

MINUTES OF THE PARISH COUNCIL MEETING
HELD IN NEW BRANCEPETH VILLAGE HALL, ROCK TERRACE,
NEW BRANCEPETH, DURHAM, DH7 7EP
ON FRIDAY 15TH OCTOBER 2021 AT 6.30 PM

PRESENT

Councillor Jamieson (in the Chair)

And Councillors Bell, Mrs Catterson, Mrs Chaplow, Clegg, Mrs Clegg, Darby-Villis, Mrs Gibson, Grantham, Hindmarch, Sims, Stoddart and Turnbull

92. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Cllr Jamieson – Item number 10b – UMAG Christmas Light Switch on

RESOLVED: To receive the declaration of interest.

93. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

94. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bonner, Mrs Bonner, Elmer, Mrs Elmer, Nelson, Mrs Nelson and Mrs Wharton.

RESOLVED: To receive the apologies.

95. APPROVAL OF MINUTES OF THE MEETING HELD ON 17TH SEPTEMBER 2021

RESOLVED: That the minutes of the meeting held on 17th September 2021 be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Bell and Seconded by Councillor Grantham.

96. PRESENTATION OF DONATIONS

Donations were presented to the following:
The New Brancepeth Parent & Toddler Group
Ushaw Moor Cricket Club

97. REPORT FROM BRANDON CARRSIDE

A report has been received from the above.

RESOLVED: To receive the report.

98. REPORT FROM UNITARY COUNCILLORS

A report was given by County Councillor Dan Nichols.

RESOLVED: To receive the report.

2021

99. **TOWN & COUNTRY PLANNING – APPLICATIONS FOR CONSIDERATION**

Planning application lists had been forwarded to Members.

DM/21/02857/RM	Mr & Mrs Reed	Reserved matters application for one dwelling pursuant to outline planning permission DM/19/03749/OUT Land between Plantation View and School House, Plantation View, New Brancepeth, DH7 7EY
DM/21/03343/FPA	Mr Richard Rushby	Two storey rear extension 1 Coppice Hill, Esh Winning, Durham, DH7 9QQ
DM/21/02768/FPA	Mr & Mrs Slater	Conversion of disused stable to form dependent annex accommodation with new porch, erection of 2m high fencing along east boundary Littleburn Farm, Langley Moor, Durham, DH7 8HL
DM/21/02769/LB	Mr & Mrs Slater	Conversion of disused stable to form dependent annex accommodation with new porch, erection of boundary and garden fences. Littleburn Farm, Langley Moor, Durham, DH7 8HL
DM/21/03472/FPA	Miss Claire Smith	Change of use of public open space to private garden with associated 1.8m high fence 8 Lime Park, Brandon, Durham DH7 8QD

RESOLVED: To receive the planning applications.

100. **APPROVAL OF POLICIES**

- a) Equality & Diversity
- b) Community Engagement – Statement of Intent
- c) Members Allowances
- d) Grant Awarding

RESOLVED:

- a) To approve the policy with no amendments.
- b) To approve the policy with no amendments.
- c) To approve the policy with no amendments.
- d) To approve the policy with no amendments.

Proposed by Councillor Turnbull and Seconded by Councillor Grantham.

101. DONATIONS FOR APPROVAL

a) Christmas Donations 2021

RESOLVED: It was agreed that the Ward Members would review the list and then this would be approved at the Parish Council meeting in November.

b) The Flass

A request for a donation had been received from the above towards refreshments following the Christmas lights switch on.

RESOLVED: To donate £300.00 in this instance to Ushaw Moor Action Group (Ushaw Moor Ward).

Proposed by Councillor Mrs Clegg and Seconded by Councillor Stoddart

c) Great North Air Ambulance

A request for a donation had been received from the above.

RESOLVED: To donate £350 in this instance (£60 each Brandon, Langley Moor, Meadowfield, New Brancepeth, Ushaw Moor and £50 Esh Winning)

Proposed by Councillor Turnbull and Seconded by Councillor Grantham

d) Langley Moor Primary School

A request for a donation had been received from the above towards a mural for anti-bullying week.

RESOLVED: As there were no Langley Moor Ward Councillors present at the meeting then this item had to be adjourned. It was suggested that the school contact the AAP (Area Action Partnership) to see if they would assist with the funding.

Proposed by Councillor Mrs Clegg and Seconded by Councillor Stoddart.

102. APPROVAL & ACCEPTANCE OF SECTIONS 1-3 OF THE ANNUAL AUDIT RETURN 2020-2021 – FOLLOWING EXTERNAL AUDIT

The Annual Audit Return was received on 27th September 2021 and has been published. Approval and acceptance of section 1-3 of the Return is now requested by Council.

RESOLVED: To approve and accept sections 1-3 of the Annual Return 2020 – 2021.

Proposed by Councillor Turnbull and Seconded by Councillor Bell.

103. APPOINTMENT OF INTERNAL AUDITOR FOR YEAR ENDING 31ST MARCH 2022

Approval is required for appointment of Internal Auditor to carry out an interim 6 monthly check for year ending 31st March 2022. The Clerk informed the meeting that after speaking with the Internal Auditor the 6 monthly check would not be required. This would only have had to be carried out if a review was required, this was not required. The Internal Auditor would carry out the Internal Audit for year ending 31st March 2022 next year.

RESOLVED: To take for information.

104. REMEMBRANCE SERVICE 2021

Father Carl Peters has notified the Clerk that a Remembrance service will be held at St John's Church, Meadowfield on Sunday 14th November 2021, at 11am.

The Clerk notified the meeting that wreaths could be obtained for Remembrance Sunday, please let her know how many wreaths each ward required.

The Clerk informed the meeting that last year the Community Highways Workers had put up wreaths on nameplate signs throughout the Parish area. Members to decide if they would like the wreaths up again this year.

RESOLVED: The following was agreed:

: To take for information.

: To notify the Clerk how many wreaths each Ward required.

: To ask the Community Highways Worker to put up the wreaths around the Parish area.

: That Councillor Grantham would make enquiries regarding the Legion and notify the Clerk with the outcome.

105. QUEENS PLATINUM JUBILEE

The Clerk notified the meeting that she had contacted Lesley at St John's Hall, Meadowfield and they are able to obtain a beacon for the Queen's Platinum Jubilee. They would also like to do a joint even with the Parish Council.

RESOLVED: It was agreed that the Parish Council would hold a joint event with St John's Hall and to enquire if the beacon could be moved to different villages in the Parish to hold a 4 day event.

106. APPROVAL OF DELEGATES TO NAC ANNUAL GENERAL MEETING – LYTHAM SAINT ANNES, 26TH – 28TH NOVEMBER 2021

Approval of delegates for the above mentioned AGM was requested.

RESOLVED: To approve Councillors Bell, Clegg and Mrs Leckenby.

Proposed by Councillor Turnbull and Seconded by Councillor Grantham.

107. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £12,828.29

RESOLVED: To authorise payment of the accounts.

Proposed by Councillor Turnbull and Seconded by Councillor Grantham.

108. REPORT OF CLERK

The Clerk presented a report to Council for information. The following issues arose:

- **County Durham Association of Local Councils**

Councillor's Stoddart and Turnbull attended the AGM on Saturday 9th October 2021.

RESOLVED: To take for information.

- **Beautiful Durham Awards 2021**

Councillor Stoddart had received an award in the above mentioned competition.

RESOLVED: To congratulate Councillor Stoddart on winning a merit for best house garden – small in the competition.

The meeting closed at 7.25pm

Signed *June Board*

Date *19/11/21*