

**BRANDON AND BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL  
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM  
ON FRIDAY 17TH JUNE 2016 AT 6.30 PM**

**PRESENT**

**Councillor Mrs S Nelson (in the Chair)**

**and Councillors Akins, Mrs Akins, Bell, Mrs Bonner, Mrs Chaplow, Mrs Gates, Grantham, Jamieson, Nelson, Rippin, Taylor, Turnbull and Mrs Wharton**

**33. DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Councillor Turnbull - Item number 13e Donations – Mayor of Durham’s Appeal Fund 2016/17 and Item number 13f Donations – Brandon Carrside Youth Project

Councillor Grantham – Item number 13d Donations – Brandon & Meadowfield Royal British Legion and Item number 13f Donations – Brandon Carrside Youth Project

**RESOLVED:** To receive the declarations of interest.

**34. PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

**35. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Clegg, Jones, Mrs Leckenby, Mrs Rodgers and Stoddart.

**RESOLVED:** To receive the apologies.

**36. APPROVAL OF MINUTES OF THE MEETING HELD ON 20TH MAY 2016**

**RESOLVED:** That the minutes of the meeting held on 20th May 2016 be confirmed as a true record and signed by the Chairman.

**37. APPROVAL OF MINUTES OF ALLOTMENT COMMITTEE HELD ON  
7TH JUNE 2016**

**RESOLVED:** That the minutes be confirmed as a true record and signed by the Chairman.

**38. APPROVAL OF MINUTES OF FINANCE COMMITTEE HELD ON 8<sup>TH</sup> JUNE 2016**

**RESOLVED:** That the minutes be confirmed as a true record and signed by the Chairman.

**39. POLICE**

There were no Police in attendance, however a report had been received.

**RESOLVED:** To receive the report.

**40. REPORT FROM UNITARY COUNCILLORS**

The Unitary Councillors reported on the following:

- County Durham Plan – Issues and Option Consultation held between 24<sup>th</sup> and 5<sup>th</sup> August.
- Review of Refuse and Recycling Operations – Durham County Council is to harmonise policies for remote and rural properties across the county. Re-organisation of collection rounds will deliver savings requirements of £225,000 per year.
- Lumiere has been commissioned once again for 2017. The last Lumiere had an economic impact of more than £9.6m.
- Revised version of the Air Quality Action Plan has been agreed by Cabinet as well as a Durham City Sustainable Transport Strategy which will go to consultation.
- Durham County Council are working in partnership with St. John Ambulance to provide First Aid Training for over 1,000 children from primary to sixth form age.
- Councillor Edward Bell has been elected as new Chairman and Rev Michael Dixon as Vice Chairman.

**RESOLVED:** To receive the report.

**41. TOWN & COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION**

Extracts from planning application lists had been received.  
Permission and refusals had been received.

DM/16/01327/PNT

MBNL

Removal of existing 11.7 metre monopole and cabinet, the installation of a 12.5 metre monopole and 3 No. equipment cabinets and associated development Road Verge West of and on Opposite side of road to Red Barns, Brandon, DH7 8DA

41. **TOWN & COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION**  
**(Continued)**

DM/16/01358/FPA	Mr Wayne Crosby	Erection of first floor extension to side of existing dwelling 49 Whitehouse Court, Ushaw Moor, Durham DH7 7NH
DM/16/01449/FPA	Mrs Pamela Fry	Erection of replacement conservatory at rear of dwelling 4 The Wynds, Esh Winning, Durham DH7 9DT
DM/16/01503/FPA	Mrs Louise Keenan	Remodelled entrance with ramp and stepped access, canopy over reception play area and new external doors. Our Lady Queen of Martyrs Roman Catholic Voluntary Aided Primary School, Durham Road, Esh Winning, Durham DH7 9PA
DM/16/00246/FPA	Shelleys	Change of use from an A1 use (Florist) to an A5 use (Sandwich Shop on a take away basis) 4 Station Road, Ushaw Moor, Durham DH7 7PX
DM/16/00768/FPA	Littleburn Holdings	Partial demolition and redevelopment of Unit 12 and 13 to create 5 self-contained trade counters/industrial units Falling into use classes B1, B2 & B8 & associated parking, Skillion Business Centre, Littleburn Industrial Estate, Langley Moor, Durham DH7 8HG
DM/16/00768/FPA	W Waldron	Erection of detached Garage, Land to rear of 2 Flass Terrace, Esh Winning, Durham DH7 9QA

41. **TOWN & COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION**  
**(Continued)**

DM/16/01533/FPA	JKL Mouldings	New electric supply Building JKL Building JKL Mouldings, St. Johns Road, Meadowfield Industrial Estate, Meadowfield, Durham DH7 8XQ
DM/16/01667/FPA	Mrs Freda Mellanby	Erection of single storey extension to south elevation of dwelling. Burnett Cottage, 7 Broom Farm West, Front Street, Broompark, Durham DH7 7QS
DM/16/01721/FPA	Mr & Mrs J Khan	Proposed conversion of two outbuildings to holiday cottages and proposed four new build holiday cottages, with demolition of existing garage, White House, 34 Brandon Village, Durham DH7 8SU
DM/16/01814/FPA	Mrs Julie Wilson	Single storey rear extension 35 Station Avenue, Brandon, Durham DH7 8QQ

**RESOLVED:** To take for information.

42. **APPROVAL OF RENEWAL OF I.T. SUPPORT AND MAINTENANCE CONTRACT FOR 2016/17**

The 2016/17 contract is due for renewal at a cost of £210 per annum.

**RESOLVED:** To renew the contract.

43. **APPROVAL OF SECTIONS 1 & 2 ON THE ANNUAL RETURN AND INTERNAL AUDIT REPORT FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016**

Sections 1 and 2 on the Annual Return and The Auditor's report for 2015/16 was presented to Council for approval.

**RESOLVED:** To approve Sections 1 and 2 of the Annual Return, which had been forwarded to Members, and note completion of Section 4, the Internal Auditor's Report.

**44. NOMINATIONS REQUESTED FOR THE COUNTY ASSOCIATION POSITIONS OF PRESIDENT, 3 VICE PRESIDENTS, HONARY TREASURER AND HONORARY AUDITOR**

Nominations were requested for the above positions.

**RESOLVED:** To make the following nominations:

President	-	Graeme Morris MP
Vice Presidents	-	Councillor David Bell (Brandon & Byshottles Parish Council)
	-	Councillor Ralph Harrison (Sacriston, Kimblesworth & Plawsworth Parish Council)
	-	Councillor William Jeffrey (Peterlee Town Council)
Treasurer	-	Councillor Dudley Waters (Sedgefield Town Council)
Honorary Auditor	-	Dan Austin (Great Aycliffe Town Council)

**45. DONATIONS FOR CONSIDERATION**

a) **St. Patrick's Social Committee**

A request for a donation had been received from the above.

**RESOLVED:** To donate £300 in this instance (£150 Langley Moor, £100 Brandon and £50 Meadowfield wards)

b) **County Durham Talking Newspaper**

A request for a donation had been received from the above.

**RESOLVED:** To donate £2,000 in this instance (Central Fund).

c) **Bearpark & Esh Colliery Band**

A request for a donation had been received from the above.

**RESOLVED:** To donate £300 in this instance (£200 Esh Winning and £100 Ushaw Moor wards)

d) **Brandon & Meadowfield Royal British Legion - deferred from last meeting**

A request for a donation had been received from the above.

**RESOLVED:** To donate £400 in this instance (£100 each Brandon and Meadowfield, £50 each Langley Moor, New Brancepeth, Ushaw Moor and Esh Winning wards)

**45. DONATIONS FOR CONSIDERATION (Continued)**

**e) Mayor of Durham's Appeal**

A request for a donation had been received from the above.

**RESOLVED:** To donate £600 in this instance (£100 each Ward).

**f) Brandon Carrside Youth Project**

A request had been received to pay for the rental of Woodland Road Communal Hall for the Esh Winning Youth provision up to the end of December 2016. Sessions are Tuesday and Thursdays 4pm – 6pm at a cost of £5 + VAT per hour.

**RESOLVED:** To agree to pay the rental of the Hall until the end of December 2016 and to inform Durham City Homes that invoices are to be forward to the Parish Council (Central Fund)

**g) New Brancepeth F.C.**

A request to pay the pitch fee had been received from the above.

**RESOLVED:** To agree to pay the pitch fees £513 (New Brancepeth ward)

**46. REVIEW AND AMENDMENT OF STANDING ORDERS**

The Clerk recommended that amendments be made to Pages 15 and 16 to take account of changes to the Public Contracts Regulations.

**RESOLVED:** To amend Pages 15 and 16 as recommended.

**47. DURHAM COUNTY COUNCIL – INVITATION TO COMMENT ON THE INTEGRATED NEEDS ASSESSMENT (INA) CONSULTATION**

Comments were invited on the above by 14<sup>th</sup> July 2016.

**RESOLVED:** That Members feed any response to the Clerk prior to closing date.

**48. COUNTY DURHAM TRAINING PARTNERSHIP TRAINING EVENT ON FINANCE TO BE HELD ON 8<sup>TH</sup> SEPTEMBER 2016 AT SHOTTON HALL, PETERLEE – DELEGATES FOR APPROVAL**

The course costs £30 per delegate and runs from 10am until 3.30pm

**RESOLVED:** To approve the Clerk, Mrs Howe and Councillors Mrs Chaplow, Stoddart, Turnbull and Mrs Wharton to attend.

**49. ACCOUNTS FOR APPROVAL**

Authorisation was requested to pay the accounts amounting to £13,973.92.

**RESOLVED:** To authorise payment of the accounts.

**50. CIVIC FUNCTIONS FOR APPROVAL**

Bishop Auckland T.C.	Wanasee Festival	28.5.16
Bishop Auckland T.C.	Meet the Mayor	16.6.16
Hartlepool B.C.	Maritime Experience	18.6.16
Peterlee T.C.	Mayor's Civic Service	19.6.16
Hartlepool B.C.	Civic Dinner	29.6.16
Shildon T.C.	Tea in the Park	23.7.16
Peterlee T.C.	Mayor at Home	29.7.16

**RESOLVED:** To authorise the Chairman's or Vice Chairman's attendance at the above functions.

**51. QUARTERLEY ALLOTMENT REPORT FOR APPROVAL**

The quarterly allotment report was presented to Council for approval.

**RESOLVED:** To approve the report.

**52. REPORT OF CLERK**

The Clerk presented a report to Council for information. The following issues arose:

- **Seats to Commemorate World War 1**

The following locations were suggested for the seats organised by Carrside Youth and Community Project.

Silver Courts, Brandon  
Leesfield Gardens, Meadowfield  
Woodland Road Communal Hall, Esh Winning  
Replace existing green seat on Langley Moor High Street  
Doctor's Surgery Ushaw Moor – replace existing seat and resite  
New Brancepeth – to be confirmed

**RESOLVED:** To inform Carrside Youth and Community Project of the above.

- **Members and Staff Training 2015/16**

A list of training courses for 2015/16 were presented to Council.

**RESOLVED:** To receive the information.

The meeting closed at 7.05pm

Signed .....

Date .....