150 in this instance (£25 each Brandon, Meadowfield, Langley Moor, New Brancepeth, Ushaw Moor and Esh Winning Wards)

**c) Hannah Cutmore- The Rangers**

A request for a donation had been received from the above.

**RESOLVED:** To donate £200 in this instance (Ushaw Moor ward)

**d) Durham Miners Gala**

A request for a donation had been received from the above.

**RESOLVED:** To take out a full page advert at a cost of £650.

**205. SUMMER ACTIVITY SCHEME 2016 & 2017- APPROVAL OF AMENDED CONTRIBUTION**

The Council had already approved a contribution of £600 per year for 2 years in June 2015. Since the scheme has been analysed the contribution for the Council will now be £750 per year for 2 years. This will enable the scheme to remain free.

**RESOLVED:** To approve a contribution of £750 per year for the 2 years.

**206. REVIEW AND APPROVAL OF FOLLOWING POLICIES**

**a) Anti-Fraud & Corruption Policy**

**RESOLVED:** To approve the policy.

**b) Effectiveness of Internal Audit including appointment of Internal Auditor**

**RESOLVED:** To approve the review of the effectiveness of Internal Audit and appoint Mr Gavin Bestford as Internal Auditor for 2015/16.

**207. APPROVAL OF DELEGATES TO CONFERENCE ‘HEALTH & SOCIAL CARE’ ON 8<sup>TH</sup>- 10<sup>TH</sup> APRIL 2016 IN SCARBOROUGH**

Delegates were requested for the above conference.

**RESOLVED:** To approve Councillors Bell, Mrs Chaplow and Mrs Leckenby to attend.

**208. APPROVAL OF DELEGATES TO SLCC NORTH EAST ROADSHOW ON 6<sup>TH</sup> JULY 2016 AT HARDWICK HALL, SEDGEFIELD**

Approval of delegates were required for the above.

**RESOLVED:** To approve Councillor Stoddart, the Clerk and Mrs Howe to attend.

**209. LAND AT BRANDON VILLAGE GREEN- REQUEST FOR GRANT OF EASEMENT TO LAND BEYOND VILLAGE GREEN**

Since meeting with the applicant and Durham County Council’s legal team this request to access this area of village green has been withdrawn. The applicant now intends to request a grant of easement over a different area of Parish Council land which is not village green.

**RESOLVED:** That the ward members discuss the applicant’s new request and bring to the April meeting for approval.

**210. CIVIC FUNCTIONS FOR APPROVAL**

Approval was requested for the Chairman or Vice Chairman to attend the following;

Spennymoor T.C.	Charity event	15.3.2016
Spennymoor T.C	Charity race night	18.3.2016
Spennymoor T.C.	Charity night	2.4.2016
Great Aycliffe T.C.	Charity night	21.4.2016
Barnard Castle T.C.	Charity night TBC	26.4.2016
Spennymoor T.C.	Charity quiz night	27.4.2016
Seaham T.C.	Civic Ball	29.4.2016
Mayor of Durham	Civic Ball	29.4.2016

**RESOLVED:** To authorise Chairman or Vice Chairman’s attendance at the above.

**211. ACCOUNTS FOR APPROVAL**

Authorisation was requested to pay accounts amounting to £12,462.12.

**RESOLVED:** To authorise payment of the accounts.

**212. QUARTERLY ALLOTMENT REPORT FOR APPROVAL**

The allotment report was presented to Council for approval.

The Allotment Officer informed the meeting that a site visit to Hamilton Row would be held on 22<sup>nd</sup> March 2016 at 1pm to discuss the provision of water supply to the bottom path.

**RESOLVED:** To receive the report.

**213. REPORT OF CLERK**

The Clerk presented a report to Council for information.

**RESOLVED:** To receive the report.

**214.** The following was discussed in private:

Councillor Mrs Wharton left the meeting and Councillor Bell took the chair.

The quotations for grasscutting 2016 – 2018 were discussed.

**RESOLVED:** To award the contract to A. Max Services.

Councillor Mrs Wharton returned to the meeting.

The meeting ended at 7.05 pm

Signed .....

Date .....