

BRANDON AND BYSHOTTLES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD VIA ZOOM

ON FRIDAY 19TH MARCH 2021 AT 6.30 PM

PRESENT

Councillor Mrs S Nelson (in the Chair)

and Councillors Bell, Bonner, Mrs Bonner, Mrs Catterson, Chaplow, Clegg, Grantham, Hindmarch, Jamieson, Leckenby, Rippin, Mrs Rodgers, Sims, Turnbull and Mrs Wharton

One minutes silence was held for Mrs Maxine Robinson who recently passed away. Mrs Robinson's husband had been a former Chairman for Durham County Council.

110. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Cllr D Bell – Item numbers 11c & 11d – Donations & 7 - Brandon Carrside

Cllr J Grantham - Item number 7 – Brandon Carrside

Cllr J Rodgers - Item number 7 – Brandon Carrside

Cllr J Turnbull – Item number 7 – Brandon Carrside

RESOLVED: To receive the declarations of interest.

111. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

112. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs L Clegg and Nelson.

RESOLVED: To receive the apologies.

113. MINUTES OF THE MEETING HELD ON 19TH FEBRUARY 2021

RESOLVED: That the minutes of the meeting held on 19th February 2021 be confirmed as a true record and signed by the Chairman.

114. MINUTES OF THE ALLOTMENT COMMITTEE HELD ON 2ND MARCH 2021

RESOLVED: That the minutes of the meeting held on 2nd March 2021 be confirmed as a true record and signed by the Chairman.

115. MINUTES OF THE FINANCE COMMITTEE HELD ON 3RD MARCH 2021

RESOLVED: That the minutes of the meeting held on 3rd March 2021 be confirmed as a true record and signed by the Chairman.

116. REPORT FROM CARRSIDE

- a) A report from the above was presented to Council.
- b) A request for funding had been received from the above.
- c) Christmas tree – joint project between Parish Council & Youth Club.

RESOLVED: a) To receive the report.

b) To donate £600 in this instance to enable the club to continue with the good work they were carrying out in the community (£100 each ward, Brandon, Meadowfield, Langley Moor, New Brancepeth, Ushaw Moor and Esh Winning).

c) It was agreed that the Clerk should contact Brandon Carrside and discuss the following regarding a Christmas tree:

- Do they want a Christmas tree each year or do they want to plant one
- Where do they want the tree to be sited

117. REPORT FROM UNITARY COUNCILLORS

The Unitary Councillors report included the following:

- Covid recovery and Town Centre Parking Charges- The Council has agreed that parking charges are suspended from 2pm each day in both on and off street town centre carparks until end of December 2021 to support the initial recovery from the global pandemic; this policy will be reviewed regularly every 3months to ensure its effectiveness and make any amendments where required.
- Tree Planting - Over the next three years the council aims to plant a tree for every school child across the county equivalent to 69,000 trees, working in partnership with the charity OASES, County Durham's Outdoor And Sustainable Education Specialists. Experiences from schools, including Children and Young People's Forum, reveals a strong interest in climate change, and this initiative affords an opportunity from early age, to make a contribution, as well as learn more about the valuable role of trees in the environment of the County.
- Proposed New Build Leisure Centres: Seaham, Chester -le -street and Bishop Auckland. From a short list of nine potential sites for the proposed three new build leisure centres the following preferred options were agreed for each of the three new locations: New Build site for Seaham at St John's Square and existing site will produce significant regeneration benefits. New Build for Chester Le Street – the selection of former Civic Centre site ensures that there will be ample space for development and associated parking, while further sport and leisure opportunities are developed at the Riverside. New Build site for Bishop Auckland – The recommendation for Tindale Crescent will support regeneration in that locality while the proposed Woodhouse Close community hub plan will develop new facilities co-designed with local people on the existing site.

RESOLVED: To receive the report

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118. TOWN AND COUNTRY PLANNING – APPLICATION FOR CONSIDERATION

Extracts from planning application lists had been forwarded to Councillors.

DM/21/00471/LB	Mrs and Mrs Slater	Internal Works to Attic Bathroom, First Floor Bedrooms and Bothy, Insertion of 2 Roof Lights, Reopening of Window, and Replacement of Gutters and Repointing Littleburn Farm, Langley Moor, Durham, DH7 8HL
DM/21/00573/FPA	Mr Rio Floreza	Conversion of garage into habitable living accommodation including installation of bow windows to front elevation. 1 Allendale Road, Meadowfield, Durham, DH7 8XG
DM/21/00615/VOC	Mr & Mrs Lister	Variation of Condition 2 (approved drawings) of planning permission DM/20/02879/FPA to allow replacement of 4 no. dormer windows and 2 no. roof lights with 2no. dormer windows and 5 no. roof lights 161 Angus Street, Langley Moor, Durham, DH7 8LF
DM/21/00536/FPA	Colonial Developments Ltd	Change of use from B2 to B8 /Sui Generis (7No.trade counter units) Envirotyre, Rosebay Road, Littleburn Industrial Estate, Langley Moor, Durham, DH7 8HJ
DM/21/00721/FPA	Oaktree Living Ltd	Erection of 12no. residential dwellings with associated infrastructure, car parking, boundary treatments and landscaping. The Former Red Oak Lowland Road, Brandon, Durham, DH7 8NN

RESOLVED: To receive the applications.

119. APPROVAL OF PUBLIC RIGHTS OF WAY MAINTENANCE FOR 2021

An email had been received from Durham County Council notifying that the Parish Paths funding is available for 2021/22. The Clerk notified the meeting that the quotation for 2021/22 had not yet been received.

RESOLVED: To accept the quotation (when received) and apply for the Parish Paths funding 2021/22.

120. BRANDON SPORTS CLUB 2021 PROJECT

A request for a donation towards Covid-19 recovery costs had been received from the above.

RESOLVED: To donate £500 in this instance (Brandon Ward).

121. DONATIONS FOR CONSIDERATION

a) Brandon Sports Club Football Team

A request for a donation had been received from the above.

RESOLVED: To donate £300 in this instance (Brandon Ward)

b) The Allotment Project

A meeting had been held on Monday 1st March 2021 with the Allotment Project and Ward Councillors.

RESOLVED: It was agreed that a donation would not be made at the moment and that the Parish Council would wait until the project had time to be established and see what other assistance the project received. To advise the project to come back at a later date (next year) and reapply for financial assistance.

c) New Brancepeth Church

A request for a donation had been received from the above.

RESOLVED: To donate £250 in this instance (New Brancepeth Ward).

d) St Andrews Methodist Church

A request for a donation had been received from the above.

RESOLVED: To donate £250 in this instance (New Brancepeth Ward).

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The Chairman agreed to include the following items:

e) **County Durham Stroke Club**

A request for a donation had been received from the above.

RESOLVED: To donate £600 in this instance (£100 each ward – Brandon, Meadowfield, Langley Moor, New Brancepeth, Ushaw Moor and Esh Winning)

f) **Browney Football Club**

RESOLVED: It was agreed to pledge £500 to the above club. This was to be paid into the Football Clubs bank account as soon as they had managed to open one.

122. BROWNEY VILLAGE GREEN

As parking on the village green was a recurring issue. Discussion took place regarding what could be put onto the village green to assist with this problem i.e sleepers, grasscrete, flower tubs.

RESOLVED: It was decided to obtain the cost for grasscrete and to arrange a meeting with the residents for their input.

The Agenda was resumed.

123. REVIEW AND APPROVAL OF THE FOLLOWING POLICIES

a) **Cockerels on Allotment Plots**

RESOLVED: To approve the policy.

b) **Effectiveness of Internal Audit**

The Council reviewed the effectiveness of Internal Audit.

RESOLVED: To approve the Effectiveness of Internal Audit.

124. RAISED PLANTERS IN USHAW MOOR

Quotations had been requested for the proposed three raised planters in Ushaw Moor at the following locations: Whitehouse Lane south leading into Ushaw Moor, Cockhouse Lane east bound leading into Ushaw Moor and B6300 Broompark entrance to playing field.

RESOLVED: It was agreed to accept the quotation from DK Horticulture.

125. APPOINTMENT OF INTERNAL AUDITOR

The appointment of an Internal Auditor is required, to audit the Parish Council accounts from 1st April 2020 – 31st March 2021. The Clerk informed the meeting that two quotations had been received to carry out the Internal Audit.

RESOLVED: It was agreed that the Clerk should go ahead and appoint an Internal Auditor to audit the Parish Council's accounts.

126. ST. JOHNS AMBULANCE – CELEBRATING ST. JOHNS DAY

Information had been received from the above regarding St. Johns Day on Thursday 24th June 2021. The day is to say thank you to the volunteers who have worked and supported St. John's and done so by lighting up buildings and/or monuments green. Discussion took place and it was:-

RESOLVED: Agreed to find out the cost of the lights and other requirements for this to take place, then consider the possibilities and where to carry it out in the Parish area.

127. PROPOSED PROJECT AT THE FLASS, USHAW MOOR

The Clerk notified the meeting that the design had now been decided and a quotation received - £1,000. An email had been received from Ushaw Moor Action Group (UMAG) notifying that they would pay half of the cost.

RESOLVED: It was agreed to progress with the project when the money had been received from UMAG.

128. REQUEST FOR 2 NEW FLOWER TUBS FOR SYCAMORE PARK

A request had been received from residents at Sycamore Park for two new flower tubs to be installed on the grassed area.

RESOLVED: It was agreed that the Clerk contact Believe Housing for permission for 2 new flower beds and ask them to go into partnership.

: It was also agreed that Councillor Grantham locate on a map where the beds are to be sited on the grassed area.

129. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £6,193.31

RESOLVED: To authorise payment of the accounts.

130. ALLOTMENTS

Quarterly Allotment Report for Approval

The allotment report was presented to Council for approval.

RESOLVED: To receive the report.

131. REPORT OF THE CLERK

The Clerk presented a report to Council for information. There were no issues arising.

The Chairman also agreed to include the following items:

132. DONATION TO EACH SCHOOL FOR STAFF

To say thank you to the staff at the schools for their continued hard work during the pandemic, by donating money for a buffet.

RESOLVED: It was agreed to donate £150 to each school throughout the Parish, for a buffet for the staff at the schools.

133. FLORAL TUBS FOR HEDLEY HILL TERRACE

Councillor Mrs Wharton notified the meeting that floral tubs had been requested at Hedley Hill Terrace.

RESOLVED: It was agreed that Councillor Mrs Wharton would find out where the tubs were to be sited and locate on a map.

The meeting closed at 7.00pm

Signed *S. Nelson*

Date *21/5/21*