

BRANDON AND BYSHOTTLES PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 18TH MARCH 2022

PRESENT

**Councillor Mrs Bonner (in the Chair),
and Councillors Bonner, Mrs Catterson, Chaplow, Clegg, Mrs Clegg, Mrs Elmer, Grantham,
Hindmarch, Jamieson, Mrs Leckenby, Nelson, Mrs Nelson, Sims, Mrs Simpson, Stoddart,
Turnbull and Mrs Wharton**

112. DECLARATIONS OF INTEREST

Declarations of interest were received from the following:

Councillor Turnbull – Item 7 – Carrside Youth Club

RESOLVED: To receive the declarations of interest.

113. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

114. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bell.

RESOLVED: To receive the apology.

115. MINUTES OF THE MEETING HELD ON 18TH FEBRUARY 2022

RESOLVED: That the minutes of the meeting held on 18th February 2022 be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

116. MINUTES OF THE ALLOTMENT COMMITTEE MEETING HELD ON 1ST MARCH 2022

RESOLVED: That the minutes of the meeting held on 1st March 2022 be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Grantham and seconded by Councillor Jamieson.

117. MINUTES OF THE FINANCE COMMITTEE HELD ON 2ND MARCH 2022

RESOLVED: That the minutes of the meeting held on 2nd March 2022 be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Turnbull and seconded by Councillor Mrs Nelson.

118. REPORT FROM BRANDON CARRSIDE YOUTH & COMMUNITY PROJECT

The report from Brandon Carrside was presented to Council.

RESOLVED: To receive the good report.

119. REPORT FROM UNITARY COUNCILLORS

The Clerk notified the meeting that County Councillor Paul Taylor had been asked to provide a report, but no correspondence had been received from Councillor Taylor.

RESOLVED: To take for information.

120. TOWN & COUNTRY PLANNING – APPLICATIONS FOR CONSIDERATION

DM/22/00346/FPA	Believe Housing	Extension to the parking Area at Black Road, Langley Moor, together with the construction of a new pedestrian footpath to link to bus stop. Land North East of 19 Black Road, Langley Moor, DH7 8LW
DM/22/00455/FPA	John Bush	Change of use from open space to private domestic garden with construction of access steps and green house (retrospective), 5 Welby Drive, Ushaw Moor, Durham DH7 7GA
DM/22/00562/FPA	Mr Bill Alexander	Part demolition of existing attached garage and erection of two storey extension to the side of the property. Pit House, Pit Lane, Brandon, Durham, DH7 8SZ

DM/22/00484/AD	Customise It Now	Business name sign. Motor Body Works, Littleburn Road, Littleburn Industrial Estate, Langley Moor, Durham, DH7 8HJ
DM/22/00355/FPA	Graeme Cahill	Installation of an outdoor horse training menage size 20m x 40m, uncovered with three rail fencing and no lighting, for personal use only to exercise the two horses that are kept on the land. Relly Farm Cottage, Front Street, Broompark, Durham, DH7 7RJ
DM/22/00458/FPA	C Dalton	Detached private garage. 24 Durham Road, Esh Winning, Durham, DH7 9NP
DM/22/00551/LB	Mr Andrew Crossland	Remove and replace all existing single pane wooden windows and wooden doors with identical double glazed wooden windows and wooden doors. High Waterhouses Farm, Russell Street, Waterhouses, Durham, DH7 9AR
DM/21/02225/FPA	Mrs Melanie Taylor	Outbuilding to front (retrospective) 14 Skippers Meadow, Ushaw Moor, Durham DH7 7QN
DM/22/00710/FPA	Ushaw Moor Car Sales	Erection of detached double garage. Breckon Hill Filling Station, Durham Road, Ushaw Moor, Durham, DH7 7LT

RESOLVED: To receive the planning applications.



121. VIEW ON PROPOSED BOUNDARY CHANGED

It was suggested at the Personnel Committee to put this item onto the Agenda, in order that a working group can be arranged to formulate a response to the proposed boundary changes.

RESOLVED: It was agreed to arrange a meeting, to be held on Thursday 24th March 2022 to formulate a response to the proposed boundary changes.

122. DONATIONS FOR CONSIDERATION

a) County Durham Stroke Club

A request for a donation had been received from the above.

RESOLVED: To donate £600 in this instance (£100 from each ward).
Proposed by Councillor Turnbull and seconded by Councillor Clegg

b) Durham Haven – Support & Craft Group, Ushaw Moor – Jubilee Party

RESOLVED: To donate £300 in this instance (Ushaw Moor ward).
Proposed by Councillor Stoddart and seconded by Councillor Clegg.

c) Browney Social Club

A request for a donation had been received from the above.

RESOLVED: To donate £500 (£300 Meadowfield, £100 each ward Langley Moor and Brandon).
Proposed by Councillor Turnbull and seconded by Councillor Bonner.

123. REVIEW AND APPROVAL OF THE FOLLOWING POLICIES

- a) Cockerels on allotment plots
- b) Effectiveness of Internal Audit

The above policies were presented to Council for review and approval.

RESOLVED: To approve the policies, no amendments were made.
Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

124. NATIONAL ASSOCIATION OF COUNCILLORS CONFERENCE, SCARBOROUGH 8TH – 10TH APRIL 2022

Approval is required for delegates to attend the above conference.

RESOLVED: To approve Councillors Bonner, Mrs Bonner and Stoddart's attendance at the conference.

125. APPOINTMENT OF INTERNAL AUDITOR

The appointment of an Internal Auditor is required for the Parish Councils accounts from 1st April 2021 – 31st March 2022.

RESOLVED: It was agreed to appoint the Internal Auditor who carried out the Parish Councils internal audit last year.

: It was agreed to enquire if the Internal Auditor would carry out the Parish Council's internal audit for the next few years.

Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

126. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £18,790.33

RESOLVED: To authorise payment of the accounts.

Proposed by Councillor Jamieson and seconded by Councillor Grantham.

127. ALLOTMENTS

The quarterly allotment report was presented to Council for approval.

RESOLVED: To approve the quarterly allotment report.

Proposed by Councillor Turnbull and seconded by Councillor Nelson.

128. REPORT OF THE CLERK

The report of the Clerk was presented to Council. The following arose:

- **QUEEN'S PLATINUM JUBILEE**

To send ideas to Councillors, items that are available for school children to commemorate the Queen's Platinum Jubilee.

- **COMMUNITY AWARDS**

The Parish Councils first Community Awards event was held on Saturday 12th March 2022 and was a huge success. Tremendous comments were received by those who attended. Many thanks to the Chair, Vice Chair and staff for organising the event.

- **TOGETHER WITH DURHAM**

An invitation to Members has been received to attend the above on the 5th May 2022.

RESOLVED: If any Member is interested in attending to put themselves forward.

- **PACT MEETINGS**

Information regarding PACT meeting dates and times for the Parish area have been received.

RESOLVED: That all Members, if available, attend the PACT meetings.

129. The following was discussed in private:

Recommendations from Personnel Committee held on 28th February 2022.

RESOLVED: It was agreed to amend the job description to Clerical Assistant.
: It was agreed to accept the recommendations from the Personnel Committee.
Proposed by Councillor Mrs Nelson and seconded by Councillor Turnbull.

The meeting closed at 7.10pm

Signed *Councillor Bennis*

Date *22/4/22*