

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD VIA ZOOM
ON FRIDAY 18TH SEPTEMBER 2020 AT 6.30 PM**

PRESENT

Councillor Mrs S Nelson (in the chair)

And Councillors Bell, Mrs Bonner, Mrs Catterson, Chaplow, Mrs Clegg, Clegg, Grantham, Hindmarch, Jamieson, Nelson, Rippin, Turnbull and Mrs Wharton.

15. DECLARATIONS OF INTEREST

There were no declaration of interest received.

16. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bonner, Mrs Leckenby and Stoddart.

RESOLVED: To receive the apologies.

18. APPROVAL OF MINUTES OF THE MEETING HELD ON 31ST JULY 2020

RESOLVED: That the minutes of the meeting held on 31st July 2020 be confirmed as a true record and signed by the Chairman.

19. APPROVAL OF MINUTES OF THE ALLOTMENT COMMITTEE HELD ON 1ST SEPTEMBER 2020

RESOLVED: That the minutes of the meeting held on 1st September 2020 be confirmed as a true record and signed by the Chairman.

20. APPROVAL OF MINUTES OF THE FINANCE COMMITTEE HELD ON 3RD SEPTEMBER 2020

RESOLVED: That the minutes of the meeting held on 3rd September 2020 be confirmed as a true record and signed by the Chairman.

21. REPORT FROM BRANDON CARRSIDE

The report from Brandon Carrside was presented to Council.

RESOLVED: To take for information.

22. REPORT FROM UNITARY COUNCIL MEMBERS

The following was included in the report:

- Durham County Council – Chief Executive – Terry Collins announced retiring at the end of this year.
- Some of the work force have done a good job over the last months, even though their hours have been reduced, in keeping the area tidy around the villages.
- 11 new Neighbourhood Wardens – 4 will focus solely on fly tipping.
- The Council has been supporting schools with advice through the pandemic with regular updates. Following advice from the Government about wearing a face covering the Council has provided a 1 off delivery of masks to Secondary schools throughout the County.

23. TOWN & COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.

DM/20/00078/FPA	Miss April King	Change of use of land from open space to private garden area and erection of fence to rear boundary of existing curtilage. 14 Hemmel Courts, Brandon, Durham, DH7 8QS
DM/20/00211/FPA	Mr Adrian Hopson	Retention of use of open space as private garden area including creation of parking area. 14 Red Ridges, Brandon, Durham, DH7 8QP
DM/20/00679/FPA	Ms Linda Gunn	Single storey extension to front and infill and first floor extensions to rear. 22 Station Road, Meadowfield, Durham, DH7 8NF
DM/20/00520/OUT	Matthew, Mark and Anna Wass	Outline application for three industrial units (B1, B2, B8) with ancillary offices. Land North West Of Bowden Court, St Johns Road, Meadowfield, DH7 8ER
DM/20/00744/FPA	Mr and Mrs Gary Whitfield	Single storey lean-to extension to rear and conversion of garage to WC, shower and storage area. 10 Scholars Court, Ushaw Moor, Durham, DH7 7BT

DM/20/00682/FPA	Mr Gary Simpson	Two storey side, first floor side, single storey rear extensions and replace bow window with flush fitting window to front 27 Brookes Rise, Langley Moor, Durham, DH7 8XY
DM/20/00858/FPA	Homes England	Extension of existing service road, footpath and utilities grass verge. Land to the South of 1 St Johns Road, Meadowfield Industrial Estate, Meadowfield, Durham, DH7 8XL
DM/20/00677/FPA	Global Enterprise (Northern) Limited	Erection of industrial building and formation of hardstanding to provide staff and visitor parking Land to the East of Durham City House, St Johns Road, Meadowfield Industrial Estate, Meadowfield, Durham, DH7 8XQ
DM/20/00701/FPA	Mr Dennis Walker	Retention of single storey rear extension (Retrospective) 28 Osprey Close, Esh Winning, Durham, DH7 9JP
DM/20/00939/FPA	Ushaw Moor Car Sales	Change of use from residential dwelling to car sales operation (retrospective) Ilasden, Durham Road, Ushaw Moor, Durham, DH7 7LT
DM/20/00948/AD	Mr David Slater	Retention of non-illuminated fascia sign and wall mounted sign to front elevation. Ilasden, Durham Road, Ushaw Moor, Durham, DH7 7LT
DM/20/00981/LB	Mr & Mrs Andrew & Tamsin Metcalfe	Single storey extension to west replacing conservatory, replacement of single storey utility room, demolition of garage, creation of new vehicular entrance linking existing access from private road to the east to new detached garage to the north and car port to the west of the site and various internal alterations. Broom Farm, Front Street, Broompark, Durham, DH7 7QX

DM/20/01019/FPA	Mrs Natalie Gill	Change of use of open space to private garden area including erection of 1.2m high fence to front and 1.8m high fence to rear (partly retrospective) Land adjacent to 28 Alder Park, Brandon, Durham, DH7 8TH
DM/20/01150/OUT	Mr Colin Askew	Outline application for residential development for up to 3 dwellings (All matters reserved). Land to the West of 7 Flass Terrace, Esh Winning
DM/20/01171/FPA	Ms Emma Charlton	Rear single storey extension. 11 Bracken Court, Ushaw Moor, Durham, DH7 7NE
DM/20/01188/AD	Tesco	Erection and display of 3no illuminated fascia signs, 1no illuminated projecting sign, 1no illuminated totem sign, 1 no non-illuminated vinyl signs applied externally to windows, 8no non-illuminated wall panel signs, and 4no non-illuminated low height totem signs. 22 High Street North, Langley Moor, Durham, DH7 8JG
DM/20/01241/FPA	Mrs Christine Dawson	Single storey rear extension with rendered finish (retrospective) 11 Cavendish Court, Brandon, Durham, DH7 8UL
DM/20/01328/AD	Food Programme Delivery Orchid Group	1No Internally illuminated fascia sign, 1no Non-illuminated fascia sign, 1no externally illuminated projecting sign, 1no banner sign, 2no wall mounted signs and ATM surround. The Co-operative Food, Broom Lane, Ushaw Moor, Durham, DH7 7LQ
DM/20/01369/FPA	Mr Geoff Pollard	Erection of single-storey extension at rear of dwelling. 21 Weatherhill Way, Browney, Durham, DH7 8LJ
DM/20/01365/FPA	Mr G Tindale	Conservatory to side Monument House, 44 Brandon Village, Durham, DH7 8SU

DM/20/01084/FPA	Brancepeth Estates Limited	Extension to Chalet Park, erection of Farm Shop/Café and two residential dwelling houses Brancepeth Manor Farm, Brandon Lane, West Brandon, Crook, DL15 9AS
DM/20/01548/FPA	Massimiliano Ferro	Construction of detached garage annexe building. Alum Waters Guest House, Unthank Farmhouse, Alum Waters, New Brancepeth, Durham, DH7 7JJ
DM/20/01453/FPA	Mr Brynmor Morris-Hale	Two-storey side extension 1 Hedley Hill Terrace, Waterhouses, Durham, DH7 9BA
DM/20/01538/OUT	Mr Ciaran Walsh	Outline consent for two detached dwellings (all matters reserved) Land at Flass Gardens, Esh Winning, Durham, DH7 9QD
DM/20/01628/FPA	Mr Ian Rand	Single storey front extension and single storey side and rear wrap-around extension 16 Alston Way, Meadowfield, Durham, DH7 8XF
DM/20/01638/FPA	Mr Dale Morris	Demolition of existing rear sun room and erection of single extension with hipped roof formed over bathroom, kitchen and utility. Windows to front of dwelling reduced in size. 15 Ivesley Cottages, Waterhouses, Durham, DH7 9AY
DM/20/01666/FPA	Karen Gibson	Proposed first floor side extension over existing garage, to form master bedroom with balcony area, and erection of detached workshop/store (as previously approved and now lapsed). Pit House, Pit Lane, Brandon, Durham, DH7 8SZ
DM/20/01589/LB	Mrs Catherine Tate	Remove entrance hall wall lamps Littleburn Farm, Langley Moor, Durham, DH7 8HL

DM/20/01659/VOC	M Whitton	Variation of Condition 1 (approved plans) in relation to application DM/19/03445/FPA to change the roof pitch of the bungalows from 30 to 35 degrees Land to the West of Waltons Buildings and North of St Luke's Mews, Cockhouse Lane, Ushaw Moor
DM/20/01709/FPA	Mr Jeff Holmes	Erection of two-storey extension at rear of dwelling. 49 Coppice Hill, Esh Winning, Durham, DH7 9QQ
DM/20/01823/FPA	Mr Clive Nicholson	Change of use of property to a large HMO and erection of single-storey extension to rear. 19 Frederick Street South, Meadowfield, Durham, DH7 8LZ
DM/20/01827/FPA	Mr Kelvyn Skee	Partial change of use to B1 including erection of office building to rear and create access including double gates within existing boundary fence to side. 11 Station Road, Meadowfield, Durham, DH7 8NF
DM/20/01896/FPA	Mr D Johnson	First floor extension over garage and porch extension to front. 17 Halliday Grove, Langley Moor, Durham, DH7 8LT
DM/20/01963/FPA	Mr Darren Clough	Single storey extension to side and rear 17 Allendale Road, Meadowfield, Durham, DH7 8XG
DM/20/01555/FPA	Surtec NE	Creation of two additional access gates and vehicular entrances Surtec NE, Former Tarmac Site, Rosebay Road, Littleburn Industrial Estate, Langley Moor, Durham, DH7 8HJ
DM/20/01942/FPA	Mr & Mrs Paul Maddox	Ground floor side and rear extension and demolition of garage 1 Valley View, Ushaw Moor, Durham, DH7 7LS

DM/20/02112/FPA	Mr Steve Field	Retention of use of land as residential garden area previously woodland land. Woodfield Lodge, Sleetburn Lane, Langley Moor, Durham, DH7 8LQ
DM/20/02290/FPA	ARH Developments Ltd rear	Double detached garage to the 25 Birch Place, Esh Winning, Durham, DH7 9JA
DM/20/02295/OUT	Mrs Anne-Marie Hall	Outline application with all matters reserved for the erection of 2no residential dwellings. Land to the West of Woodland Terrace, Esh Winning, DH7 9NL
DM/20/02434/FPA	Mrs Natalie Gill	Change of use of open space to private garden area including erection of 1.2m high fence to front and 1.5m high fence to rear (partly retrospective) (revised red line boundary). 28 Alder Park, Brandon, Durham, DH7 8TH
DM/20/01790/FPA	Mr Ivan Dawson	Erection of a pair of semi-detached Dwellings Land to the North of 9 Rutter Street, Langley Moor, Durham, DH7 8JP
DM/20/02221/FPA	Dr Lana Briton	Installation of pergola birch tree house. Birch Tree House, 5 Wooley Drive, Ushaw Moor, Durham, DH7 7QP
DM/20/01968/WAS	Durham County Council	Land remediation through excavation of contaminated soils for encapsulating in clean material on adjacent land Land to the east of Park Lodge, New Brancepeth, DH7 7HQ
DM/20/02454/FPA	C/o Agent	Erection of 1no. single storey industrial unit with boundary fence treatment for the storage and maintenance of coaches Skillion Business Centre, Littleburn Road, Littleburn Industrial Estate, Langley Moor, DH7 8HG

DM/20/02475/FPA	Mr Crosby	Erection of a detached three bedroom bungalow Plot 4 Land to the West of Waltons Building and North of St Luke's Mews, Cockhouse Lane, Ushaw Moor
DM/20/02497/FPA	Mr David Burnside	First floor side extension above existing garage 3 Broom Hall Drive, Ushaw Moor, Durham, DH7 7NU
DM/20/02581/FPA	R Bell	Two storey rear extension The Oaks, John Street South, Meadowfield, Durham, DH7 8RP

RESOLVED: To receive the planning applications.

24. **DONATIONS FOR APPROVAL**

a) **St Patricks Social Committee**

A pledge of support for the above group had been agreed.

RESOLVED: To donate £300 in this instance (£100 Brandon, £50 Meadowfield and £150 Langley Moor). To find out when the event is taking place and to let us know, so the cheque may then be posted out.

b) **The Salvation Army – Toy Appeal**

A request for a donation had been received from the above.

RESOLVED: To donate £800 in this instance (£300 Brandon, £200 Ushaw Moor, £100 each Meadowfield and Esh Winning, £50 each New Brancepeth and Langley Moor wards).

c) **New Brancepeth Jazz Band**

This item was on the March Agenda, but the meeting was cancelled due to the Coronavirus Pandemic.

RESOLVED: To defer this item until the October 2020 meeting.

d) **The Allotment Project**

A request for a donation had been received from the above.

RESOLVED: For the Clerk to find out more information about the group and to inform the group that financial assistance may be obtained from the Area Action Partnership (AAP).

Ratification of the following donations was required:-

e) Silver Trees Primary School – Food Parcels

RESOLVED: To approve ratification of the donation £500, to the above (Ushaw Moor ward)

f) Brandon Primary – Food Parcels

RESOLVED: To approve ratification of the donation £500, to the above (Brandon and Meadowfield wards).

g) Esh Winning Primary School – Food Scheme

RESOLVED: To approve ratification of the donation £1000, to the above (Esh Winning ward).

h) St John Ambulance

RESOLVED: To approve ratification of the donation £1000, to the above (Community Project Fund).

i) Brandon Primary – Beautiful Durham Family Quiz

RESOLVED: To approve ratification of the donation £150, to the above (Brandon Ward)

j) Browney Football Club

RESOLVED: To approve ratification of the donation £500, to the above (Meadowfield ward)

k) Silver Tree Primary School – Forest School Classroom

RESOLVED: To approve ratification of the donation £500, to the above (Ushaw Moor ward)

l) Mayor of Durham – Cheesy Waffles Youth Project in Durham (100k run)

RESOLVED: To approve ratification of the donation £600, to the above (£100 from each ward)

25. REVIEW AND APPROVAL WAS REQUESTED FOR THE FOLLOWING POLICIES

a) Disciplinary

RESOLVED: To amend the year to read 2015 ACAS Code of Practice and then approve the policy.

b) Grievance

RESOLVED: To amend the year to read 2015 ACAS Code of Practice and then approve the policy.

c) General Data Protection Regulation

RESOLVED: To approve the policy, no amendments were made.

d) Training

RESOLVED: To approve the policy, no amendments were made.

e) Public Notice Board

RESOLVED: To approve the policy, no amendments were made.

f) Grant Awarding

RESOLVED: To approve the policy, no amendments were made.

26. APPROVAL OF CALENDAR OF MEETINGS FOR FORTHCOMING YEAR

Approval of the calendar of meetings for the forthcoming year was requested.

RESOLVED: To approve the calendar of meetings for the forthcoming year.

27. POCKET PARK, NEW BRANCEPETH – WALL REQUIRES RENEWING

It had been reported to the Parish Council that the wall at pocket park, New Brancepeth requires renewing. Durham County Council had said that they do not own Pocket Park and were reluctant for work to be carried out, as who would be responsible for maintenance costs in the future.

RESOLVED:- For the Clerk to look into who owns it, with the possibility of the Parish Council adopting the park in the future.

28. RENEWAL OF ADVANT EDGE ALLOTMENTS CONTRACT

Approval was required for the renewal of the Advant Edge Allotment Contract. The existing 5 year contract expires on 28th September 2020.

RESOLVED: To approve renewal of a 5 year Advant Edge Allotment Contract at £357.50 per annum.

29. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay the following accounts.

March	-	£7028.76
April	-	£5762.75
May	-	£29686.17
June	-	£6035.34
July	-	£10568.72
August	-	£12190.88

RESOLVED: To authorise payment of the accounts.

30. ALLOTMENTS – QUARTERLY ALLOTMENT REPORT

The Quarterly allotment report was presented to Council for approval.

RESOLVED: To approve the quarterly allotment report.

31. REPORT OF CLERK

The Clerk presented a report to Council for information – there were no matters arising.

The meeting closed at 7.50pm

Signed S. Nelson.....

Date 18/12/2020.....