

BRANDON AND BYSHOTTLES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN

NEW BRANCEPETH VILLAGE HALL, ROCK TERRACE, DURHAM, DH7 7EP
ON FRIDAY 18TH JUNE 2021 AT 6.30PM

PRESENT

**Councillor Mrs Bonner (in the Chair),
and Councillors Bell, Bonner, Mrs Catterson, Mrs Chaplow, Clegg, Mrs Clegg, Darby-Villis,
Elmer, Mrs Elmer, Mrs Gibson, Hindmarch, Jamieson, Sims, Stoddart, Turnbull and Mrs
Wharton**

County Councillor Dan Nicholls

29. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Cllr D Bell – Item number 10 - Report of the Clerk – New Brancepeth Village Hall

RESOLVED: To receive the declaration of interest.

30. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

31. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Grantham, Mrs Leckenby, Nelson and Mrs Nelson.

RESOLVED: To receive the apologies.

32. MINUTES OF THE MEETING HELD ON 21ST MAY 2021

RESOLVED: That the minutes of the meeting held on 21st May 2021, be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Turnbull and seconded by Councillor Bell.

33. MINUTES OF THE ALLOTMENT COMMITTEE HELD ON 1ST JUNE 2021

RESOLVED: That minute number 7 be withdrawn until further investigations can be carried out.

That the remaining minutes of the meeting held on 1st June 2021, be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Turnbull and seconded by Councillor Clegg.

34. MINUTES OF THE FINANCE COMMITTEE HELD ON 2ND JUNE 2021

RESOLVED: To approve the minutes of the meeting held on 2nd June 2021, be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

35. REPORT FROM BRANDON CARRSIDE

A report had been received from the above.

RESOLVED: To receive the report. Members commented on the fantastic work which Carrside Youth Club have done by supporting the whole community, the Club has adapted through the Coronavirus pandemic and still continued to help many people. That the Clerk carries out investigations to find out if / when Woodland Road Memorial Hall will be re-opening. Subsequent to the investigations, to potentially look at alternative premises.

36. REPORT FROM UNITARY COUNCIL MEMBERS

- Integrated Transport Master Plan
- Climate Emergency Master Plan
- Ecological Emergency – Response Plan
- Regional Scale Incinerator
- Believe Housing – Regeneration plan in Brandon – Residents of Silver Courts have recently received a distressing letter regarding demolition plan.
- County Council Elections – Joint Administration
- Plans to re-look at Durham County Council headquarters
- Durham Light Museum
- AAP – Neighbourhood budget – Plans to cut funds in groups
- Level-up funding – will not benefit the Parish Council
- New website for roadworks and planned roadworks
- Mid Durham AAP AGM – To be held on 30th June 2021

37. TOWN & COUNTRY PLANNING – APPLICATION FOR CONSIDERATION

DM/21/01782/FPA Mr & Mrs John
& Janice Hindmoor

Change of use from
open land to private garden
space and 1 metre high fence
erected
32 Burnside, Esh Winning,
Durham, DH7 9NA



DM/21/01330/FPA	Durham County Council	Grass verges to be converted to bituminous parking areas Land North of 2 - 4, Jubilee Close, New Brancepeth, DH7 7JN
DM/21/01784/FPA	Mr Syed J Islam	Change of use from tattoo shop to hot food take-away 21 High Street South, Langley Moor, Durham, DH7 8JN
DM/21/01905/FPA	Mr Anthony Adams	Conversion of part of the double garage into study and constructing a link corridor back to the house and construction of external landing and ramps Slioch, Acton Road, Esh Winning, Durham, DH7 9QF
DM/21/01921/FPA	Mr Lee Thompson	Two storey side extension 16 Stockley Court, Ushaw Moor, Durham, DH7 7NS
DM/21/01936/PNT	MBNL	Prior notification for the installation of a 20m High EE / H3G Phase 6 Streetworks Pole on root foundation and associated ancillary works. Land 250M North West of Junction of Broom Lane and Nevilles Cross Bank, Stonebridge, DH1 3RX
DM/21/01964/RM	Mr & Mrs Brett	Matters associated with appearance, landscaping, layout and scale – Plot 4 only Plot 4 Deerness Villa, Sleetburn Lane, Langley Moor, Durham, DH7 8LQ

DM/21/02048/FPA	Mr Andrew Craven	Installation of 6 new conservation style roof lights to the North facing pitch of the original roof, removal of the existing ceiling and re-instate approx 950mm higher, whilst retaining the principle rafters and purlins. Langley Old Hall, Sleetburn Lane, Langley Moor, Durham, DH7 8LQ
DM/21/02049/LB	Mr Andrew Craven	Installation of 6 new conservation style roof lights to the North facing pitch of the original roof, removal of the existing ceiling and re-instate approx 950mm higher, whilst retaining the principle rafters and purlins. Langley Old Hall, Sleetburn Lane, Langley Moor, Durham, DH7 8LQ

RESOLVED: To write a letter of support regarding application DM/21/01784/FPA Change of use from tattoo shop to hot food take-away, 21 High Street South, Langley Moor, Durham, DH7 8JN.
Proposed by Councillor Turnbull and seconded by Councillor Bonner.

38. APPROVAL OF THE ANNUAL INTERNAL AUDIT REPORT 2020 / 2021

Approval was requested for the Annual Internal Audit Report 2020 / 2021.

RESOLVED: To approve the Annual Internal Audit Report 2020 / 2021.
To adopt the recommendations made by the Internal Auditor 2020 / 2021.
Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

39. APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT 2020 / 2021

Approval was requested for the Annual Governance Statement 2020 / 2021.

RESOLVED: To approve the Annual Governance Statement 2020 / 2021.
Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

40. APPROVAL OF ACCOUNTING STATEMENTS 2020 / 21

Approval was requested for the Accounting Statements 2020 / 2021.

RESOLVED: To approve the Accounting Statements 2020 / 2021.
Proposed by Councillor Turnbull and seconded by Councillor Clegg.

41. APPROVAL OF RENEWAL OF I.T. SUPPORT AND MAINTENANCE CONTRACT FOR 2021/22 & N-CENTRAL REMOTE ACCESS

Approval was requested to renew the contract for I.T Support and Maintenance for 2021 / 2022 & N-Central remote access.

RESOLVED: To renew the following: 3 x F-Secure workstation licenses, Gold IT Support renewal from 7.7.21 and the subscription for the N-Central Remote access, at a total cost of £290.94.

Proposed by Councillor Turnbull and seconded by Councillor Clegg.

42. DONATIONS FOR CONSIDERATION

a) Brandon & Meadowfield R. B. L. Club

A request for a donation had been received from the above, in lieu of the 2020 Christmas donation.

RESOLVED: To donate £300 in this instance (£50 from each ward).

Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

b) St. John Ambulance – National fund

A request for a donation had been received from the above.

RESOLVED: That the Clerk makes further enquiries as to whether the St John's Ambulance – National Fund and the local St. John's Ambulance are two separate entities. To discuss findings at a subsequent Parish Council meeting.

43. COMMUNITY AWARDS FROM BRANDON & BYSHOTTLES PARISH COUNCIL

Discussion regarding the possibility of Brandon and Byshottles Parish Council presenting an award to recognise Community Groups which are doing well and helping people within the community.

RESOLVED: That the Clerk sets up a Working Group consisting of one Councillor per Ward, and subsequently arranges a meeting to discuss how best to implement the award.

Proposed by Councillor Jamieson and seconded by Councillor Clegg.

44. INSURANCE PREMIUM DUE FOR RENEWAL

The Insurance premium is due for renewal on 23rd June 2021. The Long Term Agreement which was taken out for 5 years expires on the 22nd June 2021.

RESOLVED: To renew the insurance on a 5-year LTA, premium £3,846.08.
Proposed by Councillor Clegg and seconded by Councillor Jamieson.

45. AUTHORISATION OF ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £9,750.09.

RESOLVED: To authorise payment of the accounts.
Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

46. QUARTERLY ALLOTMENT REPORT FOR APPROVAL

The allotment report was presented to Council for approval.

RESOLVED: To receive the report.
The Members recognised the Allotments Officer for her work at Black Road allotment site and the improvements which had been made.
Proposed by Councillor Turnbull and seconded by Councillor Bell.

47. REPORT OF CLERK

The report of the Clerk was presented to Council. The following arose:

- **Register Of Play Inspectors International Ltd**

RESOLVED: To congratulate the Communities Highways Worker on receiving the certificate, to prove he is competent in carrying out operational inspections of children's playgrounds.

- **Find & Fix it Durham**

RESOLVED: That the Clerk requests further information about the service and makes enquiries as to who will be paying for the works carried out.

The meeting concluded at 7.20 pm

Signed *Anna Baines*

Date *16/7/21*