

BRANDON AND BYSHOTTLES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, 6 GOATBECK TERRACE, LANGLEY MOOR,
DURHAM, DH7 8JJ, ON FRIDAY 15TH JULY 2022 AT 6.30PM

PRESENT

**Councillor Jamieson (in the Chair),
and Councillors Bell, Bonner, Mrs Catterson, Chapman, Clegg, Mrs Clegg, Mrs Elmer,
Grantham, Hindmarch, Moore, Nelson, Mrs Nelson, Mrs Simpson, Sims, Stoddart, Turnbull,
and Mrs Wharton.**

Members of the Public

Enid Wright
Catherine Page
Hassall Balsten

36. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Cllr J Turnbull – Item number 6 - Carrside Youth & Community Project
Cllr J Jamieson – Item number 6 – Carrside Youth & Community Project
Cllr J Grantham – Item number 6 – Carrside Youth & Community Project

RESOLVED: To receive the declarations of interest.

37. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

38. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Bonner, Mrs Chaplow and Mrs Leckenby.

RESOLVED: To receive the apologies.

39. MINUTES OF THE MEETING HELD ON 17TH JUNE 2022

RESOLVED: That the minutes of the meeting held on 17th June 2022, be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

40. PRESENTATION OF TROPHIES TO SCHOOLS ART COMPETITION WINNERS

Reception – Kelly Lockwood representing Full Reception Class – Brandon Primary Academy.

Years 3 & 4 – Hollie Morland – Brandon Primary Academy.

Years 5 & 6 – Ammar Putra Dean – Brandon Primary Academy.

41. REPORT FROM BRANDON CARRSIDE YOUTH & COMMUNITY PROJECT

a) A report had been received from the above.

RESOLVED: To receive, the excellent report. To send a letter to Tracey Pears, Abbey and the children from New Brancepeth congratulating and thanking them for creating an imitation banner and taking it to the Miner's Gala.

Proposed by Councillor Turnbull and seconded by Councillor Nelson.

42. REPORT FROM UNITARY COUNCIL MEMBERS

The following was included in the report:

- Durham County Council crowned champions for work to help vulnerable people with energy bills
- Durham Children's Services rated good by Ofsted
- Queens Baton Relay – 14th July 2022
- Ensuring best possible response to major incidents

RESOLVED: To receive the report.

43. TOWN & COUNTRY PLANNING – APPLICATION FOR CONSIDERATION

DM/22/01402/PNH	Mr Liam Timmins	Prior approval for the demolition of existing redundant building and construction of a two storey dwelling. Woodside, Sleetburn Lane, Langley Moor, Durham, DH7 8LQ
DM/22/01791/FPA	Mrs Patricia Collinson	Construction of 20 x 40 metre equestrian exercise arena with timber fence enclosure Land South Of 12-20 Hedley Hill Terrace Waterhouses, DH7 9BA

RESOLVED: To receive the planning applications.

44. REVIEW AND APPROVAL

a) Anti-Fraud and Corruption

The above policy was presented to Council for review and approval.

RESOLVED: To approve the above policy.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

b) Health and Safety

The above policy was presented to Council for review and approval.

RESOLVED: To amend the Notice to Contractors to read, in Parish Council area and then to approve the above policy.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

c) Document Retention

The above policy was presented to Council for review and approval.

RESOLVED: To approve the above policy.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

d) Complaints Procedure

The above policy was presented to Council for review and approval.

RESOLVED: To approve the above policy.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

45. DONATIONS FOR CONSIDERATION

a) Mayor of Durham – Councillor David Freeman

A request for a donation had been received from the above.

RESOLVED: To donate £300 in this instance (£50 from each ward).

Proposed by Councillor Turnbull and seconded by Councillor Mrs Simpson.

b) New Brancepeth WMC – Football Club

A request for a donation had been received from the above, to pay the pitch fees.

RESOLVED: It was agreed to pay the pitch fees for New Brancepeth WMC – Football Club.

Proposed by Councillor Bell and seconded by Councillor Hindmarch.

46. REQUEST FOR A SEAT ON THE LINES, BETWEEN ESH WINNING AND FLASS HALL

A request for a seat on the lines, between Esh Winning and Flass Hall has been received from residents, via Councillor Mrs Simpson.

RESOLVED: It was agreed to arrange a meeting to discuss the request.

Proposed by Councillor Mrs Wharton and seconded by Councillor Sims.

47. EDGE IT SYSTEMS, MULTI FACTOR AUTHENTICATION (MFA)

The above had been recommended by Edge IT Systems, to stop the risk from phishing attacks, by supplementing their passwords with an additional verification method.

RESOLVED: It was agreed to go ahead with the advice given from Edge IT Systems.

Proposed by Councillor Turnbull and seconded by Councillor Mrs Elmer.

48. BELIEVE HOUSING GRANT FOR PROPOSED COMMUNITY CHOIR AND PRIMARY SCHOOL CHOIRS

The above proposal has been suggested by Councillor Chapman, for the Parish Council to apply for the grant (£5,000 - £10,000) to Believe Housing.

RESOLVED: It was agreed to contact Believe Housing to discover if the Parish Council could apply for the grant and to establish what reporting procedures Believe Housing require.

Proposed by Councillor Nelson and seconded by Councillor Clegg

49. REQUEST FOR DRIVEWAY INTO THE FIELD ADJACENT TO PREMISES, BRANDON VILLAGE

A resident has requested access over the village green into a field adjacent to property.

RESOLVED: It was agreed to make enquiries regarding access over the village green with the Open Spaces Society.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

50. COUNCILLOR'S EMAIL ADDRESSES

The issue of Councillor's email addresses was discussed at the meeting.

RESOLVED: As members were still unsure about Councillor's email addresses to make further enquiries and establish what other councils were doing.

51. AUTHORISATION OF ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £20,188.23

RESOLVED: To authorise payment of the accounts.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

52. CIVIC FUNCTIONS

Approval was required for the Chair, Vice Chair's attendance to the following:

Seaham Town Council	Afternoon Tea	16.6.2022
Spennymoor T.C	Mayor at Home	25.6.2022
Sildon T.C.	Mayor at Home	4.7.2022
Sunderland C.C.	Civic Service	10.7.2022
Sedgefield T.C.	Charity Evening	22.7.2022
Seaham T.C.	Freedom of Town Event	25.7.2022

RESOLVED: To approve the Chair, Vice Chair's attendance to the functions.
Proposed by Councillor Grantham and seconded by Councillor Hindmarch.

53. REPORT OF THE CLERK

The report of the Clerk was presented to Council. The following arose:

● **CDALC – TRAINING**

Councillor Clegg and Councillor Chapman had expressed an interest in attending The Rights of Way Training on the 9th August.

RESOLVED: To approve attendance by Councillor Clegg and Councillor Chapman, at the Rights of Way training,

The following was discussed in private.

JS

54. ALLOTMENTS

a) **Low Meadowfield**

Removal of hedge and additional wood chip to complete access and path

RESOLVED: It was agreed to award the contract to DK Horticulture
Proposed by Councillor Mrs Nelson and seconded by Councillor Mrs Catterson

b) **Hamilton Row**

Routine grass cutting on bottom path for health and safety purposes.

RESOLVED: It was agreed to award the contract to DK Horticulture
Proposed by Councillor Sims and seconded by Councillor Mrs Simpson

c) **Black Road**

A new tenant has request provision of a skip.

RESOLVED: To approve provision of a skip for the site and to notify all the tenants.
Proposed by Councillor Bonner and seconded by Councillor Mrs Elmer.

The meeting concluded at 7.05 pm

Signed 

Date 26.9.22