

**BRANDON AND BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL  
CHAMBERS**

**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM  
ON FRIDAY 17<sup>TH</sup> MARCH 2017 AT 6.30 PM**

**PRESENT**

**Councillor D Bell (in the Chair)**

**and Councillors Akins, Mrs Akins, Mrs Bonner, Mrs Chaplow, Clegg, Mrs Gates, Grantham, Jamieson, Rippin, Mrs Rodgers, Sims, Stoddart, Taylor, Turnbull and Mrs Wharton**

**189. DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Cllr J Chaplow – Item number 12 – Esh Winning Mining Memorial

Cllr Jamieson – Item number 16 – Silver Trees School

Cllrs Grantham, Mrs Rodgers and Turnbull – Item number 17 – Carrside Youth & Community Project

Cllrs Bell and Mrs Bonner – Item number 19 – New Brancepeth Residents Group

**RESOLVED:** To receive the declaration of interest.

**190. PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

**191. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mrs Leckenby. Councillors Nelson and Mrs Nelson were attending a civic function.

**RESOLVED:** To receive the apologies.

**192. MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> MARCH 2017**

**RESOLVED:** To approve the minutes as a true record and signed by the Chairman.

**193. MINUTES OF THE FINANCE COMMITTEE HELD ON 28<sup>TH</sup> FEBRUARY 2017**

**RESOLVED:** To approve the minutes as a true record and signed by the Chairman.

**194. MINUTES OF THE ALLOTMENT COMMITTEE HELD ON 1ST MARCH 2017**

**RESOLVED:** To approve the minutes as a true record and signed by the Chairman.

**195. POLICE REPORT**

The Police gave a report of crime throughout the Parish.

**RESOLVED:** To receive the report

**196. REPORT FROM UNITARY COUNCILLORS**

The Unitary Councillors report included the following:-

- Durham County Council's Medium Term Financial Plan 6 savings target for 2016/17 just over £28m. Total of £183m in savings has been delivered since 2011. Planning for delivery of savings for 2017/18 is well advanced.
- City Centre residents have voted in favour of a Parish Council
- Care Leavers in Durham achieve more positive outcomes than elsewhere with the number of Care Leavers in Durham who are in Higher Education higher than it has ever been.
- Government has announced changes to the funding formula for schools. The County Council has expressed its concern as it believes it will cause continuing significant financial pressure on schools in County Durham and throughout the County.
- Jobs growth in County Durham higher than the UK average. There are now over 200,000 jobs in Durham, an increase of 4.7% between 2014 and 2015.
- A new free gallery has opened at Durham University's Palace Green Library entitled 'Courage, Comrades, Community'. The history of the Durham Light Infantry will be depicted.
- Introduction of a Public Space Protection Order from 1<sup>st</sup> June 2017 will mean that the following will become a fineable offence:
  - allowing a dog to stray
  - failing to put a dog on a lead when asked by an authorised officer
  - allowing dogs into fenced off designated play areas
- Government proposals to close some chemist shops will be going ahead
- There are also proposals to close the Department for Works & Pensions building at Vinovium House, Bishop Auckland.

**RESOLVED:** To receive the report.

**197. TOWN AND COUNTRY PLANNING - APPLICATIONS FOR CONSIDERATION**

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.

|                 |                  |   |
|-----------------|------------------|---|
| DM/17/00472/FPA | Mr A English     | Erection of single storey extension to rear and pitched roof to existing single storey rear offshoot 5 Camberley Drive, Brandon, Durham DH7 8TD |
| DM/17/00541/FPA | Mrs Emma Ryan    | Erection of single storey extension to side 162 Angus Street, Langley Moor, Durham DH7 8LF  |
| DM/17/00736/FPA | Mr Robbie Maddon | Single storey rear Conservatory 16 Ushaw Terrace, Ushaw Moor, Durham DH7 7PD  |

Permissions and refusals were available at the meeting.

**RESOLVED:** To receive the applications.

**198. APPROVAL OF PUBLIC RIGHTS OF WAY MAINTENANCE FOR 2017**

The Public Rights of Way maintenance quotation for 2017 is £1,824. The grant offered through Durham County Council's P3 Grant scheme is £1347. Therefore in order to provide the same service the Parish Council would have to contribute £477. This was the case for last year's programme.

**RESOLVED:** To accept the quotation and contribute the £477 shortfall.

**199. DONATIONS FOR CONSIDERATION**

**a) Great North Air Ambulance**

A request for a donation had been received from the above.

**RESOLVED:** To donate £350 in this instance (£60 each Brandon, Meadowfield, Langley Moor, New Brancepeth and Ushaw Moor, £50 Esh Winning)

**b) Esh Winning & Brandon Libraries**

A request for a donation had been received from the above.

**RESOLVED:** To request further information on costs involved.

**199. DONATIONS FOR CONSIDERATION (Continued)**

**c) Durham Miners Gala**

A request for a donation had been received from the above.

**RESOLVED:** To take out a full page advert at a cost of £650.

**d) Brandon United Under 16's**

A request for a donation had been received from the above. A bank statement had been requested but not received.

**RESOLVED:** To defer until bank statement received.

**e) Beautiful Durham Competition**

A request for a donation had been received from the above.

**RESOLVED:** To donate £150 in this instance (£25 each Brandon, Meadowfield, Langley Moor, New Brancepeth, Ushaw Moor and Esh Winning Wards)

**200. CONSIDERATION OF REQUEST TO LEASE AREA OF LAND CONTAINING ESH WINNING MINING MEMORIAL FROM COUNTY DURHAM HOUSING GROUP**

The Clerk presented a report to the Council detailing the terms and conditions of the request as follows:

- Proposed 25 year lease at a cost of £1 per annum between County Durham Housing Group and the Parish for the area of land siting Esh Winning Mining Memorial
- There would be no legal or land registry costs to be paid by the Parish Council – Durham County Council would cover all costs associated with the lease
- A side letter to the lease would need to be drawn up by the Parish Council stating that the responsibility and maintenance of the Mining Memorial would be the responsibility of Esh Winning Mining Memorial Group until such time as the Group disbands, when responsibility will transfer to the Parish Council.

**RESOLVED:** To enter into the lease with County Durham Housing Group on the above terms and conditions.

**201. REVIEW AND APPROVAL OF FOLLOWING POLICIES**

**a) Anti-Fraud & Corruption Policy**

**RESOLVED:** To approve the policy.

**201. REVIEW AND APPROVAL OF FOLLOWING POLICIES (Continued)**

**b) Effectiveness of Internal Audit including appointment of Internal Auditor**

The Council reviewed the effectiveness of Internal Audit and considered the appointment of the Internal Auditor for 2016/17 in accordance with the Terms of Reference and Audit Plan received from the present Internal Auditor.

**RESOLVED:** To approve the Effectiveness of Internal Audit, Terms of Reference and Audit Plan 2016/17 and appoint Mr Gavin Bestford as Internal Auditor.

**202. APPROVAL OF DELEGATES TO CONFERENCE ‘THE ARMED FORCES COVENANT’ ON 7<sup>TH</sup> - 9<sup>TH</sup> APRIL 2017 IN SCARBOROUGH**

Delegates were requested for the above conference.

**RESOLVED:** To approve Councillors Bell, Mrs Chaplow and Grantham to attend.

**203. DURHAM COUNTY COUNCIL – COMMENTS REQUESTED ON PROPOSED SALE OF LAND AT LITTLEBURN RECLAMATION SITE**

The above information had been received.

**RESOLVED:** That the Parish Council offer no objection to the proposed sale of the land.

**204. DURHAM COUNTY COUNCIL – COMMENTS REQUESTED ON PROPOSAL TO INTRODUCE 20mph SPEED LIMIT OUTSIDE SILVER TREES AND ST. JOSEPH’S PRIMARY SCHOOLS**

The above information had been received for comment.

**RESOLVED:** That the Parish Council fully support the proposals to introduce a 20mph speed limit outside Silver Trees and St. Joseph’s Primary Schools in Ushaw Moor.

**205. CARRSIDE YOUTH & COMMUNITY PROJECT – CONSIDERATION OF REQUEST TO GIFT 5 MEMORIAL SEATS TO THE PARISH COUNCIL**

Councillors Grantham, Mrs Rodgers and Turnbull declared an interest but remained in the meeting.

A request had been received from Carrside Youth Project formally gifting the seats to the Parish Council and requesting the Council to maintain these seats in the future. The cost of insurance would be £16.51 + IPT per annum.

**RESOLVED:** To accept the 5 seats and take on responsibility for maintenance and insurance of the seats.

**206. COMMENTS INVITED ON S106 SUBMISSION FOR THE PROVISION OF 2 NO. 3 TIER PLANTERS AND ONGOING MAINTENANCE OF 5 NO. X 3 TIER PLANTERS IN LANGLEY MOOR**

The above information had been received for comment.

**RESOLVED:** To fully support the submission.

**207. REQUEST FROM NEW BRANCEPETH RESIDENTS GROUP TO TAKE ON INSURANCE AND MAINTENANCE OF A VILLAGE NOTICE BOARD**

Councillors Bell and Mrs Bonner declared an interest but remained in the meeting.

A letter had been received from New Brancepeth Residents Group requesting the Parish Council to take on the maintenance and insurance of a village notice board they are proposing to purchase.

**RESOLVED:** That the Parish Council take responsibility for the notice board once it has been installed.

**208. CIVIC FUNCTIONS FOR APPROVAL**

Approval was requested for the Chairman or Vice Chairman to attend the following;

|                 |                       |           |
|-----------------|-----------------------|-----------|
| Mayor of Durham | Civic Dinner          | 17.3.2017 |
| Spennymoor T.C. | Charity Quiz Night    | 22.3.2017 |
| Hartlepool B.C. | Charity Afternoon Tea | 28.2.2017 |

**RESOLVED:** To approve attendance to the above functions.

**209. ACCOUNTS FOR APPROVAL**

Authorisation was requested to pay accounts amounting to £12,637.83.

**RESOLVED:** To authorise payment of the accounts.

**210. ALLOTMENTS**

**a) Quarterly Allotment Report for Approval**

The allotment report was presented to Council for approval.

**RESOLVED:** To receive the report.

**b) Request from tenant of Broompark allotments to erect greenhouse**

**RESOLVED:** To grant permission to erect the greenhouse provided the tenant removes it if he relinquishes his tenancy.

**211. REPORT OF CLERK**

The Clerk presented a report to Council for information. The following issues arose:

- **Operation Spruce Up**

A presentation on the above had taken place at the recent AAP Board meeting.

**RESOLVED:** To contact the relevant officer to ascertain costs of cleaning up a particular area.

The meeting closed at 7.10 pm

Signed .....

Date .....