

**BRANDON AND BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL  
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM  
ON FRIDAY 16TH DECEMBER 2016 AT 6.30 PM**

**PRESENT**

**Councillor Mrs S Nelson (in the Chair)  
and Councillors Akins, Mrs Akins, Bell, Mrs Bonner, Mrs Chaplow, Grantham,  
Jamieson, Mrs Leckenby, Nelson, Rippin, Sims, Taylor, Turnbull and Mrs Wharton**

**133. DECLARATIONS OF INTEREST**

Declarations of interest were received from the following:

Councillor Bell – Item no 17c St. Andrew’s Methodist Church –Spa Tuesday Club  
Councillor Turnbull – Item no 5 on Clerks Report – Youth Provision

**RESOLVED:** To receive the declarations of interest.

**134. PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

**135. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Clegg, Mrs Gates, Mrs  
Rodgers and Stoddart.

**RESOLVED:** To receive the apologies.

**136. APPROVAL OF MINUTES OF THE MEETING HELD ON 18TH  
NOVEMBER 2016**

**RESOLVED:** To approve the minutes as a correct record and sign by the Chairman.

**137. MINUTES OF THE ALLOTMENT COMMITTEE HELD ON 6TH  
DECEMBER 2016**

**RESOLVED:** To approve the minutes as a correct record and sign by the Chairman.

**138. PRESENTATION OF DONATION**

The Chairman presented a donation to the following:

Durham Money Advice

**139. POLICE REPORT**

There were no police in attendance but a written report had been received.

**140. REPORT FROM UNITARY COUNCILLORS**

The Unitary Councillors report included the following:-

- County Durham Plan Paused, due to a new Government White Paper
- Teaching Assistant Dispute – The Council have agreed to undertake a review of Teaching Assistants role, function, job description and activities to establish whether current job descriptions adequately describe the role being undertaken. This review is to be completed by 1<sup>st</sup> September 2017
- A successful scheme to introduce 20mph speed limits on roads near County Durham schools is to be extended
- Council's Budget Priorities – 63% of residents who took part in a consultation agreed with the County Council's approach to making budget savings was a reasonable way to go forward for 2017/18
- Medium Term Financial Plan paper – recommended that savings of £39.8 million are now required for 2017/18. £20.7 million of savings to be made with £19.1 million be taken from reserves set aside as part of the council's medium term approach to balancing the budget
- The Council's Landlord Accreditation Scheme has welcomed its 100<sup>th</sup> member, bringing the total number of properties covered by the scheme to well over 2,000 across the county
- No change to rubbish and recycling collections over the festive period.
- Bulky waste collections resume on Tuesday 3<sup>rd</sup> January 2017
- The Council is offering a collection service for real Christmas trees – call 03000 261000 for details
- Garden Waste Scheme 2017 – Sign up to this scheme before Tuesday 14<sup>th</sup> February 2017 to receive 17 collections commencing in March 2017 for an annual fee of £25

**RESOLVED:** To receive the report.

**141. TOWN & COUNTRY PLANNING – APPLICATIONS FOR CONSIDERATION**

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.

Permission and refusals had been received.

**141. TOWN & COUNTRY PLANNING – APPLICATIONS FOR CONSIDERATION (Continued)**

DM/16/03829/AD	Food Programme Delivery Orchid Group	Erection and display of 1 no. illuminated fascia sign, 1 no. illuminated projecting sign, 1 no. illuminated wall mounted sign and 6 no. non-illuminated wall mounted aluminium panels. The Co-operative Food, Newhouse Road, Esh Winning, Durham DH7 9JX
DM/16/03860/FPA	Mr Denis Ridley	Erection of single dwelling Land to the East of 35 High View, Ushaw Moor, DH7 7QQ
DM/16/03861/FPA	Mr Colin Askew	Erection of 2 no. detached garages Rear of 1 Brandon Road, Esh Winning, Durham DH7 9PH

**RESOLVED:** To receive the applications.

**142. APPROVAL OF RENEWAL OF CLERK’S MEMBERSHIP TO SOCIETY OF LOCAL COUNCIL CLERKS**

Approval was requested to renew the annual Clerk’s membership to the SLCC at a cost of £187.

**RESOLVED:** To pay for the renewal of membership.

**143. NOMINATIONS REQUESTED FOR ATTENDANCE AT NEXT YEAR’S ROYAL GARDEN PARTY (2017)**

Up to four nominations can be made to attend the Royal Garden Party.

**RESOLVED:** To nominate Councillors Nelson and Mrs Nelson.

**144. APPROVAL OF DELEGATES FOR CONFERENCE ON 13-15<sup>TH</sup> JANUARY 2017 ‘COMMUNITY HEALTH & HOUSING’ AT CARLISLE**

Approval of delegates was requested for the above.

**RESOLVED:** To approve Councillors Bell, Mrs Chaplow and Grantham.

**145. REVIEW AND APPROVAL OF COUNCIL'S FREEDOM OF INFORMATION POLICY**

The current Freedom of Information Policy was presented for review.

**RESOLVED:** To approve the Policy.

**146. RATIFICATION OF PAYMENT OF PLANNING FEE FOR BRANDON BOXING CLUB**

The Parish Council had been approached by Brandon Boxing Club to request payment of the planning fee for the new building which will be sited in the grounds of the Cricket Club. The fee is £770 (50% of full fee).

**RESOLVED:** To approve ratification of payment of planning fee for Brandon Boxing Club.

**147. PARISH COUNCIL WEBSITE- CONSIDERATION OF TAKING OUT SERVICE LEVEL AGREEMENT WITH DURHAM COUNTY COUNCIL**

The County Council will no longer host the Parish Council website after 31<sup>st</sup> March 2017 unless the Parish Council purchases the Service Level Agreement proposed by the County. The cost of this agreement is £575 per annum and will be reviewed each year.

**RESOLVED:** To approve the purchase of the Service Level Agreement with Durham County Council.

**148. NAC PERSONAL SAFETY GUIDE FOR DISCUSSION**

Councillor Nelson requested that the Council adopt the National Association of Councillors Personal Safety Guide for Councillors.

**RESOLVED:** That the Council adopts the NAC Personal Safety Guide for Councillors.

**149. DONATIONS FOR CONSIDERATION**

**a) Lourdes Pilgrimage**

A request for a donation had been received from the above.

**RESOLVED:** To donate £1,600 in this instance (£500 each Ushaw Moor and Esh Winning, £400 Brandon, £100 New Brancepeth, £50 each Meadowfield and Langley Moor Wards)

**149. DONATIONS FOR CONSIDERATION (Continued)**

**b) North of England Brass Band Championships**

A request for a donation had been received from the above.

**RESOLVED:** To donate £500 in this instance ( £100 each Brandon, Meadowfield, Ushaw Moor & Esh Winning, £50 each Langley Moor & New Brancepeth wards)

**c) St. Andrew's Methodist Church- Spa Tuesday Club**

A request for a donation had been received from the above.

**RESOLVED:** To donate £300 in this instance (£50 each from Brandon, Meadowfield, Langley Moor, New Brancepeth, Ushaw Moor and Esh Winning Wards)

**150. LOCAL COUNCILS ADVISORY SERVICE –APPROVAL OF DELEGATES TO HEALTH & SAFETY SEMINAR AT SHOTTON HALL, PETERLEE ON 1<sup>ST</sup> FEBRUARY 2017**

Approval of delegates was requested for the above.

**RESOLVED:** To approve three delegates attend the seminar, names to be provided later.

**151. CIVIC FUNCTIONS FOR APPROVAL**

Approval was requested for Chairman or Vice Chairman's attendance at the following:

Spennymoor T.C.	Civic Dinner	2.12.2016
Barnard Castle T.C.	Christingle	4.12.2016

**RESOLVED:** To approve attendance at the functions by the Chairman or Vice Chairman.

**152. ACCOUNTS FOR APPROVAL**

Authorisation was requested to pay accounts amounting to £34,237.56.

**RESOLVED:** To authorise payment of the accounts.

**153. ALLOTMENTS:**

The quarterly Allotment Report was presented to Council for approval.

**RESOLVED:** To approve the quarterly allotment report.

**154. REPORT OF CLERK**

The Clerk's report was presented for information.

The following issues arose:

- **CDALC – Operation Spruce Up**

**RESOLVED:** Members to contact the Clerk with areas that require the above.

- **Youth Provision**

**RESOLVED:** a) To include Councillor Mrs Anne Bonner's name to the minutes of the meeting held on 28<sup>th</sup> November 2016, with Brandon Carrside Management Committee, Officers from One Point and Members of the Parish Council.

b) To arrange a pre-meeting before the Finance Meeting on Tuesday 10<sup>th</sup> January 2017.

- **Mid Durham Area Action Partnership (AAP) – Parish Council Committee's Fly Tipping Programme**

As fly tipping cameras are now being deployed through the AAP, to ensure the programme is successful, that Members notify the Clerk of fly tipping hotspots in our area.

**RESOLVED:** That Members notify the Clerk of areas which are subject to fly tipping.

The meeting closed at 7.10pm

Signed .....

Date .....